TRANSFER CHECKLIST FORM for
Kapi'olani CC Associate Degree in Nursing (ADN) Program
to UH-Mānoa Bachelor of Science in Nursing (BSN) Program

This Transfer Checklist Form is intended to assist Associate Degree in Nursing (ADN) students at Kapi'olani Community College with transferring to the Bachelor of Science in Nursing (BSN) Program at the University of Hawai'i at Mānoa via the Hawai'i Statewide Nursing Consortium (HSNC) for Fall 2021 and thereafter.

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<tr>
<th>Step</th>
<th>Item</th>
<th>Target Completion Date</th>
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| 1    | Complete Pre-BSN coursework: | •Before the start of the ADN program (as a pre-nursing student).  
Expository Writing: ENG 100 (or ESL 100)  
Quantitative Reasoning: ____  
DA/DH/DL Course: ____  
DA/DH/DL Course: ____  
DB Course: PHYL 141, PHYL 142, MICR 130  
DP Course: ____  
DY Course: PHYL 141L, PHYL 142L  
DS Course: HDFS/FAMR 230, PSY 100  
FG (A/B/C) Course: ____  
FG (A/B/C) Course: ____  
Pharmacology: PHRM 203  
Statistics: No longer required for the NURS 364 (bridge) course  
WI: ____  
WI: ____ (*)  

(*) Second WI course may be non-nursing course or NURS 364 (see Step #8) if offered as a WI course.  

DA = Diversification of Arts  
DH = Diversification of Humanities  
DL = Diversification of Literature  
DB = Diversification of Biological Sciences  
DP = Diversification of Physical Science  
DY = Diversification of Laboratory  
DS = Diversification of Social Sciences  
FG = Global and Multicultural Perspectives (Categories A,B or C)  
WI = Writing Intensive  

Academic Advisory: Use the Kapi'olani CC Associate in Arts (AA)/Liberal Arts advising sheet (within the URL link below) to discern other courses that will fulfill DA, DH, DL, DP and FG requirements.  
https://www.kapiolani.hawaii.edu/academics/programs-of-study/liberal-arts-program/liberal-arts-program-toolbox/  

Application Advisory: Must have 2.0 cumulative grade point average (GPA) for all coursework completed. Six courses pending policy no longer applicable.  

2    | Complete ADN/LPN-RN TRANSITION Program |  
| 3    | Complete University of Hawai'i System Application Form (UHSAF) with application fee.  
http://www.uhm.hawaii.edu/apply/  
Application Advisory: When completing (online) UHSAF, indicate major as “BS-Nursing.” | •End of Fall term  
•End of Spring term  
•By January 5 (for entry in Fall term)  
•By July 1 (for entry in Spring term)  

4    | Send official academic transcripts from non-UH System institution(s) to UH-Mānoa Admissions Office:  
Have official transcripts sent from each post-secondary institution attended excluding any University of Hawai'i System institution(s). Unofficial, faxed, hand-carried, or student copies of academic documents will not be accepted.  
Transcripts sent to:  
University of Hawai'i at Mānoa  
Office of Admissions  
2600 Campus Road, Room 001  
Honolulu, HI 96822-2385 | •By January 5 (for entry in Fall term)  
•By July 1 (for entry in Spring term)  

Rev. 02/04/2021
Complete **UH-Mānoa School of Nursing HSNC BSN Application Form** with application fee via the NursingCAS website (at [http://www.nursingcas.org/](http://www.nursingcas.org/))

*Application Advisory:* When selecting a program within the Nursing CAS application, within the field titled "Delivery," please select "Hybrid" from the drop-down menu; after which you will need to select your school (i.e., "University of Hawaii at Mānoa School of Nursing & Dental Hygiene") and then choose nursing program titled "Hawaii Statewide Nursing Consortium RN to Bachelor of Science (UBDS) Bachelor of Science in Nursing."

- **By January 5** (for enrollment in UHM Nursing in Fall term)
- **By July 1** (for enrollment in UHM Nursing in Spring term)

**□ 6** Receive Acceptance Notification Letter from UH-Mānoa Office of Admissions

Submit tuition deposit by deadline (as identified within the acceptance notification letter).

**Per UH-Mānoa Office of Admissions**
2600 Campus Road, Room 001
Honolulu, HI 96822-2385
Tel: 808-956-8975
Toll Free: 800-823-9771
Text V/T: 808-956-7943
Fax: 808-956-4148
Email: uhmanoa.admissions@hawaii.edu

**□ 7** Receive Acceptance Notification Letter from UH-Mānoa School of Nursing

**Acceptance Advisory:** After your acceptance is verified, the UHM School of Nursing will contact the UHM Admissions Office to activate your status for the Summer (for Step #8 regarding NURS 364 course) and the Fall (for Step #9 regarding BSN courses).

**Per UH-Mānoa School of Nursing Office of Student Services**
2528 McCarthy Mall
Webster Hall
Honolulu, HI 96822
Brian Akiyama
Tel: 808-956-3794
Fax: 808-956-5977
Email: hsncrem@hawaii.edu

**□ 8** Enroll in NURS 364 – Principles of Nursing Research and Evidence-Based Practice (4 credits) *(E)* which serves as a "bridge course" between the Kapi'olani CC ADN program and the UHM BSN program.

**Enrollment Advisory:** The UH-Mānoa School of Nursing has given its permission for ADN/TRANS students (graduating in the Fall semester) to enroll in NURS 364 in the Summer term prior to their enrollment in NURS 360 and NURS 362 in their final semester. There must be a minimum of ten (10) students.

**•During Summer term (if graduating from ADN/TRANS program in Fall or Spring term)**

**□ 9** Enroll in BSN courses in first semester

- **NURS 451** – Population Health Nursing (4 crs)
- **NURS 451L** – Population Health Nursing Lab (3 crs) *(O), (W)*
- **NURS 452** – Cultural Aspects of Health Management (3 crs) *(H)*
- **NURS 453** – Introduction to Genetics in Nursing Practice (3 crs)

**During Fall/Spring term.**

**Cohort Advisory:** If interested in starting in Spring term, there must be a minimum of ten (10) students able to complete NURS 364 in preceding Summer/Fall.

**□ 10** Enroll in BSN courses in second semester

- **NURS 460** – Complex Nursing and Leadership (4 crs)
- **NURS 460L** – Complex Nursing and Leadership Lab (6 crs) *(W)*
- **NURS Elective** (3 crs) – NURS 340 *(E)*, 343, 402, 420, 421, 431, 432, 481 or 499

*(E) Ethics focus*
*(H) Hawaiian, Asian and Pacific focus*
*(O) Oral Communication focus*
*(W) Writing Intensive*