



UNIVERSITY  
of HAWAII®  
WEST O'AHU



UNIVERSITY of HAWAII®  
**KAPI'OLANI**  
COMMUNITY COLLEGE

## UNIVERSITY OF HAWAII ARTICULATION AGREEMENT

### **Kapi'olani Community College Associate in Science degree in Hospitality and Tourism with a specialization in Hospitality Operations Management or Travel and Tourism Operations Management and Advanced Professional Certificate in Hospitality Operations Management to the University of Hawai'i-West O'ahu Bachelor of Arts in Business Administration with a concentration in Hospitality and Tourism**

The purpose of this Agreement is to facilitate a smooth transition for students from the Kapi'olani Community College Associate in Science (AS) in Hospitality and Tourism with a specialization in Hospitality Operations Management or Travel and Tourism Operations Management and Advanced Professional Certificate (APC) in Hospitality Operations Management program to the University of Hawai'i-West O'ahu Bachelor of Arts (BA) in Business Administration with a concentration in Hospitality and Tourism program.

This recommended pathway is designed to produce multiple entry and exit points to flexibly serve student career and educational objectives. Students may use dual enrollment as a method of completing the required coursework outlined in the attachments to this agreement, contingent upon eligibility, deadlines, and established procedures.

Students must graduate from Kapi'olani Community College with the articulated AS degree in Hospitality and Tourism to be eligible for the benefits of this Agreement. Completion of the Advanced Professional Certificate in Hospitality Operations Management is optional; however graduates of the certificate will benefit from the course substitutions as specified in the Attachment to this Agreement. Completion of the articulated AS degree will enable students to follow the University of Hawai'i-West O'ahu core, concentration, general education, focus, and graduation requirements in place on the effective term of this agreement. Participation in the University of Hawai'i Automatic Admissions transfer process is possible for students planning to complete the AS in Hospitality and Tourism provided that eligibility, deadlines and procedures established for the designated term of entry are met. Students who do not complete the AS in Hospitality and Tourism degree at Kapi'olani Community College will be required to meet catalog requirements in place upon admission to the University of Hawai'i-West O'ahu. While this academic pathway represents the most efficient coursework progression from the AS program at Kapi'olani Community College through the BA program at the University of Hawai'i-West O'ahu, individual course substitutions may be made on a case-by-case basis when recommended courses are not available; however, all core, concentration, general education, focus, and graduation requirements must still be met in those individual cases.

Requirements of the articulated Associate in Science (AS) in Hospitality and Tourism, Advanced Professional Certificate (APC) and the Bachelor of Arts (BA) in Business Administration with a concentration in Hospitality and Tourism are provided as attachments and form the basis of this Agreement. Subsequent changes to the curricular requirements of these programs may require revisions to this Agreement.

Under the terms of this Agreement, the University of Hawai'i-West O'ahu agrees to:

1. Identify Success Advisors at the University of Hawai'i-West O'ahu who will partner with Kapi'olani Community College Counselors to ensure timely and accurate advising information on pre-admission, admission, degree requirements, and other related advising information.
2. Identify a Success Advisor at the University of Hawai'i-West O'ahu who will work with their campus STAR personnel to develop an accurate STAR pathway for students pursuing this articulation agreement.
3. Identify a University of Hawai'i-West O'ahu faculty member who will serve as the faculty advisor to students who are part of this articulation in the selected concentration.
4. Inform students that financial aid may be available through either institution as the student identifies his/her home campus each semester, and that students must follow the financial aid policies and procedures at that home school in order to be eligible for financial aid.
5. Meet with Kapi'olani Community College faculty and/or administration minimally every three years, or on an as-needed basis, to discuss potential and planned curricular changes.

Under the terms of this Agreement, Kapi'olani Community College agrees to:

1. Place a notation in the advisor notes in STAR which identifies AS in Hospitality and Tourism students intending to transfer to the University of Hawai'i-West O'ahu who are in the process of completing the AS degree and are a part of this articulation.
2. Identify a Counselor at Kapi'olani Community College who will partner with the University of Hawai'i-West O'ahu advisors to ensure timely and accurate advising information on pre-admission, admission, degree requirements, and other relevant advising information.
3. Identify a Kapi'olani Community College faculty member who will serve as the faculty advisor to students who are part of the articulation.
4. Inform students that financial aid may be available through either institution as the student identifies his/her home campus each semester, and that students must follow the financial aid policies and procedures at that home school in order to be eligible for financial aid.
5. Meet with the University of Hawai'i-West O'ahu faculty and/or administration minimally every three years, or on an as needed basis, to discuss potential and planned curricular changes.

This Articulation Agreement is effective beginning Fall 2021 and is based on the General Education and Focus requirements in effect at the University of Hawai'i-West O'ahu for 2021-2022.

This Agreement will remain in effect through academic year 2024 and should be reviewed for renewal and/or modification in order to maintain this Kapiolani Community College to University of Hawai'i West O'ahu pathway.

## Attachment I

### KAPI'OLANI COMMUNITY COLLEGE

Associate in Science in Hospitality and Tourism with a  
specialization in Hospitality Operations Management  
University of Hawai'i-West O'ahu Articulation Option Requirements  
Based on Catalog Year: 2021-2022

#### Required Program Courses

Credits	KAP CC Course	Course Title	UH West O'ahu Requirement
3	ENG 100 or ESL 100	Composition I	FW, ENG 100
3	Select One Oral Communication Course:	<ul style="list-style-type: none"> <li>SP 151 Personal &amp; Public Speech</li> <li>SP 251 Principles of Effective Public Speaking</li> </ul>	DA, OC
3	Select One Social Science Course:	<ul style="list-style-type: none"> <li>ECON 130 Principles of Microeconomics</li> <li>ECON 131 Principles of Macroeconomics</li> </ul>	DS, ECON 130 or ECON 131
3	HWST 100	Introduction to Hawaiian Culture	DH
3	Select One Natural Science Course:	Complete any Biological (DB) or Physical (DP) Science	DB or DP
3	Select One Math Course:	<ul style="list-style-type: none"> <li>MATH 103 College Algebra</li> <li>MATH 115 Statistics</li> <li>MATH 135 Pre-Calc: Elementary Functions</li> <li>MATH 140 Trigonometry/Analytic Geometry</li> <li>MATH 241 Calculus I</li> <li>or higher-level Math</li> <li>BUS 250 Applied Math in Business</li> </ul>	FQ, LD Math Req
3	Select One Info & Computer Science Course:	<ul style="list-style-type: none"> <li>ICS 100 Computing Literacy and Apps</li> <li>ICS 101 Digital Tools for the Information World (<i>*Highly recommend ICS 101 to fulfill UHWO's requirement</i>)</li> </ul>	*ICS 101
3-4	Select One Hawaiian/Second Language Course:	JPNS 131 or any language 101 or 131 or higher	Elective
3	HOST 100	Career & Customer Service Skills	Elective
3	HOST 101	Introduction to Hospitality and Tourism	HOST 101, DS
3	Select One:	<ul style="list-style-type: none"> <li>HOST 256 Hospitality Accounting</li> <li>ACC 201 Introduction to Financial Accounting (<i>*Highly recommend ACC 201 to fulfill UHWO's requirement</i>)</li> </ul>	*ACC 201
4	HOST 259	Tourism Marketing ( <i>Note: HOST 259 substitutes for HOST 304;</i> )	HOST 304,

Credits	KAP CC Course	Course Title	UH West O'ahu Requirement
		<i>however 45 credits of upper division 300-400 level coursework must still be completed)</i>	
3	HOST 265	Tourism Development and Management <i>(Note: HOST 265 and HOST 280 substitute for HOST 306; however 45 credits of upper division 300-400 level coursework must still be completed)</i>	HOST 306
3	HOST 270	Tourism Security & Safety	Elective
3	HOST 280	Hospitality Management <i>(Note: HOST 265 and HOST 280 substitute for HOST 306; however 45 credits of upper division 300-400 level coursework must still be completed)</i>	HOST 306
3	HOST 293	Hospitality & Tourism Internship	Elective
3-5	Select One:	<ul style="list-style-type: none"> <li>• CULN 160 Dining Room Service/Stewarding</li> <li>• HOST 261 Events Management</li> </ul>	Elective
3	HOST 150	Housekeeping Operations	Elective
3	HOST 154	Food and Beverage Operations	Elective
4	HOST 156	Front Office Management	Elective

**Note:** To receive General Education or Focus requirements at the University of Hawai'i-West O'ahu, the course needs to be designated at the time of completion from Kapi'olani Community College.

**62-65 Total Credits**

## Attachment II

### KAPI'OLANI COMMUNITY COLLEGE

Associate in Science in Hospitality and Tourism with a  
specialization in Travel and Tourism Operations Management  
University of Hawai'i-West O'ahu Articulation Option Requirements  
Based on Catalog Year: 2021-2022

#### Required Program Courses

Credits	KAP CC Course	Course Title	UH West O'ahu Requirement
3	ENG 100 or ESL 100	Composition I	FW, ENG 100
3	Select One Oral Communication Course:	<ul style="list-style-type: none"> <li>SP 151 Personal &amp; Public Speech</li> <li>SP 251 Principles of Effective Public Speaking</li> </ul>	DA, OC
3	Select One Social Science Course:	<ul style="list-style-type: none"> <li>ECON 130 Principles of Microeconomics</li> <li>ECON 131 Principles of Macroeconomics</li> </ul>	DS, ECON 130 or ECON 131
3	HWST 100	Introduction to Hawaiian Culture	DH
3	Select One Natural Science Course:	Complete any Biological (DB) or Physical (DP) Science	DB or DP
3	Select One Math Course:	<ul style="list-style-type: none"> <li>MATH 103 College Algebra</li> <li>MATH 115 Statistics</li> <li>MATH 135 Pre-Calc: Elementary Functions</li> <li>MATH 140 Trigonometry/Analytic Geometry</li> <li>MATH 241 Calculus I</li> <li>or higher-level Math</li> <li>BUS 250 Applied Math in Business</li> </ul>	FQ, LD Math Req
3	Select One Info & Computer Science Course:	<ul style="list-style-type: none"> <li>ICS 100 Computing Literacy and Apps</li> <li>ICS 101 Digital Tools for the Information World (<i>*Highly recommend ICS 101 to fulfill UHWO's requirement</i>)</li> </ul>	*ICS 101
3-4	Select One Hawaiian/Second Language Course:	JPNS 131 or any language 101 or 131 or higher	Elective
3	HOST 100	Career & Customer Service Skills	Elective
3	HOST 101	Introduction to Hospitality and Tourism	HOST 101, DS
3	Select One:	<ul style="list-style-type: none"> <li>HOST 256 Hospitality Accounting</li> <li>ACC 201 Introduction to Financial Accounting (<i>*Highly recommend ACC 201 to fulfill UHWO's requirement</i>)</li> </ul>	*ACC 201
4	HOST 259	Tourism Marketing <i>(Note: HOST 259 substitutes for HOST 304; however 45 credits of upper division 300-400</i>	HOST 304

Credits	KAP CC Course	Course Title	UH West O'ahu Requirement
3	HOST 265	<i>level coursework must still be completed)</i> Tourism Development and Management <i>(Note: HOST 265 and HOST 280 substitute for HOST 306; however 45 credits of upper division 300-400 level coursework must still be completed)</i>	HOST 306
3	HOST 270	Tourism Security & Safety	Elective
3	HOST 280	Hospitality Management <i>(Note: HOST 265 and HOST 280 substitute for HOST 306; however 45 credits of upper division 300-400 level coursework must still be completed)</i>	HOST 306
3	HOST 293	Hospitality & Tourism Internship	Elective
3	HOST 168	Tour Operations Management	Elective
3	HOST 170	Selling Destinations	Elective
4	HOST 171	Airline Reservation and Pricing	Elective
3-5	Select One:	<ul style="list-style-type: none"> <li>• HOST 261 Events Management</li> <li>• CULN 160 Dining Room Service</li> </ul>	Elective

**Note:** To receive General Education or Focus requirements at the University of Hawai'i-West O'ahu, the course needs to be designated at the time of completion from Kapi'olani Community College.

**62-65 Total Credits**

### Attachment III

#### KAPI'OLANI COMMUNITY COLLEGE

Optional Advanced Professional Certificate, Hospitality Operations Management  
University of Hawai'i-West O'ahu Articulation Option Requirements  
Based on Catalog Year: 2021-2022

#### Program Courses

<b>Credits</b>	<b>KAP CC Course</b>	<b>Course Title</b>	<b>UH West O'ahu Requirement</b>
3	CULN 310	Current Trends in the Culinary Industry	HOST 313
3	CULN 360	Beverage Service Management	Upper Division Elective
3	HOST 320	Vacation and Condominium Hospitality Operations	HOST 314
3	HOST 330	Sustainable Hospitality Facility Design and Operations	BUSA 390a
3	HOST 340	Lodging Industry Analytics and Revenue Management	HOST 403
3	HOST 350	Strategic Hospitality Leadership	BUSA 482

**Note:** To receive the University of Hawai'i-West O'ahu substitutions, completion of the Advanced Professional Certificate in Hospitality Operations Management is required.

#### 18 Total Credits



## Attachment IV

### UNIVERSITY OF HAWAII-WEST O'AHU

Bachelor of Arts in Business Administration with a concentration in Hospitality and Tourism  
University of Hawai'i-West O'ahu Articulation Option Requirements  
Based on Catalog Year: 2021-2022

#### **General Education Requirements (31 credits)**

<b>Gen Ed / Focus</b>	<b>Credits</b>	<b>Requirement/Course Title</b>
FW	3	Written Communication: ENG 100 Composition I
FS/FQ	3	Symbolic Reasoning: MATH 103 College Algebra, MATH 115 Statistics or higher-level Mathematics
FG	6	Global & Multi-cultural Perspectives: Complete 6 credits from two different groups (FGA, FGB or FGC)
DA, DH, DL	6	Diversification Arts, Humanities or Literature: Complete 6 credits from two different areas
DS	6	Diversification Social Sciences: Complete 6 credits from two different subject areas
DB, DP, DY	7	Diversification Natural Sciences: Complete 3 credits of Biological Science (DB), 3 credits of Physical Science (DP) and 1 credit of Lab (DY)

#### **Writing Skills Requirement (3 credits)**

ENG 200 Composition II or ENG 209 Business Writing

#### **Lower Division Math Requirement (0-3 credits)**

MATH 103 College Algebra, MATH 115 Statistics or higher-level Math

#### **Lower Division Program Requirements (12-15 credits)**

<b>Credits</b>	<b>Course</b>	<b>Course Title</b>
3	ACC 201	Introduction to Financial Accounting ("C" or higher)
3	ACC 202	Introduction to Managerial Accounting ("C" or higher)
0-3	ECON 130	Principles of Microeconomics <i>Will satisfy one DS requirement</i>
3	ECON 131	Principles of Macroeconomics
3	ICS 101	Digital Tools for Info World

#### **Business Administration Core Program Requirements (24 credits)**

<b>Credits</b>	<b>Course</b>	<b>Course Title</b>
3	BUSA 300	Principles of Marketing
3	Select One:	<ul style="list-style-type: none"><li>BUSA 311 Financial Statement Analysis</li><li>BUSA 312 Intermediate Financial Accounting I</li></ul>
3	BUSA 320	Statistics for Decision-Making
3	BUSA 321	Business Finance

Credits	Course	Course Title
3	BUSA 324	Business Law
3	BUSA 345	Management of Information Systems
3	BUSA 386	Global Management and Organizational Behavior
3	BUSA 435	Strategic Management

### **Hospitality and Tourism Concentration Requirements (15 credits)**

HOST 306 Hospitality and Travel Administration

HOST 421 Sustainability in Tourism

Complete 9 credits of HOST electives from the following:

- BUSA 340 Business Intelligence
- BUSA 390a Topics in Hospitality & Tourism
- BUSA 395H Internship Experience
- BUSA 482 Executive Lecture Series
- FMGT 300 Principles and Practices for FMGt
- FMGT 302 Operations and Maintenance Management
- HOST 304 Hospitality and Tourism Marketing
- HOST 309 Hospitality Accounting
- HOST 313 Foodservices Management
- HOST 314 Lodging Operations Management
- HOST 403 Revenue Management
- HOST 422 Root Culture: Transforming Hospitality
- HOST 423 Hotel Investments
- HOST 498a Selected Topics in Hospitality & Tourism
- HOST 499 Directed Reading and Research
- MGT 330 Human Resources Management

### **Capstone Requirement: Select One (3 credits)**

- BUSA 486H Senior Project
- BUSA 490H Administrative Practicum
- BUSA 488H Senior Case Studies
- BUSA 494H Small Business Institute Supervised Field Study

### **Elective Requirement:**

Additional coursework needed to meet the University of Hawai'i-West O'ahu 120 credit minimum. At least 45 credits must be Upper Division (300-400 level). Students are encouraged to select upper division coursework that fulfill any outstanding General Education requirements upon transfer to the University of Hawai'i-West O'ahu.

### **Focus Requirements**

Oral Communication (OC)

Contemporary Ethical Issues (ETH)

Hawaiian, Asian and Pacific Issues (HAP)

\*Can be met in combination with other requirements

**Writing Intensive Requirement**

Complete 3 upper division (300 or higher) level Writing Intensive (WI) courses. A minimum of two classes must come from coursework outside of the Capstone Course (BUSA 486H, 490H, 488H or 494H) *Whenever possible, WI sections of required core or concentration courses are highly recommended.*

**Note:** A minimum of 120 total credits must be earned of which 45 credits must be upper division. A minimum of 30 credits must be earned “in residence” through courses taken at the University of Hawai‘i-West O‘ahu.

# Bachelor of Arts in Business Administration, Hospitality and Tourism (Kapi'olani Community College AS, HOST Articulation Agreement Effective Fall 2021)

## \*Optional Advanced Professional Certificate, Hospitality Operations Management

The goal of academic advising is to further enhance the educational mission of the university, and create quality, accessible advising partnerships with all students in a positive environment that supports student success. This advising sheet is for tracking purposes toward degree completion and is subject to change. Students also may track their academic progress via STAR Degree Check through [www.star.hawaii.edu](http://www.star.hawaii.edu). Academic Advising appointments may be scheduled by calling 808-689-2689 or toll-free from neighbor islands at 866-299-8656.

### Graduation Requirements (see the current catalog for any additional graduation requirements):

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> 45 Upper Division Credits Minimum | <input type="checkbox"/> 3 Upper Division Writing Intensive Courses | <input type="checkbox"/> 2.0 UHWO GPA          |
| <input type="checkbox"/> 120 Total Credits Minimum         | <input type="checkbox"/> Focus Requirements (OC, HAP, ETH)          | <input type="checkbox"/> 2.0 CONCENTRATION GPA |
| <input type="checkbox"/> 30 UHWO Credits                   |   |  |

## General Education Requirements: 31 credits

Credits	Course Alpha / Number / Title
3	Foundations Written Communications (FW) / <b>Kapi'olani CC ENG 100 or ESL 100</b> ENG 100 Composition I
3	Foundations Symbolic Reasoning (FS) <b>OR</b> Foundations of Quantitative Reasoning (FQ) / <b>Kapi'olani CC MATH 103, 115, higher-level MATH or BUS 250</b> MATH 103 College Algebra, MATH 115 Statistics or higher <i>*Will Satisfy Lower Division Math Requirement</i>
6	Foundations Global and Multicultural Perspectives (FG): 6 credits from two <b>different</b> groups (A, B, C): *Group A: Primarily before 1500 CE (e.g.; HIST 151 or ANTH 151) *Group B: Primarily after 1500 CE (e.g.; HIST 152 or ANTH 152) *Group C: Pre-history to present
3	Diversification Arts, Humanities & Literature (DA, DH, DL): / <b>Kapi'olani CC HWST 100 DH</b> 6 credits from two different areas
3	Diversification Arts, Humanities & Literature (DA, DH, DL): Different area from above.
3	Diversification Social Sciences (DS): 6 credits from two different areas / <b>Kapi'olani CC ECON 130</b>
3	Diversification Social Sciences (DS): Different area from above / <b>Kapi'olani CC HOST 101</b>
3	Diversification Natural Sciences (DB, DP, DY): / <b>Kapi'olani CC DB or DP</b> 3 credits from the biological sciences (DB):
3	3 credits from the physical sciences (DP):
1	1 credit of laboratory (DY):

## Writing Skills Requirement: 3 credits

Credits	Course Alpha / Number / Title
3	ENG 200 Composition II or ENG 209 Business Writing

## Lower Division Math Requirement: 0-3 credits

Credits	Course Alpha / Number / Title
0 or 3	MATH 103 College Algebra, MATH 115 Statistics or higher / <b>Kapi'olani CC MATH 103, 115, higher-level MATH or BUS 250</b> <i>*Will satisfy FS/FQ requirement</i>

## Lower Division Program Requirements: 12-15 credits

Credits	Course Alpha / Number / Title
3	ACC 201 Introduction to Financial Accounting / <b>Kapi'olani CC ACC 201</b>

Credits	Course Alpha / Number / Title
3	ACC 202 Introduction to Managerial Accounting
0 or 3	ECON 130 Principles of Microeconomics <i>*Will satisfy one DS requirement /Kapi'olani CC ECON 130</i>
3	ECON 131 Principles of Macroeconomics
3	ICS 101 Digital Tools for Info World <i>/Kapi'olani CC ICS 101</i>

**Core Requirements: 24 (UD) credits**

Credits	Course Alpha / Number / Title
3	BUSA 300 Principles of Marketing
3	BUSA 311 Financial Statement Analysis <u>or</u> BUSA 312 Intermediate Financial Accounting I
3	BUSA 320 Statistics for Decision-Making
3	BUSA 321 Business Finance
3	BUSA 324 Business Law
3	BUSA 345 Management of Information Systems
3	BUSA 386 Global Management and Organizational Behavior
3	BUSA 435 Strategic Management

**Concentration Requirements: 15 (UD) credits**

Credits	Course Alpha / Number / Title
3	HOST 306 Hospitality and Travel Administration <i>Kapi'olani CC HOST 265 and HOST 280 substitute for HOST 306</i>
3	HOST 421 Sustainability in Tourism

**Choose 9 credits from the following:**

BUSA 340 Business Intelligence  
 BUSA 390a Topics in Hospitality and Tourism (*Kapi'olani CC HOST 330*)  
 BUSA 395H Internship Experience - HOST  
 BUSA 482 Executive Lecture Series (*Kapi'olani CC HOST 350*)  
 FMGT 300 Principles and Practices for FMGT  
 FMGT 302 Operations and Maintenance Management  
 HOST 304 Hospitality and Tourism Marketing (*Kapi'olani CC HOST 259*)  
 HOST 309 Hospitality Accounting

HOST 313 Food Service Management (*Kapi'olani CC CULN 310*)  
 HOST 314 Lodging Operations Management (*Kapi'olani CC HOST 320*)  
 HOST 403 Revenue Management (*Kapi'olani CC HOST 340*)  
 HOST 422 Root Culture: Transforming Hospitality  
 HOST 423 Hotel Investments  
 HOST 498a Selected Topics in Hospitality and Tourism  
 HOST 499 Directed Reading and Research  
 MGT 330 Human Resources Management

Credits	Course Alpha / Number / Title
3	<i>Kapi'olani CC HOST 259 substitutes for HOST 304</i>
3	
3	

**Capstone Requirement: 3 (UD) credits**

Credits	Course Alpha / Number / Title
3	WI BUSA 486H Senior Project, <u>or</u>

Credits	Course Alpha / Number / Title
	WI BUSA 490H Administrative Practicum, <u>or</u> WI BUSA 488H Senior Case Studies, <u>or</u> WI BUSA 494H Small Business Institute Supervised Field Study

### Elective Requirements: 26-32 credits

\*See your College Success Advisor to determine the number of elective credits needed.

Credits	Course Alpha / Number / Title
3	<i>Upper Division (300-400 level)</i>
3	<i>Upper Division (300-400 level)</i>
3	<i>Upper Division (300-400 level)</i>
3	<b><i>Kapi'olani CC</i></b>
3	<b><i>Kapi'olani CC</i></b>
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3	<b><i>Kapi'olani CC</i></b>
3	<b><i>Kapi'olani CC</i></b>
2	<b><i>Kapi'olani CC</i></b>

**NOTES:** The Faculty contact for this concentration is Dr. Holly Itoga, email: [holly7@hawaii.edu](mailto:holly7@hawaii.edu), phone: (808) 689-2338.