Dear Colleague,

The “Quality Focus Essay” (QFE) is a new facet of the accreditation report process. Each college proposes 2 three-year innovation projects designed to boost student learning and achievement, based on what was learned during the preparation of the College’s Instructional Self Evaluation Report (ISER). The College has complete autonomy in the choice of the projects, along with determining the depth and breadth. The College will be making project progress reports to ACCJC on the two projects we create. The College will be accountable for assessing and reporting on the projects chosen.

We need the collaborative wisdom of the entire campus to proceed. Please take a look at the two themes below. We are requesting each College program, department, and unit provide two or more action suggestions you believe could contribute to these QFEs. All suggestions are welcome. It could be a practice that is already in place in your area that could perhaps be scaled up by others. Ideally, we can share best practices we are already doing. Your suggestions could be linked to your Student Success Plan and/or the College’s Strategic Plan. Please be clear if the suggestion is for the department/unit/program or if it is for the entire College.

During the past 18 months, the research for the College’s ISER by over 40 people has shown two themes as potential topics for our QFEs:

**QFE A -- Strengthen Outcomes Assessment**
- What are your ideas to strengthen assessment of student learning outcomes and service area outcomes?

**QFE B -- Increase Engagement for Student Success**
- What are your ideas for increasing engagement across the College to ensure students persist to certificate and degree completion or transfer?

Thank you, for your thoughts. You can leave your suggestions here.

ISER Writing Team
If you have any questions, please email Joanne Whitaker (joannewh@hawaii.edu) or Sunny Pai (sunyeen@hawaii.edu)