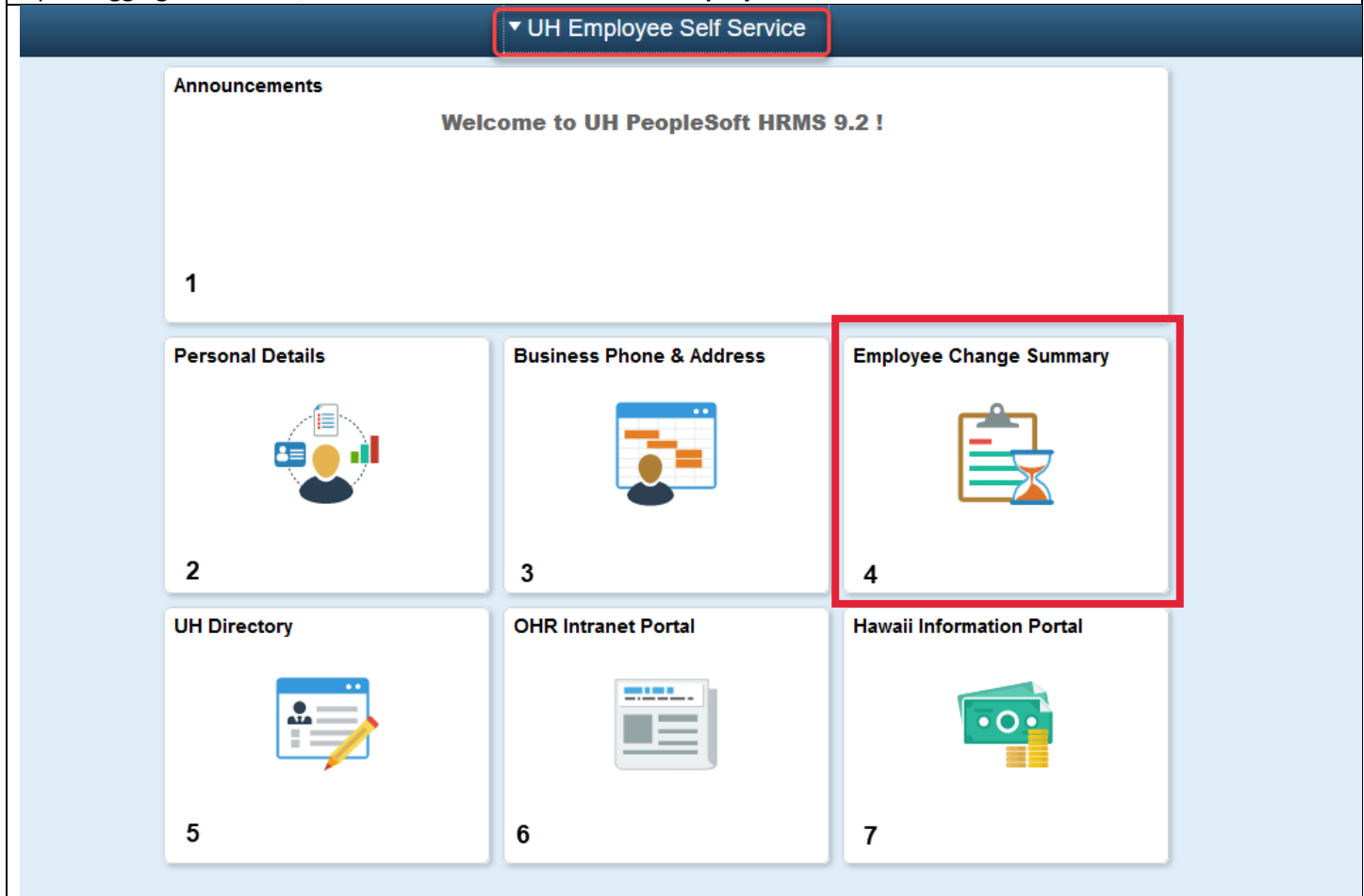# UH PeopleSoft 9.2
# Employee Self-Service

Upon logging in to PS 9.2, the home screen for all users is **Employee Self-Service**.



Through **Employee Change Summary**, you can review recent changes made to your Job Data record and access your PNFs.

**Scroll** through historical Job Data Changes made on your record. Access the related PNF by clicking **View PNF**.

Employee ID 10110617    Jeffery Long
Employee Record 0    Organizational Relationship EMP

**Employment Data**    Find | View All    First ◀ 3 of 48 ▶ Last

Effective Date 01/01/2021
Effective Sequence 0    Action
HR Status Active    Reason
Payroll Status Active    Job Indicator Primary Job

Position Numbe    Department Chair Not Applicable
Business Unit UHPSS    Univ of Hawaii PeopleSoft Sys    Hire Date 03/23/2012
Job Code    INSTITUTIONAL SUPPORT    Regular/Temporary Regular
Department 22500210    HUMAN RESOURCES    Full/Part Time Full-Time

**Job Change Information**    Find    First ◀ 1 of 1 ▶ Last

Transaction Number 0
Document number    View PNF
Correction Doc No    Override UH-Retirement Code    Override UH-FICA Class Code

**Job Change Details**

| Table | Field | Original Value | New Value |
|---|---|---|---|
| 1 | | | |

🔍 Return to Search    ↑ Previous in List    ↓ Next in List

**Payroll Notification Form**

| University Of Hawaii | PNF date: |
|---|---|
| | Document number: |
| SSN    Name: **Long, Jeffery R** | Empl ID: |

P/R:    Warrent Distrib:    Ret/FICA:    UH Appt Dt:

|  |  |  | Find | 1 of 1 ▶ Last |
|---|---|---|---|---|

P/A    Description    Effective Date    Partial Pay Info    Pos No
PAY    420    0

22500210    ADMINISTRATION / VP ADMINISTRATION / HUMAN RESOURCES
PSP Type    PSP To Date    PSP Amount

**From Position**    Find    First ◀ 1 of 1 ▶ Last    **To Position**    Find    First ◀ 1 of 1 ▶ Last

| From Position | | To Position | |
|---|---|---|---|
| Position Title INSTITUTIONAL SUPPORT | | Position Title INSTITUTIONAL SUPPORT | |
| Position Number | | Position Number | |
| Salary Grade | | Salary Grade | |
| Step | | Step | |
| FTE | | FTE | |
| BU | | BU | |
| Monthly Salary | | Monthly Salary | |

Annual:    Annual:
Semi-mo:    Semi-mo:

**Pay Account**    Find    First ◀ 1 of 1 ▶ Last

| Pay Type | Account Code | Percent | Semi month amt | NTE Date | Position Number |
|---|---|---|---|---|---|

Comments: