**2023-2024 Faculty Development Council (FDC)**

**Application for Professional Development Submission Schedule**

The deadlines for Faculty Development Council application submissions for the 2023-2024 academic year are listed below. Please direct your questions and/or completed application to the FDC Coordinator:

**Martin Chong**

**Health Sciences-Kauila Building, room 122**

**Phone: 734-9540**

**Email:** [**martincs@hawaii.edu**](mailto:martincs@hawaii.edu)

**APPLICATION DEADLINES FDC DECISION DATES**

Sept. 14, 2023                                Sept. 21, 2023

Oct. 12, 2023                         Oct. 19, 2023

Nov. 16, 2023                                  Nov. 22, 2023

Feb. 1, 2024                                    Feb. 8, 2024

Mar. 7, 2024                                   Mar. 14, 2024

Apr. 18, 2024                                   April 25, 2024

**Please note:**

Restrictions for out-of-state travel request reimbursements remain in effect, consequently only registration fees are eligible for reimbursement. Please be mindful of any current restrictions on in-state or out-of-state travel per UH policies at the time of application.

There is one final application deadline in April to evaluate any reimbursements for the summer of 2024. After this period the FDC will no longer accept applications until the following fall term.

The current governing policies for the FDC, as well as FDC Form 1 and Human Resources Form 410, may be found at the KCC Faculty and Staff webpages for either the Professional Development or Faculty Specific forms:

https://www.kapiolani.hawaii.edu/faculty-staff/