# Procedures for NCLEX-PN Applications for PRCN Students

## Locating the NCLEX Application on-line:


2. Click to “Request an Application” and then “Requirements and Application”

3. Please read through the nine-page PDF document within which the last two pages contain the NCLEX application form.

## Completing the NCLEX Application

1. The application cannot be submitted electronically and must be completed and mailed in or hand-delivered to the Hawaiʻi Board of Nursing.

   Mailing Address: Board of Nursing  
   PO Box 3469  
   Honolulu, HI 96801  
   In-Person Delivery: Board of Nursing  
   335 Merchant Street, Room 301  
   Honolulu, HI 96813

2. When applying for the NCLEX-PN exam, include dates you have been in the nursing program and your program type as "LPN."
   - If graduating in Fall term, NCLEX-PN application should be submitted after successful completion of the program in mid-December.
   - If graduating in Summer term, NLCEX-PN application should be submitted after successful completion of the program in mid-August.

## Cost

There is a $40 cost for the application and $223 which covers the cost of related fees to take the exam. Pearson is the company that creates exam and Vue provides the testing center and procedures. After your application is completed, Pearson-Vue will send you an Examination Candidate Bulletin describing procedures for the NCLEX examination.

## Program Code for Pearson/Vue

Practical Nursing Program completed – applying for NCLEX-PN, use Program Code 37105900

## Transcript

Graduating PRCN students planning to take the NCLEX-PN exam must have official transcripts sent to the Hawaiʻi Board of Nursing (to the mailing address above) with the final grades posted for all pre-nursing courses and nursing courses and certificate of achievement is conferred. Transcript Request Form can be completed at the same time as the NCLEX exam application form.

Graduating PRCN students should also request a transcript be sent to themselves for their records and portfolio. Many institutions of higher learning will start the application process for an LPN-RN Transition program with an unofficial (student-issued) transcript followed by an official one. As an alternative, graduating PRCN students should retrieve a hard copy of their STAR academic transcript immediately after graduating, since access to the STAR academic transcript will end after graduating from the PRCN program unless re-enrolling in non-nursing classes in a subsequent semester.