

2024 TAPS & SECE Deadlines

Pay Period	TAPS DEADLINES		SECE DEADLINES		Pay Day
	Employee Submission (Due by 11:59 pm)	Supervisor Approval (Due by 11:59 pm)	Employee Submission (Due by 11:59 pm)	Supervisor Approval (Due by 11:59 pm)	
01/01/2024 - 01/15/2024	01/15/24	01/17/24	01/15/24	01/17/24	02/05/24
01/16/2024 - 01/31/2024	01/31/24	02/01/24	01/31/24	02/01/24	02/20/24
02/01/2024 - 02/15/2024*	02/15/24*	02/15/24*	02/15/24*	02/15/24*	03/05/24
02/16/2024 - 02/29/2024	02/29/24	03/01/24	02/29/24	03/01/24	03/20/24
03/01/2024 - 03/15/2024	03/15/24	03/18/24	03/15/24	03/18/24	04/05/24
03/16/2024 - 03/31/2024	03/31/24	04/02/24	03/31/24	04/02/24	04/19/24
04/01/2024 - 04/15/2024	04/15/24	04/16/24	04/15/24	04/16/24	05/03/24
04/16/2024 - 04/30/2024	04/30/24	05/01/24	04/30/24	05/01/24	05/20/24
05/01/2024 - 05/15/2024	05/15/24	05/16/24	05/15/24	05/16/24	06/05/24
05/16/2024 - 05/31/2024	05/31/24	06/03/24	05/31/24	06/03/24	06/20/24
06/01/2024 - 06/15/2024	06/15/24	06/17/24	06/15/24	06/17/24	07/05/24
06/16/2024 - 06/30/2024	06/30/24	07/01/24	06/30/24	07/01/24	07/19/24
07/01/2024 - 07/15/2024	07/15/24	07/17/24	07/15/24	07/17/24	08/05/24
07/16/2024 - 07/31/2024	07/31/24	08/01/24	07/31/24	08/01/24	08/20/24
08/01/2024 - 08/15/2024	08/15/24	08/19/24	08/15/24	08/19/24	09/05/24
08/16/2024 - 08/31/2024	08/31/24	09/03/24	08/31/24	09/03/24	09/20/24
09/01/2024 - 09/15/2024	09/15/24	09/17/24	09/15/24	09/17/24	10/04/24
09/16/2024 - 09/30/2024	09/30/24	10/01/24	09/30/24	10/01/24	10/18/24
10/01/2024 - 10/15/2024	10/15/24	10/16/24	10/15/24	10/16/24	11/04/24
10/16/2024 - 10/31/2024*	10/31/24*	10/31/24*	10/31/24*	10/31/24*	11/20/24
11/01/2024 - 11/15/2024	11/15/24	11/18/24	11/15/24	11/18/24	12/05/24
11/16/2024 - 11/30/2024	11/30/24	12/03/24	11/30/24	12/03/24	12/20/24
12/01/2024 - 12/15/2024	12/15/24	12/16/24	12/15/24	12/16/24	01/03/25
12/16/2024 - 12/31/2025***	12/31/24	01/02/25	12/31/24	01/02/25	01/20/25

***SHORT TURNAROUND**

***** THIS PAY PERIOD DEADLINE DATES ARE SUBJECT TO CHANGE**