

2025 TAPS & SECE Deadlines

Pay Period	TAPS DEADLINES		SECE DEADLINES		Pay Day
	Employee Submission (Due by 11:59 pm)	Supervisor Approval (Due by 11:59 pm)	Employee Submission (Due by 11:59 pm)	Supervisor Approval (Due by 11:59 pm)	
01/01/2025 - 01/15/2025	01/15/25	01/17/25	01/15/25	01/17/25	02/05/25
01/16/2025 - 01/31/2025	01/31/25	02/03/25	01/31/25	02/03/25	02/20/25
02/01/2025 - 02/15/2025*	02/15/25*	02/18/25*	02/15/25*	02/18/25*	03/05/25
02/16/2025 - 02/29/2025	02/28/25	03/03/25	02/28/25	03/03/25	03/20/25
03/01/2025 - 03/15/2025	03/15/25	03/17/25	03/15/25	03/17/25	04/04/25
03/16/2025 - 03/31/2025	03/31/25	04/01/25	03/31/25	04/01/25	04/17/25
04/01/2025 - 04/15/2025	04/15/25	04/16/25	04/15/25	04/16/25	05/05/25
04/16/2025 - 04/30/2025	04/30/25	05/01/25	04/30/25	05/01/25	05/20/25
05/01/2025 - 05/15/2025	05/15/25	05/16/25	05/15/25	05/16/25	06/05/25
05/16/2025 - 05/31/2025	05/31/25	06/02/25	05/31/25	06/02/25	06/20/25
06/01/2025 - 06/15/2025	06/15/25	06/16/25	06/15/25	06/16/25	07/03/25
06/16/2025 - 06/30/2025	06/30/25	07/01/25	06/30/25	07/01/25	07/18/25
07/01/2025 - 07/15/2025	07/15/25	07/17/25	07/15/25	07/17/25	08/05/25
07/16/2025 - 07/31/2025	07/31/25	08/01/25	07/31/25	08/01/25	08/20/25
08/01/2025 - 08/15/2025	08/15/25	08/18/25	08/15/25	08/18/25	09/05/25
08/16/2025 - 08/31/2025	08/31/25	09/02/25	08/31/25	09/02/25	09/19/25
09/01/2025 - 09/15/2025	09/15/25	09/16/25	09/15/25	09/16/25	10/03/25
09/16/2025 - 09/30/2025	09/30/25	10/01/25	09/30/25	10/01/25	10/20/25
10/01/2025 - 10/15/2025	10/15/25	10/17/25	10/15/25	10/17/25	11/05/25
10/16/2025 - 10/31/2025	10/31/25	11/03/25	10/31/25	11/03/25	11/20/25
11/01/2025 - 11/15/2025	11/15/25	11/17/25	11/15/25	11/17/25	12/05/25
11/16/2025 - 11/30/2025	11/30/25	12/02/25	11/30/25	12/02/25	12/19/25
12/01/2025 - 12/15/2025	12/15/25	12/16/25	12/15/25	12/16/25	01/05/26
12/16/2025 - 12/31/2025***	12/31/25	01/02/26	12/31/25	01/02/26	01/17/26

***SHORT TURNAROUND**

***** THIS PAY PERIOD DEADLINE DATES ARE SUBJECT TO CHANGE**