



June 3, 2016

MEMORANDUM

TO: Senior Management Team
Chancellors

FROM: David K. Lassner
President

SUBJECT: Three-Year Academic Calendar 2016-2019

After discussion and consultation with the appropriate system-wide groups, HGEA and UHPA, the academic calendar for all UH campuses for the period Fall 2016 through Summer 2019 is hereby approved. The calendar conforms to the Board of Regents' Policy 5-5 and is in accordance with Article 5 of the UHPA Agreement 2015-2017.

All campuses are required to begin each semester on the same date and to observe the same holidays. As in the past, each campus establishes dates and deadlines for registration, advising, commencement and other academic activities. These dates are usually set prior to each semester and are published with registration materials.

Summer session dates listed are for the UH Mānoa Outreach College. Each campus schedules summer sessions according to the individual campus objectives.

UH reserves the right to modify the academic calendar as needed after appropriate review.

Attachment

cc: Cynthia Quinn, Executive Administrator and Secretary of the BOR
Kristeen Hanselman, Executive Director, University of Hawai'i Professional Assembly
Randy Perreira, Executive Director, Hawai'i Government Employees Association
Faculty Senate Chairs, All Campuses
Student Government Organizations, All Campuses

UNIVERSITY OF HAWAII ACADEMIC CALENDAR 2016-2019

FALL SEMESTER	FALL 2016	FALL 2017	FALL 2018
Official Faculty Duty Start Date ¹	M Aug 15	M Aug 14	T Aug 14
Statehood Day	F Aug 19	F Aug 18	F Aug 17
First Day of Instruction ²	M Aug 22	M Aug 21	M Aug 20
Labor Day	M Sept 5	M Sept 4	M Sept 3
Election Day	T Nov 8	N/A	T Nov 6
Veterans Day	F Nov 11	F Nov 10	M Nov 12
Thanksgiving	Th Nov 24	Th Nov 23	Th Nov 22
Non-instructional Day	F Nov 25	F Nov 24	F Nov 23
Last Day of Instruction ³	Th Dec 8	Th Dec 7	Th Dec 6
Study Period ⁴			
Examination Period ⁴			
Commencement ⁴			

SPRING SEMESTER	SPRING 2017	SPRING 2018	SPRING 2019
Faculty Duty Start Date for New Faculty	T Jan 3	T Jan 2	W Jan 2
First Day of Instruction ²	M Jan 9	M Jan 8	M Jan 7
Martin Luther King Jr. Day	M Jan 16	M Jan 15	M Jan 21
Presidents Day	M Feb 20	M Feb 19	M Feb 18
Spring Recess	M-F Mar 27-31	M-F Mar 26-30	M-F Mar 18-22
Kuhio Day	M Mar 27	M Mar 26	T Mar 26
Good Friday	F Apr 14	F Mar 30	F Apr 19
Last Day of Instruction ³	W May 3	W May 2	Th May 2
Study Period ⁴			
Examination Period ⁴			
Commencement ⁴			
Official Faculty Duty End Date ¹	M May 15	M May 14	T May 14

SUMMER SESSION I ⁵	M May 22 - F June 30	M May 21 - F June 29	M May 20 - F June 28
SUMMER SESSION II ⁵	M July 3 - F Aug 11	M July 2 - F Aug 10	M July 1 - F Aug 9

5/31/2016

M - Monday
 T - Tuesday
 W - Wednesday
 Th - Thursday
 F - Friday

University of Hawai'i
 Academic Calendar 2016-2019
 Number of Class Days

Fall Semester I	FALL 2016	FALL 2017	FALL 2018
MWF	44	44	44
TTh	30	31	30
Total Days	74	75	74

Fall Semester I	FALL 2016	FALL 2017	FALL 2018
MW	31	31	30
TTh	30	31	30
F	13	13	14
Total Days	74	75	74

Spring Semester I	SPRING 2017	SPRING 2018	SPRING 2019
MWF	44	44	44
TTh	31	31	31
Total Days	75	75	75

Spring Semester I	SPRING 2017	SPRING 2018	SPRING 2019
MW	30	29	30
TTh	31	31	31
F	14	15	14
Total Days	75	75	75

5/4/2016

HOURS/MINUTES OF CLASS OR DIRECT FACULTY INSTRUCTION PER SEMESTER
Based on Total Instructional Days

Number of Days	Class Length	Equivalent Hours	Equivalent Minutes (3 Credits)	Equivalent Minutes Per Credit
45	50 minutes	37.50	2250	750
44	50 minutes	36.67	2200	733
43	50 minutes	35.80	2150	717
31	75 minutes	38.75	2325	775
30	75 minutes	37.50	2250	750
29	75 minutes	36.25	2175	725
28	75 minutes	35.00	2100	700
27	75 minutes	33.75	2025	675
14	150 minutes	35.00	2100	700
13	150 minutes	32.50	1950	650

NOTE: Unit of credit is defined in E5.228 Credit Hour

(<http://www.hawaii.edu/policy/?action=viewPolicy&policySection=ep&policyChapter=5&policyNumber=228&menuView=closed>).

A **credit hour** is associated with an amount of work represented in intended learning outcomes and verified by evidence of student achievement. It reasonably approximates, but is not less than one hour of class or direct faculty instruction and a minimum of two hours of out of class student work each week for approximately 15 weeks for one semester or the equivalent amount of work over a different period of time OR at least an equivalent amount of work for other academic activities such as online instruction, laboratory work, internships, practica, studio work and other work that earns academic credit hour.

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NOTES

1/ Official Faculty Duty Date: Reflects the official faculty duty dates for nine month faculty. "The beginning and ending dates for the duty period for each campus will be determined by the Employer, provided the beginning date shall be between August 14th and September 14th and run for nine (9) consecutive months thereafter." (Article V, UHPA-State of Hawai'i Agreement, 2015-2017)

2/ First Day of Instruction: All campuses of the UH System shall adhere to a common first day of instruction each semester and observe holidays established by law. (Board of Regents policy 5-5)

3/ Last Day of Instruction: Reflects the minimum number of instructional days or hour/minutes of instruction from the first day of instruction; may vary by campus.

4/ Study Period/Examination Period/Commencement: "Campuses may set internal dates for registration, study days, examinations, and commencement." (Board of Regents policy 5-5)

5/ Summer Session: "Each campus schedules summer sessions according to individual campus objectives." UH Mānoa summer session dates are included as a sample. (Board of Regents policy 5-5)

5/4/2016