

UNIVERSITY OF HAWAII • KAPI'OLANI COMMUNITY COLLEGE

Kekaulike Information and Service Center (KISC)
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An Equal Opportunity/Affirmative Action Institution

GRADUATION EXCEPTION REQUEST FORM

Name: _____ ID: _____
Last First Middle (UHID or UH username, SSN)

MAJOR (Check and complete all that apply):

- Associate in Arts Degree Major: Liberal Arts
- Associate in Science Degree Major: 1. _____ 2. _____
- Certificate of Achievement Major: 1. _____ 2. _____

Catalog year used: _____

Reasons for course exceptions (enter number below and include additional information if necessary):

- A. Course not offered in the semester the student graduates
- B. Equivalent course completed (identify campus if other than Kapi'olani CC and include course description)
- C. Graduation residency waiver (for courses completed outside Kapi'olani CC)
- D. Other (eg. waive course -- include additional explanation below)

1. Reason Code: _____ Additional Info. _____

Substitute _____ for _____
Course Alpha & #/Title (and campus if other than KapCC) KAPCC Course Alpha & #/Title

2. Reason Code: _____ Additional Info. _____

Substitute _____ for _____
Course Alpha & #/Title (and campus if other than KapCC) KAPCC Course Alpha & #/Title

3. Reason Code: _____ Additional Info. _____

Substitute _____ for _____
Course Alpha & #/Title (and campus if other than KapCC) KAPCC Course Alpha & #/Title

4. Reason Code: _____ Additional Info. _____

Substitute _____ for _____
Course Alpha & #/Title (and campus if other than KapCC) KAPCC Course Alpha & #/Title

Initiated by Counselor:

Signature _____ Print _____ Date _____

Approved Not Approved by Dean:

Signature _____ Print _____ Date _____

For Office Use Only

KISC – Input by/date: _____