Kapi'olani Community College Nursing Programs have several prerequisite Health Requirements that you must complete by the set deadline. Please see the Nursing Student Health Checklist – Proof of Clinical Clearance form (included in this acceptance packet). These requirements satisfy the criteria set by the clinical agencies and the State of Hawaii. The information you supply is important for: 1) Your Health & Liability; 2) The Health of Others (e.g., patients, other health care providers, etc.) and 3) The Liability of the college and the clinical agencies.

The documents you submit become property of the KCC Nursing Department. It is VITAL that YOU keep a copy of all your health records and forms. You MUST have your own set of copies.

The Program Health Requirement FORMS are all found on the KCC Website. Go to: Academics – Academic Programs – Nursing (find your specific program) – Toolbox – Program Health Requirements.

Submit all Materials to KCC Nursing Dept, Health Document mailbox located in the Kōpiko Building, Room 201 or mail to KCC Nursing Dept, 4303 Diamond Head Road, Honolulu, HI 96816, Attention: Health Documents. For Questions: contact Kristin Miura at 808.734.9494 or nurshlth@hawaii.edu

**STEP 1 – ASSESSMENT AND PLANNING**

a. Carefully READ the Nursing Student Health Checklist – Proof of Clinical Clearance form.

b. Review your immunization records so you know what you need to do!

c. Review and sign: the Medical Consent Form, Understanding and Agreement Form, Exclusion of Workers’ Compensation Form, Document Release Form and Health Insurance requirement.

d. Review and sign the Health Documentation Submission Agreement form and submit with packet.

You NEED to have a positive titer for Rubeola, Mumps, Rubella, Varicella and Hepatitis B.

**STEP 2 – IMMUNIZATION/ RE-IMMUNIZATION**

If you need to be immunized or re-immunized for any of the requirements, please keep in mind that some vaccines require multiple shots following a precise schedule (e.g., the MMR requires 2 shots). You need to start the vaccination process as soon as possible, but be sure to consult your healthcare provider first! Certain vaccines like the MMR and VZV can adversely affect the results of the PPD, so you will need to complete the 2-step TB before getting certain vaccines.

**PROVISIONAL CLEARANCE:** Since the MMR, VZV, and Hepatitis B vaccination process can take time to complete, you will be granted provisional clearance as soon as you submit documentation for the first shot in the series with the provision that you stay on schedule and submit documentation for each subsequent shot until you complete the series. The same rule applies for re-immunizing, but you may also need to re-titer after completing series depending on the requirement.

**NURSING HEALTH CLEARANCE REQUIREMENT:** As per our agreement with the clinical agencies, all students enrolled in a clinical course must be clear for the entire semester. This means your health requirements and CPR cannot expire during a semester in which you are enrolled in a clinical course. Without the proper clearance, you CANNOT participate in clinical rotations.

**COLLEGE HEALTH CLEARANCE REQUIREMENT:** After being accepted into the college and prior to registration, all students are required to submit TB and MMR clearances to the KCC Keaulike Information and Service Center (KISC). The health documents you submit to KCC Nursing Programs are separate requirements. The health documents are NOT shared with KISC and vice versa.

I have read the **HEALTH REQUIREMENT SUBMISSION AGREEMENT** and agree to submit all health documents by the given deadline. I understand that I may be assigned to clinical facilities that may change their requirements. This may result in my need to update any health requirements. When notified by KCC Nursing Department, I will submit these updates in a timely fashion by the set deadlines.

In addition, I clearly understand that failure to submit any requested health documents will jeopardize my enrollment in the KCC Nursing Program and may result in my withdrawal from the Nursing Program.
UNIVERSITY OF HAWAI'I • KAPI'OLANI COMMUNITY COLLEGE
Nursing Department
HEALTH REQUIREMENT SUBMISSION AGREEMENT 2

- Health care facilities have the right to refuse any student that does not meet their health requirement standards.
- The health requirements for the nursing program are due to the standards of health care facilities you will be attending.
- Once accepted into the nursing program, you will be required to update your CPR and Tuberculosis. You will also be required to obtain an annual influenza vaccination (Every August). If you do not have a positive titer result, you may be required to obtain additional immunizations.
- Please be prepared to pay for your health requirements throughout the program.
- If your Measles, Mumps, Rubella, Varicella and/or Hepatitis B are incomplete, you will need to maintain a strict schedule to complete this requirement. Measles, Mumps, Rubella, Varicella, and Hepatitis B are complete when there is a positive titer result or you have completed the immunization series twice, and your titer result was still negative or equivocal. At this point, you will need a doctor’s note stating you are a non-conveter. A non-conveter is when you have completed the following:
  - Measles, Mumps, and/or Rubella:
    - Two MMR, one negative/equivocal titer. Followed by two MMR and one negative/equivocal Antibody titer
  - Varicella:
    - Two Varicella Vaccinations, one negative/equivocal titer. Followed by two Varicella Vaccinations and one negative/equivocal Antibody titer
  - Hepatitis B:
    - Three Hepatitis B Vaccinations, one negative/equivocal titer. Followed by Three Hepatitis B Vaccinations and one negative/equivocal Hepatitis B Surface Antibody Titer. If your titer result for Hepatitis B Surface Antibody is negative or equivocal, you will then need to obtain a Hepatitis B Surface Antigen titer.
- The health documents mailbox is located in Kopiko 201 at KCC. The office hours are from 8:00 A.M. until 4:00 P.M., Monday through Friday, and closed all State Holidays.
- **Do not submit any health requirements as an e-mail attachment.**
- Pictures of your documents are unacceptable. The library has a copy machine and a scanner.
- Be sure to make a copy of all health data you submit.
- Please submit all requirements in a professional manner.
- Your Health Clearance Coordinator will be in contact with you throughout your entire program. The purpose of the health clearance coordinator is to communicate with the health care facilities so that you may participate in clinical. By working with your health clearance coordinator, you are ensuring that you will be going to clinical.
- Do not procrastinate! Submit all requirements sooner rather than later.
- Communicate with your health clearance coordinator at all times. Communicate ahead of time with the health clearance coordinator if you cannot make a deadline, otherwise you may have to withdraw from the program.

Please read the aforementioned agreement carefully before signing.

Signature_________________________________________ Date:__________________