



Kapi'olani Community College

CONTINUOUS IMPROVEMENT REPORT

SALT

2018-2019 Academic Year

What successes does your data reflect? In other words, what went well over the past year?

SALT has brought together people under Student Affairs to have engaging discussions around enrollment, retention, and graduation. Over the past year we have been able to get closer as a team through team building activities and converse about how we can collectively move forward. The monthly face to face meetings, take people away from their everyday duties and brings them to a larger group to interact with their colleagues and have meaningful conversations.

Summarized below are some of the highlights that was done within the SALT.

- Group discussion of SSP. Goals, outcomes, and how we are addressing it in each program
- Ask Me Anything with the Chancellor
- ACCJC Accreditation Debrief- Expectations and Outcomes of the visit
- ARPD Planning and Write Up
- CPR- Preparing for the next five years
- Regular updates of positions and new hires
- Q & A about budget and planning

What goals emerge from the data? Or, what are possible goals for next year?

Follow through and communication are themes that I feel the team can improve upon moving forward. I believe having accountability for follow through from all members of the group will help to add value to this team. In the past, the team has worked on various tasks and never heard any updates, or where the work was passed on. A goal for the upcoming year will be to have a more detailed agenda that allots time for each topic, an assigned time keeper to ensure we are on track, and a timeline to ensure accountability and next steps to keep everyone aware. With these steps in place the team is hoping to improve the meetings overall efficiency which also came up in the report.

The group membership has a lot to offer to the campus and possess the potential to be highly influential. A more purposeful agenda that brings up issues that the entire team can contribute to will help make better use of everyone's time. The SALT team is quite robust and the complexity of the team may leave others lacking knowledge or awareness on certain issues. SALT has committed to creating a "parking lot" online document that can be accessed by the team to add questions/concerns that may come up during the semester. As needed these questions/concerns will be used to then influence the SALT agenda to ensure topics being covered are relevant to SALT.

At this time there is only one meeting where all of the student affairs professionals come together, which is after the semester convocation day. As SALT continues to address campus issues, the team will need to consider how we could possibly incorporate a bigger meeting of all student affairs professionals, and when could we realistically hold such a meeting. As we continue to move forward these questions will help influence the purpose and future of the SALT team.