

University of Hawai'i • Kapi'olani Community College

Business Education Department

Accounting

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Accounting Certificate of Completion – Tax Preparer

| Course | Prerequisite and other information | Credits | Grade | Comments |
|---|--|---------|-------|----------|
| ACC 201 Financial Accounting | Recommended Preparation: ICS 100 or ICS 101; qualification for MATH 24 or higher; ENG 22 or higher | 3 | | |
| ACC 202 Managerial Accounting | Prerequisite: ACC 201 or both ACC 124 and ACC 125 Recommended Preparation: ICS 100 or ICS 101 | 3 | | |
| ACC 132 Payroll and Hawaii General Excise Taxes | Recommended Preparation: ICS 101 or ICS 100; ACC 201 | 3 | | |
| ACC 134 Individual Income Taxes | Recommended Preparation: ICS 100 or ICS 101 | 3 | | |
| ACC 137 Business Income Taxes | Recommended Preparation: ICS 100 or ICS 101; ACC 134; ACC 201; ACC 202 | 3 | | |
| Total Credits | | 15 | | |

The issuance of a Certificate of Completion requires that the student must earn a grade point ratio (GPR) of 2.0 or higher for all courses required in the certificate.

Please note: To fulfill the requirements for the Tax Preparer certificate, a grade of "C" or higher is required in all applicable accounting courses.