

HAWAIIAN

HAW 101 Elementary Hawaiian I (4) KCC AA/HSL

4 hours lecture per week

HAW 101 introduces the study of basic structures of the Hawaiian language with emphasis on the five recognized skills: listening, speaking, reading, writing, and cultural understanding.

Upon successful completion of HAW 101, the student should be able to:

1. Communicate orally in Hawaiian at a novice mid level.
2. Produce and interpret written Hawaiian at a novice mid level.
3. Utilize vocabulary and other language skills that integrate work, school, family, 'āina, and language in real life.
4. Recognize the relationship between the practices and perspectives of Hawaiian culture.

HAW 102 Elementary Hawaiian II (4) KCC AA/HSL

4 hours lecture per week

Prerequisite(s): A grade of "C" or higher in HAW 101, or satisfactory score on language placement test, or instructor consent.

Comment: If student has taken Hawaiian Language in the past prior to enrolling into College, taking the Hawaiian language placement test or seeing a Hawaiian language instructor is recommended. If you are placed in HAW 102, filling out the back credit form for Hawaiian language is also recommended.

HAW 102 focuses on basic structures of the Hawaiian language with emphasis on the five recognized skills of language acquisition: listening, speaking, reading, writing, and cultural understanding. This course is taught within the context of the contemporary culture of the Hawaiian people.

Upon successful completion of HAW 102, the student should be able to:

1. Communicate orally in Hawaiian at a novice high level.
2. Produce and interpret written Hawaiian at a novice high level.
3. Utilize vocabulary and other language skills that integrate work, school, family, 'āina, and language in real life.
4. Recognize the relationship between the practices and perspectives of Hawaiian culture.

HAW 201 Intermediate Hawaiian I (4) KCC AA/HSL

4 hours lecture per week

Prerequisite(s): A grade of "C" or higher in HAW 102, or satisfactory score on language placement exam, or instructor consent.

Comment: If student has taken Hawaiian Language in the past prior to enrolling into College, taking the Hawaiian language placement test or seeing a Hawaiian language instructor is recommended. If you are placed in HAW 201, filling out the back credit form for Hawaiian language is also recommended.

HAW 201 is a continuation of HAW 102. Further development of the five recognized skills of language acquisition: listening, reading, writing, speaking, and cultural understanding in the Hawaiian language. Students will gain these five skills, attaining the Intermediate Low level on the ACTFL proficiency scale.

Upon successful completion of HAW 201, the student should be able to:

1. Communicate orally in Hawaiian at an intermediate low level.
2. Produce and interpret written Hawaiian at an intermediate low level.
3. Demonstrate an understanding of the grammatical and structural aspects of Hawaiian.
4. Apply and interpret vocabulary and other language skills that integrate work, school, family, 'āina, and language in real life applications.
5. Hō'ike (Demonstrate) practices and perspectives of Hawaiian culture.

HAW 202 Intermediate Hawaiian II (4) KCC AA/HSL

4 hours lecture per week

Prerequisite(s): A grade of "C" or higher in HAW 201, or satisfactory score on language placement exam, or instructor consent.

Comment: If student has taken Hawaiian Language in the past prior to enrolling into College, taking the Hawaiian language placement test or seeing a Hawaiian language instructor is recommended. If you are placed in HAW 202, filling out the back credit form for Hawaiian language is also recommended.

HAW 202 is a continuation of HAW 201. Further development of the five recognized skills of language acquisition: listening, reading, writing, speaking, and cultural understanding in the Hawaiian language. Students will gain the five skills, attaining the Intermediate Mid level on the ACTFL proficiency scale.

Upon successful completion of HAW 202, the student should be able to:

1. Communicate orally in Hawaiian at an intermediate mid level.
2. Produce and interpret written Hawaiian at an intermediate mid level.
3. Demonstrate an understanding of the grammatical and structural aspects of Hawaiian.
4. Apply and interpret vocabulary and other language skills that integrate work, school, family, 'āina, and language in real life applications.
5. Hō'ike (Demonstrate) practices and perspectives of Hawaiian culture.

HAW 224 Intermediate Hawaiian Reading (3)

3 hours lecture per week

Prerequisite(s): HAW 202 with a grade of "C" or higher or instructor recommendation.

HAW 224 is an intermediate level course taught in the medium of Hawaiian language. This course will serve as a bridge course to the third year Hawaiian language classes by increasing fluency in reading, writing, and speaking in the target language.

Upon successful completion of HAW 224, the student should be able to:

1. Demonstrate increased ease and fluency in reading a variety of Hawaiian language texts including historical documents, stories, chants, songs, newspapers, fiction and non-fiction.
2. Apply pre-reading skills to Hawaiian texts in order to focus attention on the material and be able to better comprehend overall theme and major ideas without having to translate word for word.
3. Show increasing ability to read and decipher older Hawaiian language documents written without diacritical marks and understand orthographic conventions and grammar patterns unique to written Hawaiian.
4. Explain basic elements of Hawaiian literary style including the use of wise sayings, repetition, play on words, natural imagery, dualism, naming, songs of praise glorifying heroes and chiefs.
5. Demonstrate increasing ability to formulate comprehension questions, to summarize and analyze written Hawaiian materials.
6. Demonstrate increased sensitivity to the vibrant poetic, cultural heritage and distinctly Hawaiian world views embodied in Hawaiian language texts.

HAW 261 Hawaiian Literature in Translation: Pre-1800 Traditions (3) KCC AA/DL and KCC AS/AH

3 hours lecture per week

Prerequisite(s): HWST 100 or HWST 107.

Recommended Preparation: HAW 101 and ENG 100.

HAW 261 is a survey of Hawaiian narratives, chants, and proverbs from the period before Western contact (c. 1800), translated into English with reference to Polynesian and Western themes and forms.

Upon successful completion of HAW 261 the student should be able to:

1. Demonstrate knowledge of the world view that is exemplified in Hawaiian oral arts and traditions.
2. Consider works of Hawaiian oral arts and traditions as reflections of their cultural milieu and compare that milieu with his or her own.
3. Demonstrate knowledge of the forms and content of Hawaiian oral arts and traditions.
4. Discuss major themes in Hawaiian oral arts and traditions, explain their implications, and identify their basic assumptions.
5. Identify and explain figurative language and narrative, poetic, and linguistic techniques used by storytellers, chanters, and orators.
6. Express ideas and opinions about Hawaiian oral arts and traditions clearly and convincingly, both orally and in writing, using the terminology of literary and/or cultural analysis and providing textual evidence to support opinions and ideas.

HAW 262 Hawaiian Literature in Translation: 1800 to Present (3) KCC AA/DL and KCC AS/AH

3 hours lecture per week

Prerequisite(s): HWST 100, 107, or HAW 261.

Recommended Preparation: HAW 101; HAW 102; ENG 100.

HAW 262 offers a survey of Hawaiian literature, featuring selected works by Hawaiian authors from the period following Western contact (c. 1800) and the introduction of writing and the printing press. While texts translated into English will be the required readings, selected Hawaiian texts may be presented for comparative purposes.

Upon successful completion of HAW 262, the student should be able to:

1. List and describe some of the major authors of Hawaiian literature.
2. Consider works of Hawaiian literature as reflections of their cultural milieu and compare that milieu with his or her own.
3. Give examples of various forms and content of Hawaiian literature.
4. Discuss major themes in Hawaiian literature, explain their implications, and identify their basic assumptions.
5. Identify and explain figurative language and narrative, poetic, and linguistic techniques used by authors of Hawaiian literature.
6. Express insights and responses to Hawaiian literature clearly and effectively both orally and in writing, using the terminology of literary and/or cultural analysis and providing textual evidence to support opinions and ideas.

HAWAIIAN STUDIES

HWST 100 Introduction to Hawaiian Culture (3) KCC AA/DH and KCC AS/AH

3 hours lecture per week

Recommended Preparation: HAW 101.

HWST 100 is an introduction to Hawaiian cultural traditions, from ancient to modern times. It provides an overview of ancient concepts that still influence Hawaiian thinking today, including the intimate connection between human beings and nature, the importance of connection to a place and a genealogy, and the importance and definition of living by Hawaiian values.

Upon successful completion of HWST 100, the student should be able to:

1. Utilize a basic knowledge of the Hawaiian Language, including pronunciation and commonly used words and phrases, and the significance to Hawaiians of language and names.
2. Identify the major geographic features of the Hawaiian Islands, including but not limited to the islands, channels, traditional land divisions, and other prominent features both natural and man-made.
3. Outline the foundations of Hawaiian culture, including language, values, and metaphysical concepts; various stories of origin; and societal structures, including the Hawaiian caste and kinship systems.
4. Research and present personal genealogical information and correlate the importance of such knowledge to Hawaiian culture and society.
5. Explain the major activities and occupations of everyday life in traditional Hawaiian culture and the various factors that influenced subsequent changes, up to and including contemporary times.
6. Correlate major events in Hawaiian history with their subsequent impacts on Hawaiian culture.
7. Evaluate their own personal stake/perspective/connection to the topics and material covered in class as members of the society currently living in the islands.

HWST 107 Hawai'i: Center of the Pacific (3) KCC AA/DH and KCC AS/AH

3 hours lecture per week

Recommended Preparation: ENG 100, ENG 160 or ESL 100.

HWST 107 Surveys the Pacific Islands of Melanesia, Micronesia, and Polynesia; their various origins, geography, languages, religions, colonial histories and modern development, seen through the cultural lens of the Hawaiian people.

Upon successful completion of HWST 107, the student should be able to:

1. Demonstrate knowledge of the origins, migrations and settlement patterns of Oceania.
2. Show knowledge of similarities and differences between Native Hawaiians and other Oceanic peoples cultures, languages, religions, arts and natural resources.
3. Explain the connections of historical events to modern issues in relation to the unique social, political and economic history of Hawaii, including concepts such as colonization and decolonization, occupation, independence movements, sovereignty.

HWST 216 History of Surfing (3)

3 hours lecture per week

Recommended Preparation: HWST 100.

HWST 216 is a study of the traditional native sports practices of the Hawaiian people that symbolized the native people's relationship to the 'aina (land) and how such sports are significant components to understanding the Hawaiian culture, and were/are unique identifiers of the native identity.

Upon successful completion of HWST 216, the student should be able to:

1. Identify traditional sports practices of the Hawaiian and their cultural significance.
2. Demonstrate a conceptual and working knowledge of the sport through hands on construction and application.
3. Reconstruct, through archaeology, the origins and significance of native architecture associated to this practice.
4. Describe the native environment and resources, and the significance of proper management.
5. Explain the significance of native imagery and physical characteristics.
6. Analyze critically the cultural impact and the residual effects of the Western value system on the physical and spiritual world of the Hawaiian people.

HWST 255 Introduction to the Hawaiian Kingdom (3) KCC AA/DS

3 hours lecture per week

Prerequisite(s): HWST 107 with a grade of "C" or higher.

HWST 255 focuses on the Hawaiian Kingdom era covering two major historical periods: the first from 1810 until 1893; the second from 1893 to the present. This course focuses primarily on the first historical period, allowing the legal, political, and economic conclusions from that era to inform and provide continuity into the second historical period. Major topics addressed in this course are: unification; the Hawaiian Constitutions; recognition and nationhood in 1843; feudal and allodial land systems; the Hawaiian economy; the Hawaiian monarchs; the occupation of the Hawaiian Islands; issues and methods of de-occupation; historical, political, legal, and economic global contexts.

Upon successful completion of HWST 255, the student should be able to:

1. Trace the development of the Hawaiian Kingdom from a pre-contact feudal society to an internationally recognized Nation-State.
2. Define and contrast various legal terms used in both Domestic and International Law.
3. Compare and contrast objective versus subjective and positive versus normative interpretations of knowledge.
4. Apply methodological reasoning as analysis for discussions on various models of historical, political, and economic constructs.
5. Describe the internal workings of the various Hawaiian Constitutions, their creation, implementation, and legal authority.
6. Analyze the theory, legal basis, and import of the Mahele as a unique land tenure conversion system.
7. Explain the genealogy, historical significance, and various roles in government of the Ali'i Nui.

HWST 270 Hawaiian Mythology (3) KCC AA/DL

3 hours lecture per week

Prerequisite(s): HWST 100, HWST 107, HAW 102, or instructor consent.

Recommended preparation: Qualification for ENG 100.

HWST 270 is an introduction to Hawaiian mythology and mo'olelo as a basis of understanding (or a reflection) of Hawaiian culture, values, metaphor, and worldviews. This course will investigate and analyze oral and written Hawaiian literary sources and the roles of akua, 'aumakua, kupua, and kanaka.

Upon successful completion of HWST 270, the student should be able to:

1. Analyze the relationship between Hawaiian mo'olelo (mythologies) and Hawaiian worldview, including Hawaiian cultural values and traditions.
2. Identify and utilize written and oral sources of Hawaiian mo'olelo.
3. Employ the terminology of literary and/or cultural analysis in the study of Hawaiian mo'olelo.
4. Describe akua (deities), kupua (deities), 'aumakua (ancestral family deities), and kanaka (humans) and their various forms from Hawaiian mo'olelo.

HWST 285 La'au Lapa'au: Hawaiian Medicinal Herbs (4) KCC AA/DH

3 hours lecture, 3 hours lab per week

Prerequisite(s): HWST 100 or HWST 107.

Recommended Preparation: HAW 101.

Comment: HWST 285 may not be audited. Other equipment includes: A blender, chopping board, knife and containers are strongly suggested materials. Students are encouraged to have their own equipment, but sharing is acceptable.

HWST 285 is a study of the traditional practice of la'au lapa'au or the use of traditional Hawaiian medicinal herbs. This course will introduce the student to the basic Hawaiian Medicinal plants, how to identify them by name, color, smell, taste and sight, and how to prepare them for application. La'au Lapa'au is a significant component to understanding the Hawaiian culture, and remains as a unique identifier of native Hawaiian culture.

Upon successful completion of HWST 285, the student should be able to:

1. Identify traditional plants used for practice of Hawaiian healing and their cultural significance.
2. Demonstrate a conceptual and working knowledge of these medicinal plants through hands on preparation and application.
3. Reconstruct through preparation process the traditional knowledge archaeology, the origins and significance of native healing practices.
4. Describe the native environment and the significance of proper management.
5. Illustrate the physical characteristics of these various plants.
6. Analyze critically the cultural impact and the residual effects of the Western system on the physical and spiritual world of the Hawaiian.

HEALTH

HLTH 110 Medical Terminology (2)

2 hours lecture per week

HLTH 110 covers pronunciation, spelling, and definition of medical terms pertaining to all systems of the body and supplementary terms applicable to specialty areas of medicine and selected paramedical fields. Emphasis is on increasing professional vocabulary and proficiency in correct pronunciation and spelling of medical terms.

Upon satisfactory completion of HLTH 110, the student should be able to:

1. Spell, define, and pronounce medical words correctly.
2. Identify and use correctly prefixes, suffixes, and roots of words.
3. Recognize and correctly use medical and drug terms, specialized terminology, and commonly used medical abbreviations and symbols.
4. Correctly pronounce and spell terms pertaining to the structure, function, disorders and diseases, also surgical, treatment, and diagnostic procedures of all systems of the human body.
5. Identify and differentiate spoken medical terms.

HLTH 118 Therapeutic Interpersonal Skills (3)

3 hours lecture per week

Comment: Letter grade only. HLTH 118 may not be audited. HLTH 118 may not be taken credit/no credit. Students may be required to participate in service learning.

HLTH 118 provides students with the opportunity to assess themselves, their values, and associated professional attitudes and behaviors. Characteristics of effective helpers, appropriate communication techniques, assertiveness skills, and problem-solving for ethical and cultural issues are examined. These concepts are applied in health care settings that involve individuals and groups who require intervention services.

Upon successful completion of HLTH 118, the student should be able to:

1. Define self awareness and values and their effect on human behavior and helping.
2. Discuss strategies for analyzing issues and making decisions to resolve personal and organizational ethical conflicts.
3. Describe the effects of disability on the individual within the cultural context of family and society, as well as on occupational performance.
4. Describe how sociocultural, socioeconomic, diversity factors and lifestyle choices impact contemporary society.
5. Describe positive health behaviors and identify the importance of balancing areas of occupation with the achievement of health and wellness.
6. Give examples of effective communication techniques and application using characteristics of effective helping, cultural sensitivity and assertiveness.

7. Define professional burnout and identify stress management techniques to promote wellness.

HLTH 120 Introduction to the Health Professions (1)

1 hour lecture per week

HLTH 120 introduces students to concepts of health and disease, health care systems, organizational structure and function of primary, tertiary, and community-based health facilities, health care ethics, and the health care team in individualized patient care.

Upon successful completion of HLTH 120, the student should be able to:

1. Use electronic media to learn about the health care professions.
2. Use electronic communications effectively.
3. Identify requirements to study in selected program or occupation.
4. Explain the characteristics of community-based health care.
5. Describe the role of the health care team in providing patient care.
6. Describe the organizational structure of a hospital, health care clinic, or community-based agency.
7. Explain the differences between licensure and credentialing in health professions.
8. Describe examples of ethical concerns facing health care practitioners.

HLTH 121 Health Care Career Shadowing (1)

45 hours observation and discussion

Prerequisite(s): A grade of "C" or higher in HLTH 120.

Comment: HLTH 121 may not be audited. HLTH 121 may only be taken credit/no credit.

HLTH 121 is intended for the student who desires an in-depth opportunity to explore various health care careers and to decide which would be most appropriate to pursue.

Upon successful completion of HLTH 121, the student should be able to:

1. Describe five health care occupations in terms of responsibilities, role in patient care, interaction with at least two other types of health care providers, working conditions, educational requirements, licensure or certification required, and how they might or might not serve as career options.
2. Describe the one health care occupation the student is most interested in pursuing as a possible career option in terms of the student's own interests, values, abilities, and circumstances.
3. Identify the gaps between personal skill levels in math and English and the levels required for the health care occupation of interest.
4. Identify steps to be taken to acquire the necessary education, skills, etc. required to meet the job requirements of the selected health care occupation.
5. Describe the basic requirements of the Health Insurance Portability and Accountability Act (HIPAA).

HLTH 125 Survey of Medical Terminology (1)

1 hour lecture per week

HLTH 125 builds on knowledge of prefixes, suffixes, and word roots to analyze and build medical terms. It includes definition, spelling, and pronunciation of selected medical words dealing with all human body systems as well as surgical and diagnostic procedures, and disease conditions. Commonly used medical abbreviations and pharmacological terms as well as plural endings are also covered.

Upon successful completion of HLTH 125, the student should be able to:

1. Define, give examples of, and use correctly the following word parts used in building and analyzing medical terms: prefixes, suffixes, word roots, and combining forms.
2. Correctly use plural endings for medical terms.
3. Correctly define, spell, and correlate selected medical terms dealing with:
 - a. Body structure
 - b. Anatomical planes and regions
 - c. Blood and the immune system
 - d. Cardiovascular and lymphatic systems
 - e. Respiratory, digestive, urinary, and reproductive systems

- f. Musculoskeletal system
 - g. Nervous system and psychological disorders
 - h. Integumentary and endocrine systems
4. Define and give examples of terminology used for surgical and diagnostic procedures and pathology.
 5. Build medical terms by correctly putting word parts together.
 6. Analyze the components of medical words and derive the meaning of the words.
 7. State the meaning of common medical abbreviations and pharmacological terms.
 8. Analyze and define terms dealing with various medical and dental specialties.

HLTH 160 Study of Diseases (3)

3 hours lecture/discussion per week

Prerequisite(s): A grade of "C" or higher in BIOL 120, BIOL 130, or both ZOOL 141 and 142; a grade of "C" or higher in HLTH 110 or HLTH 125.

Comment: Letter grade only. HLTH 160 may not be audited. HLTH 160 may not be taken credit/no credit.

HLTH 160 covers basic concepts and characteristics of disease processes; etiology, methods of control, and development of selected diseases from each major body system.

Upon successful completion of HLTH 160, the student should be able to:

1. Identify and discuss basic concepts, principles, and characteristics of disease processes.
2. Recognize and apply terminology pertaining to injuries and disease processes.
3. Identify and discuss the etiology of selected diseases from each of the major body systems.
4. Identify and discuss methods of external control and treatment of known diseases.

HLTH 201 Transfers, Positioning, Mobility, and Assistive Devices (1.5)

4.5 hours lecture/lab per week for 10 weeks

Comment: Letter grade only. HLTH 201 may not be audited. HLTH 201 may not be taken credit/no credit.

HLTH 201 provides the basic standard patient care skills and training in the use of wheelchairs, ambulatory aids, selected hospital equipment, transfers, and environmental assessment.

Upon successful completion of HLTH 201, the student should be able to:

1. Identify and assess architectural barriers to mobility.
2. Communicate data and information from PT interventions in written documentation with the patient, family, significant other, PT, health care delivery personnel and others in an effective, appropriate and capable manner.
3. Identify individual and cultural differences and respond appropriately in all aspects of physical therapy services.
4. Present conduct and practice standards that reflect the APTA Guide to Physical Therapy Practice and are legal, ethical, and safe, a commitment to the profession of physical therapy and meet the expectations of consumers receiving health care services.
5. Implement the plan of care developed by the PT to achieve the short and long-term goals of treatment and intended outcomes.
6. Implement safe, effective and efficient competencies in selected components of PT interventions identified in the plan of care: Activities of daily living, assistive/adaptive devices, transfer skills - bed, chairs, automobile, bathroom, body mechanics, gait and locomotion training, wheelchair management skills, lifts, balance and coordination with and without assistive devices.
7. Apply problem-solving knowledge to address symptoms aggravated by activities such as respiratory and circulatory changes.
8. Measure and document patient height and weight.
9. Identify the individual's or care giver's ability to care for wheelchair, assistive, adaptive, and supportive devices in a safe manner.
10. Assess skin condition before, during and after removal of external support devices such as wheelchair fitting, assistive and supportive devices.
11. Explain and implement progression or status change with ambulation, mobility and wheelchair management status and balance.
12. Demonstrate activities by using comparison and contrasting situations, positions and postures that aggravate or relieve pain or skin sensation.
13. Communicate architectural barriers in the home or community with the patient, family, significant other, PT, health care

- providers and others.
14. Assess and communicate contraindications, precautions, and interventions within the plan of care in response to the patient's clinical indications to the supervising PT.
 15. Report and communicate contraindications, precautions and changes of any PT intervention to the supervising PT.
 16. Explain when an intervention is outside the scope of PTA practice.
 17. Instruct patient, family members, significant other, care givers, and others of the plan of care and treatment regimens to enhance the rehabilitation process.
 18. Demonstrate appropriate action and behavior in emergency situations.
 19. Demonstrate knowledge of OSHA regulations.
 20. Identify the personal responsibility for career development, patient advocacy, life-long learning and membership in the professional association by reading, locating and interpreting health care literature, documents or Internet information.

HLTH 203 Therapeutic Exercise (3)

6 hours lecture/lab per week

Prerequisite(s): A grade of "C" or higher in HLTH 290; a grade of "C" or higher in HLTH 290L.

Comment: Letter grade only. HLTH 203 may not be audited. HLTH 203 may not be taken credit/no credit.

HLTH 203 presents the basic principles and clinical application of therapeutic exercise and the body's response to exercise in both normal and pathological states. It will introduce the concepts of passive, assisted and active range of motion, isometric, concentric, eccentric, progressive resisted exercise, neuromuscular facilitation/ inhibition and isokinetic exercise. Indications and contraindication to exercise in the fitness and wellness settings, acute, sub acute and chronic stages of healing will be included. Use of lab simulation and role playing of actual clinical situations will develop the student's ability to problem solve, think analytically and modify exercise programs as they relate to the conditions presented and the observed physiologic responses. The use of appropriate communication skills, the ability to progress exercise programs and follow the treatment plans will be stressed.

Upon successful completion of HLTH 203, the student should be able to:

1. Describe the basic concepts of ROM and stretching exercises to include end-feel, resting length and stretch.
2. Describe the basic concepts of Progressive Resisted Exercises (PREs) to include strength, power and endurance using among others DeLorme, Oxford and Daily Adjustable Progressive Resistance Exercise (DAPRE) principles.
3. Describe the basic concepts of aquatherapy as it applies to the rehab population.
4. Describe and perform the basic concepts and skills of functional activity as it applies to the rehab population to include neuromuscular facilitation and inhibition techniques, trunk stabilization, posture and back care.
5. Identify and discuss the effects of chronic abnormal pathology and pain on the musculoskeletal system as it applies to the performance of exercise and function.
6. Use kinesiology concepts and principles for exercise intervention techniques.
7. Design and implement specific exercise programs and progressions to address goals of treatment as indicated in a treatment plans.
8. Analyze exercise programs for their efficacy and appropriateness for ROM, strength, endurance and flexibility.
9. Demonstrate competency in the presented therapeutic exercises applications. Exercise interventions may include, ROM, Stretching, Strengthening, PREs, Aerobic, Endurance, Neuromuscular facilitation and inhibition and Functional activities.
10. Explain and demonstrate competent use of various types of therapeutic exercise supplies and equipment such as Theraband, free weights, pulley systems, exercise equipment, wands, isokinetic equipment
11. Demonstrate the ability to apply safety factors, indications, contraindications, precautions, and appropriate progression suggestions for presented exercise interventions simulations.
12. Demonstrate the ability to problem solve, think analytically and modify exercise parameters as they relate to observed patient responses and conditions presented.
13. Recognize the physiological effects of the applied exercise techniques
14. Demonstrate an ability to explain and educate an exercise program to patient and families in an professional and acceptable manner being sensitive to ethical and cultural issues.
15. Document accurately the exercise programs created using approved terminology presented in the course.

HLTH 206 Massage (1.5)

4 hours lecture/lab per week for 12 weeks

Prerequisite(s): A grade of "C" or higher in HLTH 290; a grade of "C" or higher in HLTH 290L.

Recommended Preparation: HLTH 125.

Comment: Letter grade only. HLTH 206 may not be audited. HLTH 206 may not be taken credit/no credit.

HLTH 206 provides the basic knowledge and manual skills in therapeutic massage techniques applicable in all body areas. HLTH 206 examines the different mediums used in therapeutic massage. This course also explores other selected massage techniques for diversity and cultural appreciation.

Upon successful completion of HLTH 206, the student should be able to:

1. Competently perform a basic therapeutic massage in an appropriately applied sequence of strokes such as effleurage, petrissage and friction.
2. Choose the appropriate massage medium for the various massage techniques and outcomes.
3. Apply massage techniques safely, effectively, efficiently and appropriately to body parts in relation to the desired physiological effects.
4. Recall, assess, and report indications and contraindications for massage.
5. Demonstrate conduct that reflects the APTA Guide to Physical Therapy Practice, practice standards that are legal, ethical, and safe and a commitment to the profession of physical therapy.
6. Define Universal/Standard precautions of the CDC.
7. Observe and monitor responses to positional changes, breathing patterns, thoracoabdominal movements, respiratory and circulatory changes affected by massage.
8. Demonstrate problem-solving skills needed to address symptoms from activities, positions, postures, and massage techniques that aggravate or relieve pain and sensation.
9. Define and distinguish normal and abnormal integumentary changes before, during and after a massage treatment.
10. Identify normal and abnormal joint movements, muscle mass and tone.
11. Accomplish entry-level massage technique skills for employment as documented on the clinical internship competency sheet.
12. Identify billing and reimbursement issues for massage.
13. Demonstrate time management skills to function as an entry level PTA practitioner.
14. Locate the APTA code of conduct, APTA website of information for standardized practice and individual state practice acts for physical therapy.

HLTH 207 Aquatherapy (1)

4.5 hours lecture/lab for 7 sessions

Prerequisite(s): A grade of "C" or higher in HLTH 203; a grade of "C" or higher in HLTH 203L; or consent of the instructor.

Recommended Preparation: HLTH 290; HLTH 290L; experience or knowledge in therapeutic exercise.

Comment: Letter grade only. HLTH 207 may not be taken credit/no credit. HLTH 207 may not be audited. Transportation is required for the attendance at a pool. Swimsuit is required for each session. Must be able to swim. Current CPR and first aid certification are required. Students must pay a pool rental fee of approximately \$25. Students must also pay a liability insurance fee of approximately \$15.

HLTH 207 is a course specific to the therapeutic benefits of aquatic physical therapy. The course will cover topics in the design and maintenance of therapeutic pools, developing aquatic physical therapy programs and the incorporation of movement in water to physiological conditions presented in the course. Subtopics will include reimbursement issues, exercise skills, referral sources, kinesiology review, and needs assessment. The course requires demonstration of competence in the application of skills based on the theories and philosophies of aquatic physical therapy.

Upon successful completion of HLTH 207, the student should be able to:

1. Design an aquatic therapy pool.
2. Develop an aquatic physical therapy program.
3. Identify indications, contraindications, and benefits of aquatic physical therapy.
4. Perform aquatic therapy skills for the program development.
5. Identify referral sources and reimbursement issues to aquatic therapy.
6. Compare and contrast therapeutic exercise in water versus gravity-resisted environments.

HLTH 250 Basic Cardiac Arrhythmias (3) Fall

3 hours lecture per week

Prerequisite(s): A grade of "C" or higher in BIOL 130 or a grade of "C" or higher in BIOL 120, or a grade of "C" or higher in both ZOOL 141 and ZOOL 142 or a grade of "C" or higher in higher-level human anatomy and physiology course.

Comment: Letter grade only. HLTH 250 may not be audited. HLTH 250 may not be taken credit/no credit. HLTH 250 is offered in the fall semester only.

HLTH 250 presents a survey of cardiac anatomy and function, electrophysiological properties of the heart, common rhythms and arrhythmias.

Upon successful completion of HLTH 250, the student should be able to:

1. Describe and diagram the electrical conduction system of the heart.
2. Identify and measure waves, intervals, rhythms and rates.
3. Identify and describe the sinus rhythms with and without atrial arrhythmias.
4. Define and identify fibrillation and cardioversion.
5. Define junctional rhythm and identify junctional arrhythmias.
6. Analyze and classify supraventricular tracings by specific names.
7. Identify atrioventricular (AV) blocks and bundle branch blocks and list common causes.
8. Diagnose active and passive ventricular arrhythmias, assess effect on cardiac output, and describe appropriate clinical response.
9. Describe and identify artificial pacemakers and their rhythms.
10. Interpret mixed tracings.

HLTH 252 Pathophysiology (3) Spring

3 hours lecture/discussion per week

Prerequisite(s): A grade of "C" or higher in BIOL 120, or a grade of "C" or higher in BIOL 130, or a grade of "C" or higher in both ZOOL 141 and ZOOL 142, or a grade of "C" or higher in higher-level human anatomy and physiology course; a grade of "C" or higher in HLTH 110 or a grade of "C" or higher in HLTH 125; a grade of "C" or higher in HLTH 160; a grade of "C" or higher in PHRM 110.

Comment: Letter grade only. HLTH 252 may not be audited. HLTH 252 may not be taken credit/no credit. HLTH 252 is offered in the spring semester only.

HLTH 252 is a clinical case study approach to the study of underlying principles, manifestations, and clinical implications of disease processes and alterations of functions in body systems in all age groups.

Upon satisfactory completion of HLTH 252, the student should be able to:

1. Describe
 - a. structural and functional reactions of cells and tissues to injurious agents.
 - b. neurology dysfunction and alterations of neurologic function in adults and children.
 - c. alterations of hematologic functions in adults and children.
 - d. clinical implications of respiratory diseases in adults and children.
 - e. disorders of the musculoskeletal system in adults and children.
2. Describe genetic and environmental factors causing disease.
3. Explain the body's normal and altered responses to disease processes.
4. Identify disorders of organs and systems in clinical case studies
5. Compare clinical manifestations and treatment of cancer in children and adults to clinical cases.
6. Explain manifestations and control of alterations of hormonal regulation in adults and children.
7. Identify specific disorders and their etiologic agents and effects.
8. Describe types of alterations of cardiovascular function and effects in adults and children.
9. Explain various disorders of the urinary system in terms of structure and function.
10. Identify alterations of digestive function in adults and children and compare them to clinical cases.
11. Describe alterations and disorders of the integument in adults and children.

HLTH 270 Aging and Rehabilitation (1)

1 hour lecture per week

Prerequisite(s): A grade of "C" or higher or concurrent enrollment in ZOOL 141 or a grade of "C" or higher or concurrent enrollment in BIOL 130 or equivalent or consent of program director.

Comment: Letter grade only. HLTH 270 may not be audited. HLTH 270 may not be taken credit/no credit. A service learning project is highly recommended in this course.

HLTH 270 provides a basic overview of the aging process, age-related conditions, psychosocial issues on aging, other age-related topics and reimbursement issues. The course also discusses the current trend of the aging population and quality of life issues.

Upon successful completion of HLTH 270, the student should be able to:

1. Identify the normal and abnormal changes with aging.
2. Discuss introductory concepts of geriatrics and gerontology.
3. Identify pathological changes with aging and the care-giver role in this process.
4. Discuss issues in health care and rehabilitation associated with aging.
5. Identify individual and cultural differences and respond appropriately in all aspects of physical therapy services
6. Define psychosocial and reimbursement issues facing the elderly population.
7. Effectively explain the purpose of physical therapy to clients, community and others.
8. Effectively distinguish the scope of practice between the various health care services.
9. Read, locate and interpret health care literature, documents or Internet information.
10. State and recognize ethical and professional conduct in health care.

HLTH 280 Disease and Disability for Rehabilitation (3)

3 hours lecture per week

Prerequisite(s): A grade of "C" or higher in BIOL 130, or a grade of "C" or higher in ZOOL 141, or a grade of "C" or higher in equivalent or higher-level human anatomy and physiology course.

Recommended Preparation: BIOL 130L or ZOOL 141L.

Comment: Letter grade only. HLTH 280 may not be audited. HLTH 280 may not be taken credit/no credit.

HLTH 280 investigates the study of disease and disability in the human body with emphasis on conditions commonly treated in physical therapy and other rehabilitation services. This course includes a brief review of the structures and function of the organ systems in relation to the specific pathology. The etiology, pathogenesis, clinical manifestations, prognosis, and clinical management of diseases and disabilities will be presented. HLTH 280 also focuses on the relationship of the neuromusculoskeletal system to all pathology of the human body. Discussions of physical therapy interventions and other rehabilitation services as appropriate for Physical Therapist Assistants (PTAs) and others in the patient's care are explored.

Upon successful completion of HLTH 280, the student should be able to:

1. Identify the general causes and processes of disease and disability in relation to the human body systems.
2. Discuss the clinical course, mechanism, and medical management of injuries and possible interventions for commonly seen diagnoses of the human body adhering to the sensitivity of ethnicity and cultural issues.
3. Identify the benefits of rehabilitation in the treatment of various medical conditions and trauma with a focus on neuromusculoskeletal conditions such as the selected pathologies of the spine, related soft tissues and the joints of the body.
4. Identify the relationship and role of the following organ systems to each other in selected trauma and medical conditions:
 - a. integumentary, i
 - b. neuromusculoskeletal, m
 - c. cardiopulmonary, c
 - d. neuroendocrine, n
 - e. psychological, p
 - f. genitourinary, g
 - g. gastrointestinal, g
 - h. ... o

- o bstetrics,
- i. o ediatrics. p
- 5. Discriminate between cardiac conditions and cardiopulmonary disorders such as myocardial infarction, angina, CHF, tuberculosis, COPD and respiratory failure.
- 6. Define oncology, metabolic disorders such as diabetes and chronic fatigue syndrome, blood borne pathogens such as HIV, AIDS, hemophilia and other infectious diseases.
- 7. Identify pharmaceutical treatments for conditions presented in the course.
- 8. State the psychological components affecting rehabilitation to include:
 - a. o chizophrenia, s
 - b. o aranoia, p
 - c. o epression, d
 - d. o ipolar disorder, b
 - e. o efense mechanisms, d
 - f. o eath and dying, d
 - g. o tages of adjustment to disability. s

HLTH 290 Kinesiology (2)

2 hours lecture per week

Prerequisite(s): A grade of "C" or higher in BIOL 130 or ZOOL 141 or higher-level human anatomy and physiology course.

Corequisite(s): HLTH 290L.

Recommended Preparation: PHYS 100 OR PHYS 122.

Comment: Letter grade only. HLTH 290 may not be audited. HLTH 290 may not be taken credit/no credit.

HLTH 290 explains the principles of kinesiology. It emphasizes the relationship of the musculoskeletal system, body mechanics, postural alignment, biomechanical principles and the nervous system to kinesiology principles for the PTA, OTA, and ESS majors. The student will be required to apply these principles in the companion course, HLTH 290L.

Upon successful completion of HLTH 290, the student should be able to:

1. Classify the joints of the body according to structure and explain the relationship between the structure and capacity for movement contributing to joint range of motion and stability.
2. Identify the structure and properties for skeletal muscles presented in this course in terms of the proximal and distal attachments, peripheral innervations, actions and lever class.
3. Classify skeletal muscle in terms of fiber arrangement as strap, rhomboidal, fusiform, triangular, unipennate, bipennate, multipennate, and relate it to its function.
4. State and group skeletal muscles and bony landmarks by body sections.
5. Define and explain kinesiology using the concepts of the orientation planes of the body and the axes of motion in relationship to the movements of the extremities and trunk and its importance to movement and activities.
6. Identify the concepts and principles of body mechanics related to postural alignment and assessment.
7. Name and identify types of muscle contraction as: concentric, eccentric, static, isometric, isotonic, isokinetic, and length-tension relationship.
8. Explain the muscle function for the muscles presented in the course in terms of prime mover, agonist, antagonist, synergist and stabilizer.
9. Identify the phases of gait and balance.
10. Demonstrate fluency in kinesiology and rehabilitation terminology and layman's terms.

HLTH 290L Kinesiology Lab (1)

4 hours lab per week

Prerequisite(s): A grade of "C" or higher in BIOL 130L or ZOOL 141L or higher -level human anatomy and physiology course.

Corequisite(s): HLTH 290.

Recommended Preparation: PHYS 100L or PHYS 122L.

Comment: Letter grade only. HLTH 290L may not be audited. HLTH 290L may not be taken credit/no credit.

HLTH 290L provides the application of kinesiological principles. Activities in body mechanics, postural alignment, musculoskeletal system function, and gait patterns will be performed. Students are required to apply biomechanical and kinesiological principles as they relate to the job performance of the PTA, OTA, or ESS majors. Students are required to apply and correlate the principles from HLTH 290 in their lab assignments and activities.

Upon successful completion of HLTH 290L, the student should be able to:

1. Identify and locate the proximal and distal attachments, peripheral innervations, musculoskeletal actions, lever class for the skeletal muscles on the human body included in this course according to fiber arrangement, and relate it to its function.
2. Identify and locate the joints of the body according to structure and explain the relationship between the structure and capacity for movement contributing to joint ROM and stability.
3. Describe and perform movements in the extremities and trunk in terms of joint structure, axes of motion, muscle contractions and interactions such as the length-tension relationship, concentric, eccentric, static, isometric, isotonic, and isokinetic.
4. Identify and demonstrate muscle action as prime mover, agonist, antagonist, synergist and stabilizer, as it relates to the concepts and principles of body mechanics, postural alignment, and the purpose of assessment.
5. Distinguish the presence or absence of muscle mass and tone.
6. Observe and palpate the musculoskeletal anatomy presented in lab such as bony prominences, muscles, tendons, ligaments, associated postures and gait variations.
7. Construct mechanical principles in terms of human movement including normal gait patterns and vicarious motions to comprehend biomechanical response motion to pathology.
8. Demonstrate fluency in kinesiology and rehabilitation terminology and layman's terms.

HISTORY

HIST 151 World History to 1500 (3) KCC AA/FGA and KCC AS/AH

3 hours lecture per week

HIST 151 HIST 151 is a global and historical survey focusing on human societies and cross-cultural interactions to 1500 C.E. It examines the events, personalities, institutions, and ideas that shaped the major world societies.

Upon successful completion of HIST 151, the student should be able to:

1. Analyze the role and importance of individuals in history in the context of circumstances.
2. Analyze cause and effect relationships while demonstrating a sense of historical time.
3. Describe global processes (e.g. agricultural and urban revolutions, human migration, industrialization, ecological forces, and imperialism) with respect to social, religious, political, economic, and/or technological forces among the various societies.
4. Examine the ethics and traditions of peoples in history and evaluate them in relation to one's own life and/or culture.
5. Trace the development of civilizations in their geographical settings, comparing and contrasting their characteristics and recognizing their enduring influence.

HIST 152 World History since 1500 (3) KCC AA/FGB and KCC AS/AH

3 hours lecture per week

HIST 152 is a global and historical survey focusing on human societies and cross-cultural interactions since 1500 C.E. It examines the events, personalities, institutions, and ideas that shaped the modern world.

Upon successful completion of HIST 152, the student should be able to:

1. Analyze the role and importance of individuals in history in the context of circumstances.
2. Analyze cause and effect relationships while demonstrating a sense of historical time.

3. Describe global processes (e.g. agricultural and urban revolutions, human migration, industrialization, ecological forces, and imperialism) with respect to social, religious, political, economic, and/or technological forces among the various societies.
4. Examine the ethics and traditions of peoples in history and evaluate them in relation to one's own life and/or culture.

HIST 222 Religion and Conflict in the Modern Era (3) KCC AA/DH

3 hours lecture per week

Prerequisite(s): Qualification for ENG 100 or ESL 100.

Recommended Preparation: HIST 151, HIST 152, or REL 150.

Comment: HIST 222 is cross-listed as REL 222.

HIST 222 is a historical analysis of the relationship between religion and conflict in the modern era. The course explores the ways in which religion has served to create, exacerbate, and/or legitimate violent conflict since 1800. Each semester, the course examines at least three religion-based conflicts from different parts of the world, including Asia, Africa, the Middle East, Europe, and the Americas.

Upon successful completion of HIST 222, the student should be able to:

1. Describe the historical origins and evolution of various religious conflicts in the modern era.
2. Analyze the ways in which religious myths, rituals and ethics have fueled various conflicts in the modern era.
3. Assess the essential characteristics of religious conflicts in the modern era and the implications of those characteristics for the resolution of current and future religious conflicts.

HIST 231 Modern European Civilization I (3) KCC AA/DH and KCC AS/AH

3 hours lecture per week

Prerequisite(s): ENG 100, ENG 160 or ESL 100.

Recommended Preparation: HIST 152.

HIST 231 is a survey of the political evolution and major economic, social and cultural development of European States, 1500-1800.

Upon successful completion of HIST 231, the student should be able to:

1. Describe the emergence of a distinctive "European" identity in counterpoise to the "Orient" and the "New World."
2. Chart the transition from a feudal system of relations in politics, society and economics to an emerging capitalist system.
3. Examine the shifting bases of authority from kingship and the Christian church to that of a more secular democratic state.
4. Explain the emergence of the industrial revolution and its various impact on Europe.
5. Trace the beginnings of European global dominance and the emergence of imperialism and colonialism.
6. Examine the art and culture of modern Europe, especially in relation to the changing social, economic and political currents across the continent.

HIST 232 Modern European Civilization II (3) KCC AA/DH and KCC AS/AH

3 hours lecture per week.

Prerequisite(s): ENG 100, ENG 160 or ESL 100.

Recommended Preparation: HIST 152

HIST 232 is a continuation of HIST 231. It is a survey of the political evolution and major economic, social and cultural development of European states from Napoleon (1800s) to the present.

Upon successful completion of HIST 232, the student should be able to:

1. Describe the emergence of a distinctive "European" identity in counterpoise to the "Orient" and the "New World".
2. Chart the transition from a feudal system of relations in politics, society and economics to a modern capitalist system.
3. Examine the shifting bases of authority from kingship and the Christian church to that of a secular democratic state.
4. Explain the development of the industrial revolution and its various impact across Europe and the world.
5. Trace the consolidation of European global dominance and the development of imperialism and colonialism.
6. Identify and explain the dominant ideologies characterizing modernity that first emerged in Europe and their impact: liberalism, romanticism, socialism, nationalism.
7. Examine the art and culture of modern Europe, especially in relation to the changing social, economic and political currents across the continent.
8. Explain the development of modern warfare and military technology and analyze their impact on Europe and the world

including changing ideas on war and peace.

HIST 241 Civilizations of Asia I (3) KCC AA/DH and KCC AS/AH

3 hours lecture per week

Prerequisite(s): ENG 100 or ESL 100.

Recommended Preparation: HIST 151.

HIST 241 is a survey of the major civilizations of East Asia, South Asia, and Southeast Asia from prehistoric times to 1500 AD.

Upon successful completion of HIST 241, the student should be able to:

1. Analyze the role and importance of individuals in Asian history.
2. Describe historical processes and their significance in Asia (e.g. agriculture, unification, empire building, statecraft, philosophy, art, religion, etc.).
3. Analyze cross-cultural interactions among the various people of Asia and describe the impact of such encounters.
4. Examine one's own values through engaging ethical questions and issues in the context of Asian history.

HIST 242 Civilizations of Asia II (3) KCC AA/DH and KCC AS/AH

3 hours lecture per week

Prerequisite(s): ENG 100 or ESL 100.

Recommended Preparation: HIST 152.

HIST 242 is a continuation of HIST 241. It surveys South, Southeast, and East Asian civilizations from 1500 to the present.

Upon successful completion of HIST 242, the student should be able to:

1. Analyze the role and importance of individuals in modern Asian history.
2. Describe historical processes and their significance in Asia (e.g. technological breakthroughs, foreign encounters, industrialization, imperialism and colonialism, socialism, capitalism, environmentalism, etc.).
3. Analyze the impact of European and American encounters with the peoples and cultures of Asia, evaluating the reactions, responses, results, and affect on Asian national identities as well as Asia's place in the global community.
4. Examine one's own values through engaging ethical questions and issues in the context of modern Asian history.
5. Identify and evaluate the major challenges Asia faces in the 21st century.

HIST 281 Introduction to United States History I: United States History to Reconstruction (3) Fall KCC AA/DH and KCC AS/AH

3 hours lecture per week

Prerequisite(s): Qualification for ENG 100, ENG 160 or ESL 100.

Comment: HIST 281 is offered in the fall semester only.

HIST 281 is an interpretive survey of United States history covering the major social, political, economic and cultural developments from European settlement to Reconstruction.

Upon successful completion of HIST 281, the student should be able to:

1. Describe and explain the impact of the arrival of the Europeans and evaluate the political, environmental and social effects created by the interaction of the two worlds.
2. Chart the major political, social and economic issues contributing to the transition of the British colonies from colonial possessions to an independent nation.
3. Examine the development of the American system of government and the American party system and discuss its significance in national and world history.
4. Describe the social, political and economic impact of slavery on American history.
5. Trace the emergence of America's industrial revolution and its regional and national impact.
6. Describe what it means to be a citizen of the United States, of the privileges and coincident duties and responsibilities that accompany such citizenship.

HIST 282 Introduction to United States History II: Since 1865 (3) KCC AA/DH and KCC AS/AH

3 hours lecture per week

Prerequisite(s): Qualification for ENG 100, ENG 160 or ESL 100.

HIST 282 is a survey of American history from Reconstruction to the present, covering the rise of the United States as an economic power up through its role as the world hegemon.

Upon successful completion of HIST 282, the student should be able to:

1. Discuss the development and beliefs of American political, economic, social, and cultural movements.
2. Analyze the industrial revolution in America and be able to identify the cultural, technological, social, and political changes that accompanied this major shift in the American mode of production.
3. Examine the emergence of the United States first as an imperial power and later as one of the world's superpowers and explain U.S. foreign policy goals as they evolved in the 20th century.
4. Identify the role of the U.S. in the post-cold war world as a means of demonstrating an understanding of events in the contemporary world.
5. Elaborate on the development and value of diversity in American society describing the contributions of a variety of ethnic and racial groups which have served to shape and expand worldview of the American people.

HIST 284 Hawaiian History (3) KCC AA/DH and KCC AS/AH

3 hours lecture per week

Prerequisite(s): ENG 100, ENG 160 or ESL 100.

Recommended preparation: HIST 152, HAW 101, HWST 100, or HWST 107.

HIST 284 will survey the origins and evolution of ancient Hawaiian society and culture, the changes during the monarchical period, and the transformation of Hawai'i as an American territory and state.

Upon successful completion of HIST 284 the student should be able to:

1. Trace the origins and migrations of ancient Polynesians, culminating in their discovery and settlement of Hawaii.
2. Describe the evolution of Hawaiian society; explain the mythological foundations for the ancient Hawaiian world view; and describe the meaning of pono as a fundamental value of Hawaiian culture.
3. Analyze the role that population collapse and foreign influences played in the destruction of Hawaiian cultural practices.
4. Describe the cultural, social, political and economic changes that took place during the monarchical period of Hawaiian history.
5. Explain how and why the Hawaiian monarchy was overthrown, and how Hawaii became a territory of the United States.
6. Trace significant developments of the Territorial era, and explain the significance of World War II in Hawaiian and Pacific history.
7. Express informed judgments and illustrate an historical understanding of issues in writing such as the Hawaiian Renaissance, recent land struggles and Hawaiian sovereignty.
8. Communicate an understanding of the common themes in Hawaiian and Pacific islands history.
9. Write coherent essays describing, analyzing and explaining specific material from the course.
10. Access and retrieve information using electronic media.

HIST 288 Survey of Pacific Islands History (3) KCC AA/DH and AS/AH

3 hours lecture per week

Prerequisite(s): ENG 100, ENG 160 or ESL 100.

Recommended Preparation: HIST 151, HIST 152, or PACS 108.

HIST 288 is a survey introduction of Pacific Islands history that traces events from first settlement to modern times.

Upon successful completion of HIST 288, the student should be able to:

1. Identify Pacific island locations and give examples of the impact of the environment upon history.
2. Discuss orally and in writing issues and themes in Pacific Islands history.
3. Explain themes in the settlement of Oceania and in the ancient history of its regions.
4. Distinguish between culture contact among Native peoples and between Natives and outsiders.
5. Discuss the impact of missionary activity upon life in the Pacific Islands.
6. Articulate an understanding of the complexity of cultural change and cultural persistence in island communities.
7. Describe the process of colonization and decolonization for various Pacific Island nations.
8. Examine contemporary issues in Oceania.

9. Access and retrieve information using electronic media.

HONORS

Honors sections of courses (3)

3 hours lecture per week, identical to the regular courses

Prerequisite(s): Admission to the Honors program.

Honors sections of courses are special sections of required general education/area requirement courses for qualified honor students. The honors section course description is identical to that of the general education course. To distinguish it from the regular course, the class section will have the word "Honors" before the course title. One or more honors section courses may be offered each semester and the courses would be offered in the general education/area requirements for the AA and AS degrees. An addendum to the existing general education course outline will be reviewed and approved by the Honors Advisory Committee.

Upon successful completion of an Honors section, the student should be able to:

1. Demonstrate ability to think and read critically by: distinguishing between verifiable facts and value claims; determining the reliability of a claim or source; determining the accuracy of a statement; distinguishing between warranted and unwarranted claims; distinguishing relevant from irrelevant information, claims or reasons; detecting bias; identifying unstated and stated assumptions; identifying ambiguous or equivocal claims or arguments; recognizing inconsistencies in logical reasoning; determining the strength of an argument; evaluating and utilizing knowledge to form valid conclusions and solutions.
2. Develop communication (written and oral) abilities in both individual and group situations by: showing capacity to communicate either in a formal speech or in interpersonal discussion with appropriate diction, choice of ideas and information, and organization; learning to listen, communicate and tolerate opposing viewpoints; communicating effectively within the context of the seminar; for example, writing effectively, expressing one's opinions and be able to express the opinions of others; analyzing research topics and researching primary resource materials; leading a seminar, if required, presenting an assigned topic, which one has researched and organized as well as execute cogent oral presentations; exhibiting skills in critical analysis and persuasive discussion, arriving at possible solutions and establishing a viewpoint that is defensible as evidence accumulates; demonstrating thinking that is clear, constructive and critical in writing and speaking.
3. Exhibit decision-making skills and abilities by: defining a goal; identifying obstacles to achieving the goal; identifying alternatives; analyzing alternatives; ranking alternatives; choosing the "best" alternative; implementing decision; evaluating results.
4. Exhibit the ability to learn in both independent and cooperative activities by studying independently and cooperatively with the guidance of the instructor.
5. Begin to develop skills for lifelong learning by: exhibiting a value for continuous inquiry by voluntary participation in small group discussions or additional voluntary reading; taking personal responsibility for one's own creations, assertions, decisions, and values; illustrating growth toward a self concept and confidence in expression in written and spoken form; displaying a sense of self direction in the pursuit of knowledge and ideas.
6. Exhibit problem solving skills and abilities by: defining the problem, formulating hypotheses, testing hypotheses, drawing conclusions about hypotheses, interpreting findings.
7. Examine values and value systems (one's own and others) by: relating values of others to one's own personal belief system; understanding the effect of technology, science and the dynamics of contemporary life on the quality of life; recognizing the commonality, interrelatedness, tensions and affirmations of human existence.

HON 150 Honors Seminar (3)

3 lecture hours per week

Prerequisite(s): Admission to the Honors program.

Comment: HON 150 may be repeated for a maximum of nine credits.

HON 150 is designed to address the exemplary student group of the College. Participants in the seminar will examine a different topic each semester. Emphasis will be on the student's ability to evaluate information, integrate the perspectives of more than one field of learning, relate in-depth knowledge of a specific subject to a larger value system, and to develop critical thinking, problem solving, decision making and lifelong learning skills.

Upon successful completion of an HON 150, the student should be able to:

1. Demonstrate ability to think and read critically.

2. Develop communication (written and oral) abilities in both individual and group situations.
3. Exhibit problem solving and decision-making skills and abilities.
4. Exhibit the ability to learn in both independent and cooperative activities.
5. Examine values and value systems (one's own and others).
6. Begin to develop skills for lifelong learning.

HOSPITALITY and TOURISM

HOST 100 Career and Customer Service Skills (3)

2 hours lecture, 2 hours lecture/lab per week

Recommended Preparation: ENG 100 or ESL 100.

HOST 100 focuses on the strategies and skills related to career success and customer satisfaction in the Hospitality and Tourism industry.

Upon successful completion of HOST 100, the student should be able to:

1. Identify career opportunities in the hospitality and tourism industry.
2. Create a career path to fit his/her interests and needs.
3. Utilize job-hunting strategies and techniques, such as writing a resume and answering job interview questions.
4. Utilize computer technology to create a paper based Career Portfolio and ePortfolio.
5. Practice workplace behaviors that display professionalism, such as teamwork, appropriate dress, and business etiquette.
6. Identify Hawaiian Values, their importance in the workplace, and create a work philosophy based on these values.
7. Explain the ethical principles associated with the hospitality and tourism industry and determine behaviors consistent with those ethical principles.
8. Identify methods of handling dissatisfied customers and exceeding customer expectations.
9. Explain how hospitality and tourism organizations win customer loyalty.

HOST 101 Introduction to Hospitality and Tourism (3)

3 hours lecture per week

HOST 101 provides an overview of the travel industry and related major business components. Analysis of links between hotel, food, transportation, recreation, and other tourism-related industries will be addressed.

Upon successful completion of HOST 101, the student should be able to:

1. Differentiate the products and services offered by various sectors of the hospitality and tourism industry, and describe how the sectors are interrelated.
2. Distinguish the organizational and operational characteristics of transportation, lodging, food-service, and recreation businesses and organizations.
3. Identify and compare the career opportunities in the various sectors of the hospitality and tourism industry.
4. Analyze the impact of tourism on the society of a destination, and explain the benefits of developing sustainable tourism practices.
5. Identify the hospitality and tourism market's needs and motivations.
6. Describe the tourism systems and services designed to serve the leisure travel market.
7. Describe the tourism systems and services designed to serve the business travel market, including meetings, conventions, and expositions.
8. Explain the sales and marketing activities utilized in the hospitality and tourism industry.

HOST 150 Housekeeping Operations (4)

3 hours lecture, 2 hours lecture/lab per week

HOST 150, Housekeeping Operations is the study of the professional management of housekeeping operations including the planning, organizing, staffing and control techniques required to assure quality service.

Upon successful completion of HOST 150, the student should be able to:

1. Identify the tasks and responsibilities carried out in various housekeeping positions.
2. Describe the interrelationships between the housekeeping department and other departments of a hotel.
3. Identify the personal attitudes, characteristics, and work practices essential in providing excellence in housekeeping guest

- service.
4. Demonstrate safe, sanitary, and efficient cleaning procedures for various housekeeping tasks.
 5. Identify effective housekeeping equipment selection, storage, maintenance, and control procedures.
 6. Describe the housekeeper's role in the renovation and restoration of facilities.
 7. Describe linen room operations and control techniques.
 8. Describe laundry room operations and control techniques.
 9. Describe the use of computers in housekeeping operations.
 10. Identify techniques for recruiting, selecting, training, scheduling, and motivating housekeeping employees.
 11. Describe the budgeting, record keeping, and reporting requirements of a housekeeping department.

HOST 152 Front Office Operations (4)

3 hours lecture, 2 hours lecture/lab per week

HOST 152 is the study of the front office operation in context of the various classifications of lodging organizations throughout the world. Students will gain an understanding of the various target markets, types of services, and standards associated with the numerous lodging brands and franchise affiliations. This course will focus on technical, legal and service elements in each part of the guest cycle from reservations through registration, guest accounting, night audit and check-out with students working on an actual lodging property management system. Students will also have the opportunity to learn the concepts of revenue management with an emphasis on the tactics of forecasting and strategies to maximize revenue in periods of both high and low demand. Theories of supervision and employee relations will also be emphasized.

Upon successful completion of HOST 152, the student should be able to:

1. Describe the interrelationships between the front office and other departments.
2. Identify the tasks and responsibilities carried out in various front office positions.
3. Identify the personal attitudes, characteristics, and work practices essential in providing excellence in front office guest service.
4. Demonstrate effective guest service and complaint handling techniques.
5. Demonstrate computer proficiency in reservations, check-in, posting, and check-out functions of the Front Office.
6. Identify controls for cash collection, check cashing, and the acceptance and processing of debit and credit cards.
7. Demonstrate accurate application of guest accounting procedures.
8. Produce and analyze management reports.

HOST 154 Food and Beverage Operations (4)

3 hours lecture, 2 hours lecture/lab per week

HOST 154 introduces students to the principles of marketing, menu planning, service styles, nutrition, sanitation and safety, purchasing, and control systems as they apply to food and beverage management in an operational setting. Food and Beverage Operations includes the study and practical application of food and beverage management techniques to effectively manage resources: money, personnel, food and beverage products, and time.

Upon successful completion of HOST 154, the student should be able to:

1. Assess quality service to guests.
2. Define recent trends in the hospitality industry and apply them to the food and beverage sector.
3. Assemble a marketing plan for a food and/or beverage operation.
4. Apply sound nutrition principles in menu planning that meets the wants/needs of today's guests.
5. Design a sanitation and safety program as it pertains to guests, employees, equipment and facilities.
6. Illustrate the appropriate processes, policies and safeguards in the purchasing, production, and service of food and beverage operations.
7. Demonstrate the basic accounting techniques as they apply to food and beverage operations.
8. Compose the equipment layout of a food and beverage operation that meets the standards of operational efficiency and profitability.
9. Calculate and assess the various cost, revenue, and profit ratios that are essential in the successful operation of a food and beverage establishment.
10. Develop a menu that applies principles of sound costing and pricing, meets guest interests and, is consistent with current trends.
11. Propose programs and processes that are applicable within the food and beverage industry that represent the best practices of sustainability.

HOST 168 Tour Directing (3)

3 hours lecture per week

HOST 168 is designed to prepare students for a career in tour directing. This course incorporates skills that enable the student to deliver tour information in an accurate and engaging fashion using Hawai'i as a destination and the foundation of this course.

Upon successful completion of HOST 168, the student should be able to:

1. Apply the traits and skills needed to be a successful tour leader.
2. Compare the role and function of various types of tour guides.
3. Evaluate strategies for managing tour group behaviors.
4. Analyze the importance of the various components of a tour to assure that guest expectations and reservation arrangements are met.
5. Outline procedures for dealing with unexpected challenges (lost, damaged, or stolen client property; flight delays or cancellations; client illness, accidents, or deaths; hotel fires; and other emergencies).
6. Describe the principles for creating a successful tour itinerary.
7. Provide interesting and accurate information about the language, history, culture and sites of Hawai'i.
8. Demonstrate the ability to conduct walking and bus tours.
9. Describe the importance of the sustainability of culture to a destination and the tourism industry.

HOST 170 Selling Destinations (3)

3 hours of lecture per week

HOST 170 is designed to familiarize students with major worldwide tourist destinations with added emphasis on Hawai'i as a destination.

Upon successful completion of HOST 170, the student should be able to:

1. Analyze the differences between the major travel destinations worldwide, to be able to describe their uniqueness and recommend when selling travel.
2. Describe Hawai'i's uniqueness, even between the different islands to be able to describe and recommend, along with the latest and greatest events and attractions of the Islands.
3. Identify the capitals, major tourist attractions, major cities, airports, airlines, methods of transportation, currency, lodging options and history of each country.
4. Explain climatic differences and weather patterns of the destinations, and how they affect tourism.
5. Interpret the cultural patterns unique to Hawai'i and major foreign destinations.
6. Assess motivational factors that encourage a traveler to visit major destinations.

HOST 171 Airline Reservations and Pricing (3)

2 hours lecture, 2 hours lecture/lab per week

HOST 171 is designed to prepare students with the knowledge and skills needed to create domestic and international air itineraries in a Global Distribution System (GDS). Students will build Passenger Name Records (PNR), price itineraries, interpret tariff rules and the International Air Transport Association (IATA) standards in the "live" TravelPort System.

Upon successful completion of HOST 171, the student should be able to:

1. Define and create types of air journeys (one-way, round trip, circle trip, and open jaw) and types of flight services (direct, non-stop, connecting) to create travel itineraries.
2. Evaluate fare basis codes and fare rules, including international fares based on neutral units of construction principles.
3. Identify and construct airline reservations using the mandatory fields of the Passenger Name Records (PNR).
4. Critique how the United States Airline Industry compares to the International Air Transportation Association regulations.
5. Research visa and health requirements using TIMATIC (an electronic version of the Travel Information Manual).

HOST 256 Hospitality Accounting (3)

3 hours lecture per week

HOST 256 is an introduction to basic accounting and finance principles and the budgeting function as applied to hospitality operations. This course includes accounting for expenses, purchasing, inventory, sales, and the preparation and analysis of financial statements and management reports.

Upon successful completion of HOST 256, the student should be able to:

1. Define basic accounting principles, terminology and concepts.
2. Analyze the various forms of business formation.
3. Prepare and analyze financial statements.
4. Create a Business Plan for an operating hospitality department.
5. Identify expense accounting and controls used in travel/hospitality/food and beverage operations.

6. Develop an operations budget for a housekeeping operating department.
7. Analyze controls procedures and activities for Labor, Supplies, Materials, Inventory.
8. Describe the accounting procedures for the various profit and support centers of a hospitality operation.
9. Synthesize budget preparation using zero-based and incremental techniques, and value analyses.
10. Justify cost variances for environmentally friendly products and activities.

HOST 258 Hospitality Marketing (4)

3 hours lecture, 2 hours lecture/lab per week

Prerequisite(s): HOST 101 with a grade of "C" or higher.

Recommended Preparation: Students should have completed at least 2 semesters of study in the Hospitality and Tourism programs.

HOST 258 is a study of modern marketing techniques and concepts for the hospitality industry, including human factors, consumer demand, and planning.

Upon successful completion of HOST 258, the student should be able to:

1. Explain what marketing is; the unique nature of marketing with the manufacturing of service as the product of Hospitality and Tourism; and why marketing should be viewed as a philosophy not just a business function.
2. Illustrate best practices of organizations within Hospitality and Tourism that demonstrate effective strategies to address the challenges of producing service as a product.
3. Select relevant trends in the macro-environments that are influencing the strategic directions of organizations within Hospitality and Tourism.
4. Create a marketing research plan, including defining the problem and research objective, implementing the plan, and interpreting and reporting findings.
5. Distinguish the major characteristics affecting consumer behavior, and apply some of the specific cultural, social, personal, and psychological factors that influence consumers in promotional initiatives.
6. Distinguish the major group markets that comprise the Hospitality and Tourism industry and assess the positive attributes of each market.
7. Differentiate the various strategies to used segment markets; select specific markets based on the appraisal of the appropriate targeting strategies; and, apply the best positioning strategy that would provide a competitive advantage.
8. Separate the various product levels (core, facilitating, supporting, and augmented) that combine to deliver the holistic experience of the product to the guest.
9. Detect the key aspects and conditions that define successful hospitality and tourism brands.
10. Calculate the price elasticity of demand and assess the level of quality and brand strength associated with the various services and products in the hospitality and tourism industry.
11. Calculate pricing for services and products in hospitality and tourism based on generally accepted industry pricing approaches.
12. Compose a channel of distribution that would include the appropriate marketing intermediaries to connect/distribute hospitality and tourism services to the customer.
13. Distinguish effective strategies in advertising, including creating goals, objectives and budgets; creating the advertising message; selecting advertising media, and evaluating advertising effectiveness.
14. Design a comprehensive public relations effort that involves the various public relations activities: press relations, product publicity, corporate communications, lobbying, counseling, and crisis management.
15. Elaborate on the various strategies and steps for the effective representation and selling of service products in the hospitality and tourism industry: prospecting, qualifying, presenting, overcoming objections, closing and follow through.
16. Illustrate how hospitality and tourism organizations have responded to the internet and other technologies with databases, direct and online marketing strategies.

HOST 261 Events Management (3)

3 hours lecture per week

Prerequisite(s): HOST 101 with a grade of "C" or higher.

HOST 261 prepares students to plan and administer successful functions, special events, meetings, and conventions. Students explore topics such as marketing, sales and service, channels of distribution, service functions, floor plans, organization as well as catering and meeting technology.

Upon successful completion of HOST 261, the student should be able to:

1. Identify the role of the Catering and Convention Services Manager.
2. Explain how to effectively promote and market events.
3. Perform the steps of servicing functions, special events, and conventions.

4. Create effective meeting manifests, event resumes, and banquet event orders.
5. Identify the necessary support requirements.
6. Analyze the coordination of multimedia and technology.
7. Analyze the complexity of the jobs of meeting planners and convention service managers.
8. Synthesize all of the components required to plan and administer successful events.
9. Demonstrate the techniques of making floor plans and table settings.
10. Select appropriate decorations that are environmentally friendly and reflect the host culture.

HOST 265 Tourism and Destination Development and Planning (3)

3 hours lecture per week

Recommended Preparation: HOST 101.

HOST 265 exposes students to planning, developing, implementing and managing tourism within a destination. This course presents tourism development as a process with its own organizational structures and its own responses to the economic cycle of supply and demand. Students study various destinations in order to analyze and identify the components of successful tourism programs.

Upon successful completion of HOST 265, the student should be able to:

1. Elaborate on the definitions of tourism as presented by the principle agencies, associations and organizations that define and develop tourism policy.
2. Compare and contrast the costs and benefits of tourism, economically, environmentally, and socially/culturally in context of the various stakeholders (residents, visitors, owners/operators and government) of tourism.
3. Calculate and assess the multiplier factor and economic impact of tourism for various destinations.
4. Distinguish the various factors that contribute to the motivation and propensity of individuals to travel.
5. Describe the various associations and organizations that comprise the development and management of tourism internationally, nationally, regionally, and locally and explain the mission, goals and activities of each.
6. Distinguish the key aspects that define the structure, elements and processes of developing policies that guides tourism.
7. Using a regression formula, and applying the appropriate factors, assess the strength of the correlation of the dependent variables to forecast demand for travel.
8. Illustrate successful examples of planning and development for tourism.
9. Detect the various trends affecting the future and progress of tourism.
10. Propose the principles, components and approaches that go into the development of resorts.
11. Elaborate on the social/cultural and environmental impacts, both positive and negative of tourism on a destination.
12. Distinguish the concepts and principles of sustainability (economic, environmental, and social/cultural) and appraise the best practices of destinations, resorts, and tourism operations.

HOST 275 Computer & Information Technology for the Hospitality Industry (4) (Inactive)

3 hours lecture per week, 2 hours lecture/lab per week

Prerequisite(s): HOST 101, ICS 100 or ICS 101 .

HOST 275 presents an introduction to the business applications and technology in the tourism industry. Students review the history of computers and technology and the impact they have had on the development and evolution of service, systems and products in the visitor industry. Students have a hands-on opportunity to work with current software and systems in use in the industry. Students explore future trends and have an opportunity to develop on-line applications utilizing the Internet.

Upon successful completion of HOST 275, the student should be able to:

1. Describe the evolution of computers and technology in their application in all phases of the visitor industry.
2. Explain the role, functions, and importance of information and technology within the tourism business.
3. Create on-line applications utilizing the internet.
4. Demonstrate knowledge of the applications of telecommunication systems.
5. Evaluate the tools and techniques of system development.
6. Demonstrate knowledge in correctly selecting and implementing operating systems.
7. Analyze the components of an effective POS system.
8. Describe trends and future developments and analyze the impact and potential for the visitor industry.

HOST 278 Travel and Tour Operations (3)

2 hours lecture, 2 hours lecture/lab per week

Prerequisite(s): HOST 101 with a grade of "C" or higher, HOST 170 with a grade of "C" or higher, HOST 171 with a grade of "C" or higher.

HOST 278 is designed to introduce the student to the operations of travel companies. These companies will include travel agencies, tour and cruise companies. This course explains the requirements for appointment and membership by the Airline Reporting Corporation (ARC), International Air Transport Association (IATA), Cruise Line International Association (CLIA), and United States Tour Operations Association (USTOA). Basic travel agency operations, Internet agencies and preferred suppliers will be presented. The history and operation of the tour and cruise business and selling techniques of its products will be covered.

Upon successful completion of HOST 278, the student should be able to:

1. Outline the requirements which must be met by travel agencies, for ARC and IATA appointments.
2. Analyze the product lines of suppliers for retail and wholesale travel and explain the concept of preferred suppliers.
3. Demonstrate professional and personable telephone etiquette and client service and to determine the travel wants and needs of the client.
4. Assess the impact the role of automation and internet presence has had on agency operations.
5. Construct and sell Amtrak, air segments, hotel, and cars on a computer reservations system.
6. Assess the components of a tour and sell tour and cruise itineraries.
7. Describe the Legal Aspects of Operating a Travel Company.
8. Assemble product lines, travel products and packages that are appropriate for the wants and needs of the client.
9. Apply the components of a complete sales cycle from qualifying the client to closing the transaction.

HOST 290 Hospitality Management (3)

3 hours lecture per week

Prerequisite(s): CULN 111 with a grade of "C" or higher, HOST 101 with a grade of "C" or higher.

HOST 290 is the study of the management process in hospitality operations, focusing on the managerial functions of planning, organizing, coordinating, staffing, directing, controlling and evaluating to bring about organizational effectiveness. Scenarios, case studies and role playing exercises typical of the hospitality industry have been developed to reinforce principles.

Upon successful completion of HOST 290, the student should be able to:

1. Define fundamental supervisory responsibilities.
2. Identify the steps supervisors can take to communicate effectively on the job.
3. Plan an orientation and training session.
4. Forecast business volume using the base adjustment forecasting method and the moving average forecasting method.
5. Describe the important laws and legal concerns that affect hospitality supervisors.
6. Explain conflict management styles and evaluate situations when to apply them.
7. Analyze time usage to create more effective procedures and reduce time robbers.
8. Describe actions that supervisors can take to minimize employee resistance to change.
9. Explain the importance of, and develop a personal career advancement plan.
10. Relate Hawaiian values in management practices.
11. Explain leadership styles, factors affecting them, and how to apply them in a hospitality organization.
12. Explain various motivational theories.
13. Differentiate between management and leadership, and describe issues supervisors should be aware of as they assume the role of a team leader.
14. Describe the process of effective employee recruitment and selection.
15. Explain the different approaches to performance evaluation and describe appropriate situations to apply to each approach.
16. Define the components of a progressive disciplinary program and determine the appropriate responses to various infractions.
17. Describe the role unions play within the hospitality industry and define what strategies and actions are appropriate or inappropriate during union organizing activities and how to manage in a union environment.

HOST 293E Hospitality Internship (3)

2 hours seminar, 20 hours fieldwork per week (300 internship hours in total)

Prerequisite(s): HOST 100, CULN 111, or departmental approval.

HOST 293E is a supervised field experience that is related to the student's major or career goals. The experience will enable the student to apply knowledge and skills learned in coursework to the work environment.

Upon successful completion of HOST 293E, the student should be able to:

1. Apply job readiness skills to obtain an internship.
2. Describe the technical and human skills required of workers in the hospitality industry.
3. Identify the personal qualities, attitude and work habits required of guest-contact employees.
4. Apply classroom knowledge and skills in the workplace.
5. Perform duties at the internship site according to industry standards.
6. Analyze the inter-relationships of the various departments at internship site.
7. Describe methods of quality assurance used in the industry.
8. Explain the importance of lifelong learning in the constantly changing hospitality industry.
9. Create career goals and aspirations.
10. Assess how sustainable tourism concepts are applied at an internship site.

HUMANITIES

HUM 269 Study Abroad (Designated Region, Variable Credit) (1-6) Summer KCC AA/DH and KCC AS/AH

Various numbers of hours lecture/lab per week

Prerequisite(s): Instructor Consent.

Recommended Preparation: One or more semester course(s) in the language, history or culture of the designated country or region.

Comment: Instructor approval is required.

HUM 269 (Alpha) is an on-site study of the designated society's language, values, arts, and culture.

Upon successful completion of HUM 269, the student should be able to:

1. Demonstrate increased sensitivity to the peoples and cultures of the country visited through reflective journal writing and capstone presentation.
2. Identify key concepts of internationalism and the interdependence of cultures.
3. Compare cultural values and methods coping with our changing world.
4. Discuss, orally and in writing, ways in which the humanities enrich daily life in the country visited, and in the student's own society.

INFORMATION and COMPUTER SCIENCES

ICS 100 Computing Literacy and Applications (3) KCC AS/NS

3 hours lecture per week

Recommended Preparation: Keyboarding; basic computer use; qualification for ENG 22; qualification for MATH 24.

ICS 100 introduces students to computers and their role in the information world emphasizing computer terminology, hardware, and software. Opportunities for 'hands-on' experience using applications software may include spreadsheets, word processing, presentations, communications, and databases.

Upon successful completion of ICS 100, the student should be able to:

1. Utilize the basic features of computer applications to communicate effectively in the work environment.
2. Produce documents in a variety of formats.
3. Create, edit, and format electronic spreadsheets using simple formulas, functions, and charts.
4. Create and organize a variety of electronic slides using templates, background styles, graphics, and animation effects.
5. Utilize operating system interfaces to manage computer resources effectively. Utilize online resources for research and communication.
6. Define, explain, and demonstrate proper computer terminology usage in areas such as hardware, software, and communications.
7. Describe ethical issues involved in the use of computer technology,

ICS 101 Digital Tools for the Information World (3)

3 hours lecture per week

Recommended Preparation: Keyboarding experience; credit in or qualification for ENG 100, ENG 160 or ESL 100; credit in or qualification for MATH 103 or higher level mathematics.

ICS 101 provides hands-on computer instruction with an emphasis on producing professional-level documents, spreadsheets, presentations, databases, and Web pages for problem solving. This course includes concepts, terminology, and a contemporary operating system.

Upon successful completion of ICS 101, the student should be able to:

1. Utilize the appropriate computer applications to produce professional-level documents, spreadsheets, presentations, databases, and web pages for effective communication (major content area).
2. Produce documents in a variety of formats.
3. Create, edit, and format electronic spreadsheets using formulas, functions, and charts.
4. Utilize a database with queries and reports that display required data.
5. Create and organize a variety of electronic slides using templates, background styles, graphics, photos, and animation effects.
6. Create web pages that contain hyperlinks and images that are suitable for publication.
7. Utilize operating system interfaces to manage computer resources effectively.
8. Extract and synthesize information from available Internet resources using intelligent search and discrimination.
9. Define, explain, and demonstrate proper computer terminology usage in areas such as hardware, software, and communications to effectively interact with other computer users and to prepare for higher-level computer courses.
10. Describe ethical issues involved in the use of computer technology.

ICS 110 Introduction to Object Oriented Visual Programming (3)

3 hours lecture per week

Recommended Preparation: Keyboarding experience; MATH 25; ENG 22; ICS 101.

ICS 110 is an introduction to programming with user-friendly software (e.g., Android Application Inventor). Students use storyboarding design strategies to create mobile device animations and/or simple games with objects using block coding methods. These projects promote an understanding of basic object oriented programming constructs through the use of a drag and drop interface that manipulates device resources and readily available APIs (Application Programming Interfaces). Introductory projects based on contemporary and personal interests for students with or without programming experience will be emphasized.

Upon successful completion of ICS 110, the student should be able to:

1. Add components to a project.
2. Master fundamentals of programming terminology.
3. Use "looping."
4. Gather form data.
5. Use variables.
6. Access phone sensors.
7. Use event handlers.
8. Move sprites on phone using drag and drop.
9. Connect to a database.
10. Use phone camera resource.
11. Use phone bluetooth resource.

ICS 111 Introduction to Computer Science I (3) KCC AS/NS

3 hours lecture per week

Prerequisite(s): Qualification for MATH 135 or consent of instructor.

Recommended Preparation: ICS 101 or equivalent.

Comment: Students are expected to provide their own USB compatible high density electronic storage media of minimum size of 4 GB or as specified by instructor.

ICS 111 is intended for computer science majors and all others interested in a first course in programming. ICS 111 is an overview of the fundamentals of computer science emphasizing problem solving, algorithm development, implementation, and debugging/testing using an object-oriented programming language.

Upon successful completion of ICS 111, the student should be able to:

1. Use an appropriate programming environment to design, code, compile, run and debug computing programs.
2. Solve basic problem by analyzing problems, modeling a problem as a system of objects, creating algorithms, and implementing models and algorithms in an object-oriented computing language.
3. Illustrate basic programming concepts such as program flow and syntax of a high-level general purpose language.
4. Identify relationships between computing systems, programming and programming languages.
5. Use primitive data types, strings and arrays.

ICS 141 Discrete Mathematics for Computer Science I (3) KCC AA/FS

3 hours lecture per week

Prerequisite(s): Qualification for MATH 135 or consent of instructor.

Recommended Preparation: ICS 101 or equivalent.

Comment: ICS 141 provides the general mathematical foundation for the appreciation and understanding of computer science concepts. It is intended for Computer Science majors and others interested in learning about the mathematics for Computer Science.

ICS 141 includes logic, sets, functions, elementary number theory, matrices, algorithmic concepts, mathematical reasoning, recursion, counting techniques, and probability theory.

Upon successful completion of ICS 141, the student should be able to:

1. Solve problems in propositional logic, work with truth tables, and use Venn diagrams.
2. Prove theorems using mathematical induction.
3. Use recursive algorithms.
4. Perform general analysis of algorithms.
5. Solve problems in elementary set theory.
6. Use the formulas for permutations, combinations, and binomial coefficients.
7. Solve elementary problems of relations.
8. Explain the concept of functions.
9. Solve basic matrix operations.
10. Solve problems in elementary probability.

ICS 211 Introduction to Computer Science II (3)

3 hours lecture per week

Prerequisite(s): A grade of "B" or higher in ICS 111 or consent of the instructor.

Comment: ICS 211 is the successor course to ICS 111. Students are expected to provide their own USB compatible high density electronic storage media of minimum size of 4 GB or as specified by instructor.

ICS 211 reinforces and strengthens problem-solving skills using more advanced features of programming languages and algorithms such as abstract data types, recursion, pointers, and memory management. ICS 211 emphasizes the use of data structures such as arrays, lists, stacks, queues, and trees.

Upon successful completion of ICS 211, the student should be able to:

1. Use and implement data structures such as arrays and linked lists.
2. Use and implement abstract data types such as lists, stacks and queues
3. Select the appropriate searching or sorting algorithm based on the algorithm's behavior or complexity.
4. Develop recursive algorithms and programs.

5. Use standard libraries or packages as well as advanced object-oriented programming techniques such as (polymorphism, inheritance, and encapsulation).
6. Produce robust programs using exception handling and extensive program testing.

ICS 212 Program Structure (3)

3 hours lecture per week

Prerequisite(s): A grade of "B" or higher in ICS 211 or consent of instructor.

Comment: Students are expected to provide their own USB compatible high density electronic storage media of minimum size of 4 GB or as specified by instructor.

ICS 212 focuses on program organization paradigms, programming environments, implementation of a module from specifications, C and C++ programming languages.

Upon successful completion of ICS 212, the student should be able to:

1. Complete programming exercises involving complex algorithms.
2. Use Emacs, a debugger, the Unix utility "make", and the compiler in the Unix environment.
3. Write programs using the features of C that are similar to Java, and in particular using character variables that require programs of 50 to 200 lines.
4. Use pointers in C, C structures, linked data structures, and recursion.
5. Use the C++ features that are similar to Java, including classes and inheritance.
6. Write a program in C++ that involves linked data structures and recursion.
7. Use overloading of operators by writing a non-trivial program that involves overloading of operators.
8. Use memory management by writing a non-trivial program that requires memory management (constructors, destructor, and overloading assignment).
9. Use standard C++ strings by writing a non-trivial program using standard C++ strings.
10. Use the STL Library by writing a program that uses some other facilities provided by the C++ STL library, such as STL lists.

ICS 241 Discrete Mathematics for Computer Science II (3) KCC AA/FS

3 hours lecture per week

Prerequisite(s): ICS 111; ICS 141, or consent of instructor.

ICS 241 includes program correctness, recurrence relations and their solutions, divide and conquer relations, graph theory, trees and their applications, Boolean algebra, introduction to formal languages and automata theory.

Upon successful completion of ICS 241, the student should be able to:

1. Use boolean algebra to realize logic circuits.
2. Use graphs, paths, cycles and trees.
3. Solve simple recurrence relations.
4. Explain the concept of formal languages and finite-state machines.
5. Use concepts and techniques in program correctness to perform simple program validation.

INDONESIAN

IND 101 Elementary Indonesian I (4) KCC AA/HSL

4 hours lecture per week

Prerequisite(s): IND 101 with a grade of "C" or higher.

IND 101 is for novice (beginning) learners of Indonesian who wish to acquire basic functional written and spoken communicative capacity and intercultural competence enabling them to engage appropriately with native speakers. The course is built around a series of real-world projects that learners accomplish by working together using Indonesian as a medium of real communication in connection with the native-speaking community.

Upon successful completion of IND 101, the student should be able to:

1. Respond to basic Indonesian speech, including basic language functions, such as common requests, questions/answers about family and community, time/calendar, daily activities, etc.
2. Produce basic spoken language, including short statements, simple questions, identification of objects, people and places, and carrying on limited conversations about daily activities.
3. Express agreement or disagreement as well as simple desires/choices such as preferred food, music, clothes, etc.
4. Read beginning level stories or short paragraphs of simple language; read and follow simple instructions and standardized messages such as store prices, times/dates on schedules, etc.
5. Produce simple written statements using memorized idiomatic phrases and use common vocabulary pertaining to daily activities; supply simple autobiographical information and information about family and community, times/dates, daily activities and so forth.
6. Identify vocabulary of basic Indonesian words and recognize and produce basic classroom interaction language used for greetings, classroom commands, questions and classroom technologies.
7. Identify and recognize basic Indonesian culture.

IND 102 Elementary Indonesian II (4) KCC AA/HSL

4 hours lecture per week

Prerequisite(s): IND 101 with a grade of "C" or higher.

IND 102 is for continuing novice (beginning) learners of Indonesian continuing to acquire basic functional written and spoken communicative capacity and intercultural competence enabling them to engage appropriately with native speakers. The course is built around a series of projects that learners accomplish by working together using Indonesian as a medium of real communication in connection with the native-speaking community.

Upon successful completion of IND 102, the student should be able to:

1. Ask and answer simple questions about introductory everyday topics covered in class, such as individual preferences, needs, and feelings related to simple survival situations.
2. Listen to and understand simple conversations or narrations about everyday topics covered in class.
3. Produce basic spoken language, including short statements, simple questions, identification of objects, people and places, and carry on limited conversations about daily activities.
4. Express agreement or disagreement as well as simple desires/choices such as preferred food, music, clothes, etc.
5. Read and write short texts in Indonesian. Read beginning level stories or short paragraphs of simple language; read and follow simple instructions and standardized messages.
6. Produce simple written paragraphs using memorized idiomatic phrases and use common vocabulary pertaining to daily activities; supply simple autobiographical information and information about family and community, times/dates, daily activities and so forth.
7. Identify vocabulary of basic Indonesian words and recognize and produce basic classroom interaction language used for greetings, classroom commands, questions, and classroom technologies.
8. Identify and recognize basic Indonesian culture.

INTERDISCIPLINARY STUDIES

IS 103 Introduction to College (3)

3 hours lecture per week

Recommended Preparation: Instructor recommendation, or qualification for or concurrent enrollment in ENG 22 or ESOL 94.

IS 103 serves as an introduction to the college experience for first year and returning college students. Students identify their short and long-range personal, college and career goals, while writing and revising an educational plan. Students document their daily activities as they develop self-management, critical thinking and learning skills.

Upon successful completion of IS 103, the student should be able to:

1. Identify short and long-range personal and college goals, and prepare an educational plan to meet those goals.
2. Re-evaluate and revise short and long-range personal and college goals and their educational plan to meet those goals.
3. List college facilities, policies, programs and services that can assist in achieving educational goals.
4. Use college level note-taking, critical reading, test taking, memory and concentration techniques.
5. Use time management, personal organization, stress management and study skills.
6. Identify and use academic support areas of the college.

7. Become actively involved in campus and/or community activities.
8. Use appropriate technology for conducting research and conveying ideas.
9. Communicate effectively in writing and speaking.
10. Find information from library, Internet, and other sources.
11. Research occupations and use decision-making processes in selecting a career.
12. Use strategies to complete out-of-class work efficiently and effectively.

IS 105B Career Decision Making (2) KCC AS/SS

3 hours lecture per week for 10 weeks

Recommended Preparation: ENG 22 or higher level English.

IS 105B is designed to assist students in making a tentative career choice and related educational decision. The course will focus on exploring interests, skills, values, and understanding the world of work. It also emphasizes learning the career/life development process, which, once learned will prepare students to cope with additional career/life decisions in later life.

Upon successful completion of IS 105B, the student should be able to:

1. Describe the process of career development.
2. Discuss the role their self-concept plays in career decision making.
3. Identify and prioritize their own interests, skills, personality traits, and values.
4. Demonstrate the ability to use values clarification, decision making, and time management techniques in developing an individual career/life plan.
5. Reduce their career interests to a few options for continued exploration.
6. Describe the changing roles of men and women in the work force.
7. Explain federal laws regarding age, sex and other discriminations.
8. Discuss the numerous resources available to them for engaging in career exploration.
9. Define in class discussion and written examinations the terms and concepts relevant to career/life exploration and planning.
10. Explain why career decision making is a lifelong process.

IS 105C Job Search Skills (1) KCC AS/SS

3 hours lecture per week for 5 weeks

Recommended Preparation: ENG 22 or higher level English.

IS 105C is designed to assist students in developing job readiness skills. It includes skills identification, resume preparation, and interview techniques.

Upon successful completion of IS 105C, the student should be able to:

1. Describe the process of career development.
2. Discuss the role their self-concept plays in career decision making.
3. Identify transferable skills and skills needed for a specific career.
4. Assess work environment that relates to the student's own interests, values, and attitude.
5. Utilize the decision making process in selecting a job for which the student will be interviewed.
6. Describe the changing roles of men and women in the work force.
7. Explain federal laws regarding age, sex and other discriminations.
8. Demonstrate awareness if the non-traditional career opportunities available in Hawai'i and the nation.
9. Identify and use standard and electronic sources of career information.
10. Understand the importance and purpose of writing a resume.
11. Demonstrate knowledge of appropriate job interview techniques.

IS 107 Student Success (1)

1.5 hours lecture per week for 10 weeks

Prerequisite(s): Qualification for ENG 100; qualification for MATH 24.

IS 107 is a comprehensive student success course designed to promote effective academic strategies and the importance of personal responsibility in college and life success.

Upon successful completion of IS 107, the student should be able to:

1. Develop and apply academic study skills in areas such as the following: Manage personal time, practice effective listening comprehension skills, take organized and meaningful notes from lectures and texts, practice effective textbook reading skills, identify different types of learning styles and be knowledgeable about own learning styles/preferences, prepare to successfully complete exams, identify and effectively manage stress/stressors and incorporate personal balance to enhance college success.
2. Identify personal values in relation to life planning and goal setting.
3. Explain the value and importance of personal responsibility in academic and life success.
4. Identify resources, relationships, and survival skills that facilitate academic and life success.
5. Realistically assess challenges of, and progress toward meeting, academic and life goals.
6. Monitor and take ownership of individual academic progress.
7. Communicate effectively on academic and individual matters with instructors, counselors, and peers.
8. Organize information, plan, solve problems, and think critically in academic and life situations/contexts.

IS 109 – Na Wa'a: A Learning Odyssey (3) KCC AA/DH, KCC AS/AH

3 hours lecture per week

Prerequisite(s): Qualification for ENG 22 or ESOL 94 or instructor approval

IS 109 celebrates students' transition to college and focuses on learning experiences that encourage the exploration of identity, culture, and community in a context of place-based Hawaiian values. It is based on strategies for creating success in college and in life. While honoring the integrity of individual cultural knowledge, it provides readings and activities that develop the students' connections with self, with each other, with place, and with community. Based on their insights and discoveries, students will develop a personal learning plan which will help to support and direct their educational and career goals, build support networks, and employ technology to share their awareness. This course promotes a positive attitude that will make it possible and exciting for students to "kulia i ka nu'u" and go forward confidently toward their highest vision with optimism, courage, and hope.

Upon successful completion of IS 109, the intended student learning outcomes are:

1. Articulate an awareness of self by identifying and acknowledging personal strengths, values, interests, and cultural influences.
2. Set tentative short and long range personal and career goals.
3. Explore the relevance of selected college resources and academic support services for attaining educational and career goals.
4. Communicate the importance and provide evidence of social connections and relationships with the community.
5. Identify artifacts that reflect personal growth and insights achieved through participation in the course, college and community-based activities.
6. Define issues and discuss the connection between individual responsibility and community in both a local and global context.
7. Use technology for learning, research, reflection and sharing.
8. Use self-expression to develop self-determination in social and community environments.

IS 114 Career Exploration in Education through Tutoring (3)

3 hours lecture per week

Prerequisite(s): Qualification for ENG 100; TB clearance.

Comment: Students enrolled in the course must have a current (within the past 12 months) TB clearance and be willing to submit to background checks for security reasons.

IS 114 provides students with information about English and math literacy tutoring from pre-kindergarten through college levels. Students will be required to tutor at a school in the grade level of their choice.

Upon successful completion of IS 114, the student should be able to:

1. Identify causes and effects of illiteracy.
2. Cite current local and national statistics on illiteracy.
3. List strategies to enhance brain development in children from 0-3 years of age.
4. Identify developmental milestones for students from 0-18 years of age.
5. Create an informal inventory for measuring students' literacy.
6. Demonstrate techniques for successful English and Math tutoring.
7. Identify learning styles and their implications for creation of lesson to be used in tutoring.

8. Apply the problem-solving process in tutoring situations.
9. Establish effective tutoring relationships.
10. List his/her own strengths and weaknesses in communication and relating to students and set goals for improving areas of weakness.
11. Identify skills needed by pre-kindergarten and primary, middle and secondary, and college-level tutors.
12. Demonstrate understanding of changes required in tutoring needed to support the needs of students whose first language is not English.
13. Demonstrate understanding of changes required in tutoring to support students with special educational needs.
14. Demonstrate knowledge of a tutor's role, responsibility, and liability.
15. Communicate effectively with teachers or professors and school administrators.
16. Define reading and the reading process.
17. Identify, demonstrate understanding of, and become proficient in the use of various tutoring strategies.
18. List key differences in primary, secondary, and college-level tutoring.
19. Demonstrate group leadership ability in primary, secondary or college educational settings.
20. Identify and use various sources to obtain age appropriate reading material.
21. Identify and use various web sites, which provide current literacy information.

IS 161 Introduction to Creative Thinking (3) KCC AA/DA and KCC AS/AH

3 hours lecture per week

IS 161 introduces students to the skills and strategies of creative thinking. Designed for students in all majors, the course will examine creativity as a fundamental component for innovation and success in any field, from art to science, technology to business. We will explore the creative process from various theoretical perspectives as well as the influences of education, culture and the environment on creative thinking. Creativity will be seen as a natural process that not only allows for greater adaptability, idea generation and problem solving, but which also adds an increased dimension of richness and meaning to our lives. Students will have the opportunity to develop and apply these skills in real world contexts, and to experience the value of creativity in developing a well rounded, flexible and adaptive approach to an increasingly complex world.

Upon successful completion of IS 161 the student should be able to:

1. Employ basic creative strategies including: synthesizing ideas, images or expertise in original ways, generative thinking, divergent thinking, and perceiving alternative perspectives.
2. Identify and analyze the personal, social and environmental influences of creativity.
3. Describe and analyze various theoretical perspectives on creativity.
4. Analyze the relation of creativity to critical thinking and intelligence.
5. Investigate the role of experimentation and risk taking in the creative process.
6. Apply different evaluative criteria to specific problems.
7. Exemplify trusting one's own decisions, insights and perceptions during the creative problem-solving process.
8. Examine and evaluate the need and value of creativity in the contemporary world.
9. Identify and analyze the myths and assumptions most often associated with creativity and creative people.

INFORMATION TECHNOLOGY

ITS 124 Small Business Networking (3)

6 hours lecture per week (8 weeks)

3 hours lecture per week (16 weeks)

Prerequisite(s): Qualification for ENG 22 or ESOL 94; qualification for MATH 24.

Recommended Preparation: ICS 101.

Comment: ITS 124 may require hardware/software supplies up to \$50.00 for hands-on activities.

ITS 124 provides students with an overview of essential networking concepts, terminology and skills. The course gives students a fundamental understanding of the technological, business and legal issues related to a networked organization. The course also introduces the student to security concepts such as cryptography, digital signatures, key management and authentication. Some students may opt to take the CompTIA Network+ exam upon the completion of ITS 124 because much of the CompTIA Network+ exam material is covered in class.

Upon successful completion of ITS 124 the student should be able to:

1. Work effectively in teams.
2. Manage networking projects.
3. Identify the elements of, and uses for, a computer network in a small business.
4. Identify the prominent networking standards organizations.

5. Use desktop operating systems typically used in small business environments.
6. Identify the characteristics of popular networking protocol such as TCP, UDP, ICMP, IPV4, IPV6, Ethernet, ARP, etc.
7. Use addressing and routing schemes of popular networking protocols such as IPV4, and IPV6.
8. Explain the benefits and limitations of different networking media.
9. Install network cabling in various topologies using industry-standard practices.
10. Use common network tools such as packet analyzers, traceroute, ping, DNS query tools, etc.
11. Discuss issues relating to network maintenance, integrity and security.
12. Define Intranets, Extranets, and Virtual Private Networks.
13. Identify the business and legal principles related to an electronic commerce transaction.
14. Discuss information security technologies such as cryptography, digital signatures, key management, authentication, etc.

ITS 128 Introduction to Problem Solving and the Programming Process (3)

3 hours lecture per week

Prerequisite(s): Qualification for ENG 22 or higher level English; qualification for MATH 24 or higher level mathematics.

Recommended Preparation: Keyboarding experience; credit for ICS 101. Students are required to use Microsoft Office and have a basic familiarity with the Internet. Students need to be able to access course related technologies outside their classroom, including the integrated development environment: Microsoft Visual Studio. Students enrolled in ITS 128 will be able to obtain this software at no additional cost through the Microsoft Developer Network Academic Alliance (MSDNAA).

Comment: ITS 128 was formerly known as ITS 103 - Introduction to the Programming Process.

ITS 128 introduces students to the development of problem solving, logical and programming skills used in a business computing environment. Step-by-step logic is diagrammed into flowcharts and implemented in computer programs in a language deemed most appropriate for this course. Emphases are placed on valid solution designs and correct language syntax usage. Basic programming structures and concepts, common to all programming languages, are major components of this course.

Upon successful completion of ITS 128, the student should be able to:

1. Identify flowcharting and programming as problem-solving processes.
2. Describe the steps in the development of a solution to a computing problem.
3. Implement the basic constructs (sequence, decision, and looping) of a structured solution to solve a problem.
4. Develop logic in the form of block flowcharts to solve a problem.
5. Analyze block flowcharts for validity.
6. Translate the block flowchart into a program using a programming language appropriate for the course.
7. Debug programs to ensure accurate results.
8. Design system flowcharts.
9. Write effective documentation.

ITS 129 Introduction to Databases (3)

3 hours lecture per week

Prerequisite(s): Qualification for ENG 22 or ESOL 94 or higher; qualification for MATH 24 or higher.

ITS 129 is an introduction to databases. The course covers the tools needed to query and modify database objects. The course also introduces the student to database design concepts. A substantial part of the course involves the understanding of the relationship between databases, tables, records and fields. The course includes hands-on use in a computer environment that provides the students with experience designing, creating, and manipulating a database using the appropriate information technology tools.

Upon successful completion of ITS 129, the student should be able to:

1. Define a relational database.
2. Define common database terminology such as tables, records, fields, keys, views and relationships.
3. Describe the database design process.
4. Define advantages of good database design.
5. Define a database and describe the main logical differences between traditional files and databases.
6. Define a database management system (DBMS) and describe relationships of DBMS to a database and to users.
7. Use Structured Query Language to manipulate data.
8. Identify SQL standards.
9. Design simple relational database with proper documentation.
10. Create a database schema.
11. Work effectively in teams.
12. Manage projects.

ITS 144 Business PC System Maintenance, Support and OS Installation (3)

6 hours lecture per week for 8 weeks

3 hours lecture per week for 16 weeks

Prerequisite(s): Qualification for ENG 22 or ESOL 94 or higher; qualification for MATH 24 or higher level mathematics.

Recommended Preparation: ICS 101.

Comment: ITS 144 may require hardware/software supplies up to \$50.00 for hands-on activities.

ITS 144 provides PC operating system and hardware concepts and hands-on activities relating to the following topics: PC computer architecture, operating system theory, current PC operating systems, hard drive formatting and partitioning, operating system installation and upgrading, peripheral device drivers, network connectivity, resource sharing over a network, construction, installation, upgrading, troubleshooting, and maintenance of hardware and software components of microcomputer systems. Course will cover specification, selection, installation and configuration of hardware components including memory, floppy disk drives, microprocessors, hard drives, DVDs/CDs and DVD/CD-writers, video cards, NIC cards, sound cards, monitors and printers as related to a business environment.

Upon successful completion of ITS 144, the student should be able to:

1. Describe the types of operating systems currently in use by small businesses.
2. Describe the functions of operating systems.
3. Define general operating system terminology.
4. Describe the basic features and characteristics of PC processors and their operating systems.
5. Install an operating system.
6. Demonstrate basic functions and features of specific operating systems currently in use in small business environments.
7. Upgrade to a new operating system.
8. Install peripheral devices and device drivers.
9. Assemble, maintain, and troubleshoot various PC hardware components
10. Perform file system and disk maintenance.

ITS 148 Visual Studio.NET Programming I (3)

3 hours lecture per week

Prerequisite(s): ITS 128 or consent of Business, Legal, and Technology department chairperson, program coordinator, or instructor.

Recommended Preparation: Keyboarding experience; credit for ICS 101. Students are required to use Microsoft Office and have a basic familiarity with the Internet. Students need to be able to access course related technologies outside their classroom, including Microsoft Visual Studio .NET. Students enrolled in ITS 148 will be able to obtain this software at no additional cost through the Microsoft Developer Network Academic Alliance (MSDNAA).

Comment: ITS 148 - Visual Studio.NET Programming I was formerly known as ITS 118 - Visual Basic for Business Applications. Information Technology majors must take all ITS courses for a grade. The Kapi'olani CC course catalog states, "In place of a grade, credit/no credit (CR/NC) is an option provided the course is not part of the general education and major requirements". An ITS major cannot use a "grade" of CR for ITS 148 to fulfill the degree requirements of the AS in Information Technology, but other students may elect the CR/NC or audit grading options.

ITS 148 is an introductory course in using the Visual Studio.NET Integrated Development Environment (IDE) to provide viable computing solutions in a business environment. It is assumed that the student is familiar with computer programming. Applications with forms, controls, and code are developed in Visual Studio.NET, using one of its programming languages deemed most appropriate for the course. Computer applications are executed, debugged and undergo tests of their validity. Introductory object oriented programming concepts are emphasized and realized through the creation of user defined classes and their properties and methods. Data validation and general procedure development are also components of this course.

Upon successful completion of ITS 148, the student should be able to:

1. Explain the concept of event-driven programming.
2. Explain the basic concepts of objects in programming.
3. Solve business application problems using event-driven programming and objects.
4. Write, test, and debug event-driven programs.
5. Document event-driven programs.

ITS 149AD Database Administration I (3)

3 hours lecture per week

Prerequisite(s): ITS 129 or consent of the instructor or BE department chair.

ITS 149AD is designed to give students a firm foundation in basic database administration. In this class, students learn how to install and maintain a database server. They will gain a conceptual understanding of database server architecture and how its components work and interact with one another. They will also learn how to create an operational database and properly manage the various structures in an effective and efficient manner including performance monitoring, database security, user management, and backup/recovery techniques.

Upon successful completion of ITS 149AD, the student should be able to:

1. Install the Database.
2. Back up and Recover Data.
3. Administer Users.
4. Transport Data between Databases.
5. Manage Data.
6. Configure the Network.

ITS 224 Help Desk Support Practices (3)

3 hours lecture per week

Prerequisite(s): A grade of "C" or higher in ITS 124; a grade of "C" or higher in ITS 144, or consent of the instructor or BLT department chair.

ITS 224 introduces the Information Technology student to the key concepts and skills of Help Desk operation. Students will study what a Help Desk is, characteristics of its users, common problems, and tools. Students will learn about how a Help Desk fits into an organization's structure and mission. Students will learn about the protocol and processing of incidents, and the different support levels and methods. Students will learn about knowledge, asset and security management and how important these are to an organization's integrity. Students will have opportunities to both study and practice Help Desk operations in a controlled setting.

Upon successful completion of ITS 224, the student should be able to:

1. Manage a task.
2. Educate and train others.
3. Provide efficient and effective customer service.
4. Solve problems and troubleshoot by analyzing situations.
5. Manage a project.
6. Document problems and solutions.
7. Install and maintain hardware and software.

ITS 227 Web Site Development (3)

3 hours lecture per week

Recommended Preparation: ITS 124; ITS 129; ITS 148.

ITS 227 introduces the student to the Internet and its effects on modern society. Students will review its history, concepts, and terminology. Hands-on activities will include how to connect to and navigate the Internet, create World Wide Web pages, and develop World Wide Web sites. A variety of Internet resources will be demonstrated and subsequently explored by students.

Upon successful completion of ITS 227, the student should be able to:

1. Discuss the history of the Internet.
2. Define the Internet.
3. Use the terminology of the Internet.
4. Explain how the Internet works.
5. Describe the e-commerce use of information technology.
6. Access the Internet through different protocols.
7. Work with the operating systems to connect to the Internet.
8. Navigate through various Internet resources to process e-mail, access information, and communicate with other networks.
9. Design, develop, and update World Wide Web pages.
10. Write HTML tags from scratch and by using Rapid Development Tool.
11. Write CSS selectors inline, embedded, and external both from scratch and by using Rapid Development Tool.

12. Write basic Javascript code from scratch and by using Rapid Development Tool.
13. Modify and use complicated Javascript code.
14. Publish Web pages to a web server.
15. Disseminate information on the Internet.
16. Explain the social impact of the Internet.
17. Describe current problems of the Internet.
18. Assess the future potential of the Internet.

ITS 228 Visual Studio.NET Programming II (3)

3 hours lecture per week

Prerequisite(s): ITS 148 or consent of the Business, Legal, and Technology department chairperson, program coordinator, or instructor.

Comment: ITS 228 - Visual Studio.NET Programming II was formerly known as ITS 151 - Applied Database Programming Using Visual Basic. Information Technology majors must take all ITS courses for a grade. The Kapi'olani CC course catalog states, "In place of a grade, credit/no credit (CR/NC) is an option provided the course is not part of the general education and major requirements". An ITS major cannot use a "grade" of CR for ITS 228 to fulfill the degree requirements of the AS in Information Technology, but other students may elect the CR/NC or audit grading options.

ITS 228 is an advanced-intermediate course in using the Visual Studio.NET Integrated Development Environment (IDE) to provide viable computing solutions in a business environment. It is assumed that the student is familiar with Visual Studio.NET. Enhanced user interfaces, especially those used in multi-form applications are covered. Also included in this course are the development and processing of XML documents. Object oriented programming concepts regarding inheritance are emphasized and realized through the creation of user defined derived classes that overload and override base classes. Database application development is also a component of this course.

Upon successful completion of ITS 228, the student should be able to:

1. Use structured program design and methodologies.
2. Develop multiform applications.
3. Manage structures and files.
4. Develop object oriented programs.
5. Develop database programs.

ITS 229AD Database Administration II (3)

3 hours lecture per week

Prerequisite(s): ITS 149AD or consent of the instructor or BE department chair.

ITS 229AD advances students' knowledge of database administration. In this class, students will learn how to configure a database server for multilingual applications. They will practice various methods of recovering the database using RMAN and Flashback technology. Database performance monitoring tools will be covered, in addition to the steps to take to resolve common problems and improve performance. Students will also learn how to administer a database efficiently by using database technologies such as the Resource Manager, the Scheduler, Automatic Storage Management (ASM), and VLDB features. They will set up a secure database using Virtual Private Database, and learn how to efficiently move data from database to database.

Upon successful completion of ITS 229AD, the student should be able to:

1. Use RMAN to create and manage backup sets and image copies.
2. Recover the database to a previous point in time.
3. Use Oracle Secure Backup to backup and recover a database.
4. Use Oracle's Flashback technology to recover your database.
5. Detect block corruptions and take appropriate measures to correct them.
6. Use the various Database advisors and views to monitor and improve database performance.
7. Control database resource usage with the Resource Manager.
8. Simplify management tasks by using the Scheduler.
9. Review database log files for diagnostic purposes.
10. Customize language-dependent behavior for the database and individual sessions.
11. Administer a VLDB.
12. Implement a secure database.
13. Transport data across platforms.

ITS 293 Information Technology Program Internship (3)

1 hour lecture, 8 hours practicum per week

Prerequisite(s): Consent of Business Education department chairperson, Information Technology program coordinator, or instructor.

Comment: ITS 293 is repeatable for a maximum of nine credits; however, only three credits can be applied towards the fulfillment of requirements for the AS degree in Information Technology.

ITS 293 is a cooperative internship education course involving the student and an employer or the college that integrates classroom learning with supervised, structured practical experience. Students' interests, ITS program content and the availability of jobs are considered when making practicum assignments. It offers the opportunity to develop workplace soft skills as well as technical skills.

Upon successful completion of ITS 293, the student should be able to:

1. Perform activities in a cooperative work environment involving such areas as routine tasks, problem or crisis situations, creative suggestions or initiatives, personal development, work attitudes, and other competencies as determined by the instructor and the employer.
2. Analyze or describe the job assignment in relationship to principles, concepts or procedures covered in the field of study to demonstrate practical work place experience and relate that experience to the ITS course of study.
3. Meet industry standards for the ITS course of study as evidenced by workplace ethics, behavior, team work and interpersonal relations.
4. Identify the personal qualities, work habits, and attitudes that lead to professionalism in the work place.

ITS 324 PC and Network Security and Safeguards (3)

3 hours lecture per week

Prerequisite(s): A grade of "C" or higher in ITS 224, consent of the Business Education Department Chairperson, program coordinator, or instructor.

ITS 324 centers on the principles of PC & Network security in small and home businesses. The course covers both hardware and software security issues and solutions, both peer-to-peer and server networks, network and Internet security as well as internal business security, data content, email, and physical security. Preventive security and disaster recovery are addressed. Common risk assessment strategies are developed with adaptations for various business situations to assist the student in developing security plans for various business situations. Common security tools are explored. The course covers basic communication security, infrastructure security, cryptography basics, computer forensics, common security issues faced by computer users with hands on labs to reinforce many of the security tools covered.

Upon successful completion of ITS 324, the student should be able to:

1. Implement network security measures.
2. Create a secure computer networking environment applying commonly used network and PC security principles .
3. Authenticate and log attacks and malicious code that may be used against a network.
4. Employ countermeasures for e-mail threats including digital identification.
5. Employ common Web security applications.
6. Perform remote access using remote desktop, remote management software and protocols, accessing servers through firewalls.
7. Secure file and print services.
8. Employ various security topologies.
9. Evaluate appropriate technologies for providing secure communications channels such as VPN or virtual private networking, PGP.
10. Secure internet-working devices and network media.
11. Deploy intrusion detection systems.
12. Implement firewalls, both hardware and software.
13. Implement physical security concepts and create a physical risk assessment plan for a small business.
14. Create security policies.
15. Prepare a disaster recovery plan.
16. Evaluate computer security using techniques such as computer forensics, tracking and logging.
17. Manage and troubleshoot security technologies.

ITS 327 Dynamic HTML (3)

3 hours lecture/ per week

Prerequisite(s): A grade of "C" or higher in ITS 227, consent of the Business Education Department Chairperson, program coordinator, or instructor.

Comment: Work will be done using a flat ASCII editor such as Notepad or Simple Text as well as an HTML editor/management tool such as Microsoft Expression or Adobe Dreamweaver.

ITS 327 expands on the Information Technology students' earlier acquired skill set on HTML, CSS (Cascading Style Sheets), and Javascript. ITS 327 focuses on streamlined coding for design, dynamic content, and interactivity. Students will learn how to create Cascading Style Sheets that both control the layout and design of entire websites using a minimal amount of code, as well as, create Dynamic HTML (DHTML) that changes both the content and format of Web pages depending on user input.

Upon successful completion of ITS 327, the student should be able to:

1. Convert an existing Web page without CSS to one that uses CSS.
2. Style public Web documents, such as a Press Release or an Events Calendar, for a business.
3. Style documents for print.
4. Style attractive input forms.
5. Style for multicolumn layouts.
6. Place various elements on a Web page that overlap to achieve various stylistic effects.
7. Create and debug Javascripts for Web pages.
8. Use the DHTML Object Model.
9. Create DHTML Web pages based on the end user's input and environmental variables.
10. Hide and show Web page elements depending on the end user's input using CSS and Javascript.
11. Insert, modify, and delete Web content dynamically using CSS and Javascript.
12. Scale content in Web pages.
13. Animate elements on a Web page.
14. Define, enter, bind, format, display, and modify XML data within HTML.

ITS 328 Advanced Database Programming with VB .NET (3)

3 hours lecture per week

Prerequisite(s): A grade of "C" or higher in ITS 228, consent of the Business Education Department Chairperson, program coordinator, or instructor.

ITS 328 Advanced Database Programming with VB .NET develops the technical skills a programmer needs to design, develop, and implement multi-layer client/server database applications. Topics include advanced programming with the Visual Basic .NET language, client-server applications, and databases.

Upon successful completion of ITS 328, the student should be able to:

1. Describe the client/server system model.
2. Execute complex database queries using SQL.
3. Access data using ADO.NET technology.
4. Design and build multi-layer client/server database applications.
5. Describe VB .NET provided query languages such as LINQ.
6. Describe .NET Framework data transfer management tools such as Entity Framework.
7. Implement data validation and error-trapping.
8. Implement, explain, and discuss appropriate measures to address issues of performance and security.
9. Analyze and debug programs to ensure correct results.
10. Collaborate with peers in design, development and deployment of a multi-layer database application.

ITS 344 Small Business Server Administration (3)

Prerequisite(s): A grade of "C" or higher in ITS 224, consent of the Business Education Department Chairperson, program coordinator, or instructor.

Comment: This course may require hardware/software supplies for hands-on activities up to \$50.00.

ITS 344 provides network business server operating system administration concepts and hands-on activities. Installation, configuration and maintenance will be covered in the context of a small business. This course will cover the following topics: overview of Windows and UNIX/Linux servers, installation and configuration including automated installation, remote installation, file systems, hard disk management, NTFS, VMFS, EXT3, ZFS, security, active directory, organization units, containers, user and group account administration, group policies, network printers, network protocols, TCP/IP networking topics, DHCP, static and dynamic IP addressing, WINS, DNS, RRAS, Security, PKI, backup and disaster recovery, resilience, redundancy, and fault tolerance, network management, consoles, applications servers, web environment, FTP, web servers, IIS, terminal services, remote administration, physical environment considerations, server virtualization concepts, system monitoring tools, documentation, and application of industry best practices.

Upon successful completion of ITS 344, the student should be able to:

1. Describe the types of small business server operating systems currently in use.
2. Describe the functions of server operating systems.
3. Define general server terminology.
4. Describe the basic features and characteristics of PC processors and their operating systems.
5. Demonstrate basic features of Windows and UNIX/Linux based servers.
6. Install a server operating system and manage a network domain.
7. Install and configure networked printers and other shared peripherals.
8. Create user accounts and groups.
9. Describe basic server security.
10. Administer group policies.
11. Describe various server based services.
12. Perform administrative duties on a server.
13. Summarize server virtualization concepts, features and considerations.
14. Determine an appropriate physical environment for server location.
15. Describe the importance of documentation and industry best practices.
16. Describe backup and disaster recovery concepts.

ITS 347 Active Server Pages.Net--Web Development (3)

3 hours lecture per week

Prerequisite(s): ITS 227 with a grade of "C" or higher; ITS 327 with a grade of "C" or higher in; ITS 228 with a grade of "C" or higher; or consent of the Business Education Department Chairperson, program coordinator, or instructor.

ITS 347 teaches students the back end of Web processing using Active Server Pages (ASP.Net) on a contemporary Windows Server (currently 2008) and a .NET framework (currently 3.5). ASP pages bring various contemporary technologies together; web technologies, databases, and programming converge in the design and development of dynamic websites.

Upon successful completion of ITS 347, the student should be able to:

1. Describe the Active Server Pages Object Model.
2. Design Web Pages using Active Server Pages to handle processing on the Server.
3. Send information from the client machine to the server for processing.
4. Connect and interface with a simple database such as Microsoft Access or MS SQL.

ITS 381(Alpha) Topics in Information Technology (3)

3 hours lecture per week

Prerequisite(s): A grade of "C" or higher in ITS 224, a grade of "C" or higher in ITS 227, a grade of "C" or higher in ITS 228, a grade of "C" or higher in ITS 229AD; a grade of "C" or higher in all prerequisites of the same topic; or consent of the Business Education Department Chairperson, program coordinator, or instructor.

Comment: ITS 381 may require hardware and/or software supplies for hands-on activities up to \$150.

ITS 381(Alpha) presents contemporary Information Technology topics. The purpose of ITS 381 is to maintain currency with rapidly changing technologies throughout the world, with an emphasis in Hawai'i's business industry. Topics may include networking (operating systems, hardware, operating systems, etc.); software (program development techniques, object-oriented design, electronic imaging systems, commerce on the Internet, etc.); and others as they emerge.

Upon successful completion of ITS 381, for the technology(s) chosen, the student should be able to:

1. Describe its history.
2. Define and use its terminology.
3. Describe its concepts and features.
4. Apply skills in the creation and management of a networking and/or software systems.
5. Evaluate the implementation of the hardware and/or software system for efficiency and effectiveness.
6. Apply skills in the software or network installation, configuration, or modification.
7. Describe its relationship to other technologies.
8. Describe its impact on current business practices.

ITS 381B Topics in Information Technology: Web Applications for Mobile Devices (3)

3 hours lecture per week

Prerequisite(s): A grade of "C" or higher in ITS 224, a grade of "C" or higher in ITS 227, a grade of "C" or higher in ITS 228, a grade of "C" or higher in ITS 229AD; a grade of "C" or higher in all prerequisites of the same topic; or consent of the Business Education Department Chairperson, program coordinator, or instructor.

Recommended Preparation: HTML Coding and Web Site Development experience or completion of ITS 227; Java Programming experience or completion of ICS 211.

The Google Web Toolkit used in ITS 381B is an emerging technology that facilitates the integration of the powerful tools available for the Java platform into the interactive web world. The toolkit consists of tools that compile Java code into a combination of HTML and Javascript code; using Java tools such as the Eclipse IDE. In this course, students will learn about the Google Web Toolkit, including the philosophy behind the toolkit, the GUI framework that it provides, and the methods available for interaction with remote services to create rich Web 2.0 applications for mobile devices.

Upon successful completion of ITS 381B, the student should be able to:

1. Demonstrate proficiency in the history of wireless communication and mobile Internet, including comparisons of Asia/Europe/Americas in business models, protocols and standards, and successes and failures.
2. Discuss topics with a command of history, nomenclature and comparisons of underlying wireless networking technologies, mobile internet services, social networks, and location-based services.
3. Formulate appropriate design choices with respect to evolving history and comparisons of markup languages targeted for mobile devices, including design issues for mobile web sites.
4. Create and develop a working professional portfolio.
5. Develop a working professional portfolio that encapsulates and exhibits research, presence, experience and communication in a professional capacity.
6. Maintain a professional engineering weblog including: A repertory of open source code from the class projects using a web-site based versioning code repository.
7. Create and maintain a set of technical documents that support both users and developers using the code base.
8. Demonstrate skills in the following technologies: Object Oriented Design & Programming, Abstract Data Types, Design Patterns, Java Programming Language including the Java Class Libraries, Google Web Toolkit Development including UI Design using the GWT Interface Components, Java Servlet Programming and Tomcat Deployment for RPC, RESTful web services design and protocol, Integrated development environments (Eclipse IDE) and code versioning (Subversion).
9. Practice communication skills through online social networking, class discussions and making class presentations.
10. Develop and refine group collaboration skills, personal communication skills, project management skills and delegation of duties.
11. Use current software engineering strategies for developing software, including socio-coding strategies such as extreme programming.
12. Practice problem solving skills through software design and implementation using a developing technology.
13. Practice decision-making skills by identifying a target problem, designing a solution and choosing appropriate supporting technology to target a business environment.
14. Design and develop software solutions for mobile application environments by employing appropriate problem solving strategies by analyzing the user needs and environmental issues present in ubiquitous computing scenarios and identify, design, and develop appropriate information technology solutions through feature rich web applications and paired web services.

ITS 381F Topics in Information Technology: Computer Forensics and Investigations (3) Spring

3 hours lecture per week

Prerequisite(s): A grade of "C" or higher in ITS 224; a grade of "C" or higher in ITS 227; a grade of "C" or higher in ITS 228; a grade of "C" or higher in ITS 229AD; or consent of the Business Education Department Chairperson, program coordinator, or instructor.

Recommended Preparation: AS degree in Information Technology or related field, or equivalent related course work in Information Technology.

Comment: For hands-on activities ITS 381F may require hardware and/or software supplies costing up to \$150. ITS 381F is offered in the spring semester only.

ITS 381F teaches that computers are being used for an ever-growing variety of purposes in our lives, including increasingly for espionage and crime. ITS 381F will cover the ethics of computer use and misuse, how to obtain, secure, and preserve digital evidence, how to correctly conduct computer investigations, and the legal issues involved in computer investigations.

Upon successful completion of ITS 381F, the student should be able to:

1. Use correct terminology related to computer forensics and investigations.
2. Discuss the ethical issues involved in computer crime and investigations.
3. Discuss the applicable laws and legal issues involved in computer crime and investigations.
4. Use computer forensics tools to acquire a forensic image of a computer in accordance with the requirements and best practices of digital evidence.
5. Describe the differences in acquiring and analyzing data from Macintosh, Windows, Linux/UNIX, and mobile devices.
6. Use computer forensics tools to acquire and analyze digital evidence in a controlled environment.
7. Describe the importance and methods of live acquisition of data.
8. Discuss the types of evidence available in graphics files.
9. Discuss the types of evidence available from email.
10. Write a forensic investigation report.
11. Discuss methods of and issues related to network forensics.

ITS 381M Topics in Information Technology: Mobile Application Development (3)

3 hours lecture per week

Prerequisite(s): A grade of "C" or higher in ITS 224; a grade of "C" or higher in ITS 227; a grade of "C" or higher in ITS 228; a grade of "C" or higher in ITS 229AD; a grade of "C" or higher in all prerequisites of the same topic; or consent of the Business, Legal, and Technology department chairperson, program coordinator, or instructor.

ITS 381M is a project-based course implementing the principles of mobile application design and development. Topics will include mobile app lifecycle; the Model View View Model (MVVM) architectural pattern; gesture-based user interface (UI) design and development; animations; page controls and navigation; data handling, storage and backup; maps and geolocation; camera, media and audio; and app packaging, monetization, and publication. Projects will be deployed in a cloud-based hosting facility, such as an app store. Course work will include project conception, design, implementation, and pilot testing of mobile applications. Each step of the process will be journaled and be maintained in a learning log, using a contemporary Weblog tool.

Upon successful completion of ITS 381M, the student should be able to:

1. Synthesize and apply knowledge of the Mobile Application Development Lifecycle and Model View View Model (MVVM) architectural pattern.
2. Practice decision making skills by identifying a target business need or problem and design a solution choosing appropriate supporting technology.
3. Develop graphical user interfaces (GUIs) with intuitive layouts combining mobile interface design features.
4. Implement contemporary features of a mobile software development toolkit, including page controls and navigation, maps and geolocation, camera, media and audio.
5. Utilize tools of a software development toolkit to package, monetize, and publish mobile applications.
6. Understand and implement security features and limitations of modern mobile operating systems.
7. Create a working professional portfolio, including a collection of open source code from class projects using a software hosting repository.
8. Maintain a professional engineering weblog (blog) documenting the process, challenges and experience of mobile applications development in a professional capacity.