CHANGE OF MAJOR FORM

To change your major, your home campus MUST be Kapi‘olani Community College. This form is to be used to change or add any non-selective admissions program as a major. Your new major is effective the next term once the current semester begins. Submit your completed form to the Kekaulike Center – Admissions, Records, Graduation & Financial Office in ‘Ilima 102.

Name: ___________________________________________________ UH ID/Username: _______________________
Print Clearly. Last Name First Name M.I.

I would like to (choose one):  ☐ CHANGE MY MAJOR    ☐ ADD SECOND MAJOR

Major: __________________________________________________________________________________________

Concentration: ____________________________________________________________
Note: Concentrations are required for Culinary Arts, Hospitality and Tourism, Liberal Arts, and Natural Sciences majors.

Credential (check one): ☐ AA – Associate in Arts    ☐ AS – Associate in Science
☐ CA – Certificate in Achievement    ☐ CO – Certificate of Competence
☐ ASC – Academic Subject Certificate    ☐ APC – Advanced Professional Certificate

Please read (choose one, if applicable):

☐ I am changing from a Health Education major (Nursing, Medical Assisting, etc.). Please see your Program Advisor or the Health Science Department Chair.

Program Advisor/Dept. Chair Signature ____________________________________________________________ Date _____________

☐ I am an International Student currently on an F-1 Visa. Submit this completed form, along with your I-20 Form to HIC in ‘Iliahi 107. An HIC staff member MUST sign this form before the Kekaulike Center can process it.

HIC Staff Signature ___________________________________________ Date _____________

☐ I have applied for or receiving Financial Aid and/or Veterans Benefits. There may be consequences to your FA and/or VA benefits eligibility. It is recommended that you discuss changing/adding a major with a FA Specialist or VA Counselor. (Note: I understand that if I am a FA student, that my new major will not be updated until the start of the next semester [i.e. it will not be updated in the middle of the semester].)

Student Signature: ___________________________________________________________ Date: _____________

Office Use Only: Effective Term ___________________________________________ Completed By/Date _____________ SEVIS (HIC) Input By/Date _____________
Student Type ☐ Continuing ☐ Returning ☐ First Time New/Transfer ☐ FA Student ☐ VA Student

Rev. October 10, 2019