UNIVERSITY OF HAWAI'I

MEMORANDUM OF AGREEMENT

KAPI'OLANI COMMUNITY COLLEGE
UNIVERSITY OF HAWAI'I - MAUI COLLEGE
BACHELOR OF APPLIED SCIENCE CONCENTRATION
IN
APPLIED BUSINESS and
INFORMATION TECHNOLOGY (ABIT)

The purpose of this degree pathway is to facilitate a smooth transition for students entering Kapi'olani Community College (KapCC) to the University of Hawai'i — Maui College (UHMC) as they work toward obtaining the Bachelor of Applied Science (BAS) degree in Applied Business and Information Technology (ABIT). This recommended pathway is designed to promote collaboration and serve student career and educational objectives.

In particular, this agreement will facilitate the block transfer of students that complete the Associate in Science (AS) in Information Technology (ITS) program (60-62 credits) and Advanced Professional Certificate - Information Technology (18 credits) at KapCC to the BAS in ABIT at the UHMC (additional 42 credits). While this academic pathway represents the most efficient coursework progression from the AS ITS program at KapCC through the BAS ABIT program at UHMC, course substitutions may be made on a case-by-case basis when recommended courses are not available; however, all core, concentration, general education, focus, and graduation requirements must still be met in those individual cases.

As part of the agreement between KapCC and UHMC, and under the terms of this agreement, the University of Hawai'i- Maui College agrees to:

1. Provisionally accept all KapCC students who graduate with an AS-IT degree from KapCC. Students would seamlessly transfer from KapCC to UHMC within one year of

completing their AS-IT and would not need to reapply to be accepted into the UHMC ABIT program.

2. Identify academic advisors at UHMC who will partner with KapCC's advisors to ensure timely and accurate advising information on pre-admission, admission, degree requirements, and other related advising information. Said advisor would also work with campus STAR personnel to help develop correct STAR pathways for students.

3. Identify a UHMC faculty member who will serve as the faculty advisor to students who are part of this articulation in the ABIT concentration.

4. Inform students that financial aid may be available through either institution as the student identifies his/her home campus each semester, and that students must follow the financial aid policies and procedures at that home school in order to be eligible for financial aid.

5. Meet with KapCC faculty and/or administration minimally every two years, or on an as needed basis, to discuss potential and planned curriculum changes.

6. Continue discussions with KapCC to benefit the matriculation and transfer processes for ABIT students.

7. Continue to offer online sections of courses, so KapCC students can take classes from Oʻahu and graduate in a timely manner. Note that online courses may have live sessions and may require mandatory classroom participation over video-teleconference tools.

As part of the dual enrollment agreement between KapCC and UHMC, and under the terms of this agreement, KapCC agrees to:

1. Identify a program counselor at KapCC who will partner with UHMC's advisors to ensure timely and accurate advising information on pre-admission, admission, degree requirements, and other related advising information.

2. Place a notation on the advisor notes in STAR to identify AS in Information Technology students who are in the process of completing the AS degree and are a part of this articulation.

3. Identify a KapCC faculty member who will serve as the faculty advisor to students who are part of this articulation in the IT concentration and consult with UHMC's admissions personnel regarding students on an as-needed basis.

4. Inform students that financial aid may be available through either institution as the student identifies his/her home campus each semester, and that students must follow the financial aid policies and procedures at that home school in order to be eligible for financial aid.

5. Meet with UHMC faculty and/or administration minimally every two years, or on an as needed basis, to discuss potential and planned curricular changes.
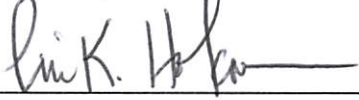
6. Continue discussions with UHMC on enrollment processes to benefit the matriculation and transfer processes for IT students.

Curricular requirements for students following the articulated pathway are included as Attachment I. It lists the upper division transfer requirements and the upper division courses required by KapCC transfer students to complete the BAS in ABIT degree starting AY 2019-20. Attachment II provides details, for reference only, on the coursework recommendations to fulfill the lower and upper requirements for the BAS ABIT degree at UHMC as of AY 2019-20.

This agreement will be reviewed biannually during the spring semester of odd years (beginning in 2021) in order to support the transfer, matriculation and graduation of students from KapCC and UHMC. Students must graduate from KapCC with the AS in Information Technology to be eligible for the benefits of the Agreement. This agreement will go into effect academic year 2019-2020 and expires after the 2023-2024 academic year.
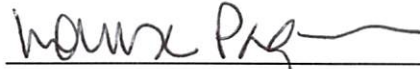
Approvals

University of Hawai'i — Maui College

(signature)

Lui Hokoana, Chancellor

(signature)

John McKee, Vice Chancellor for Academic Affairs

(signature)

Debasis Bhattacharya, Assistant Professor and Program Coordinator of the ABIT Program
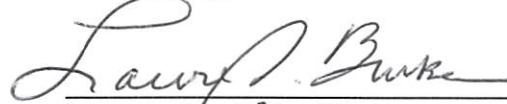
Kapi'olani Community College

(signature)

Louise Pagotto, Chancellor

(signature)

Susan Kazama, Interim Vice Chancellor for Academic Affairs

(signature)

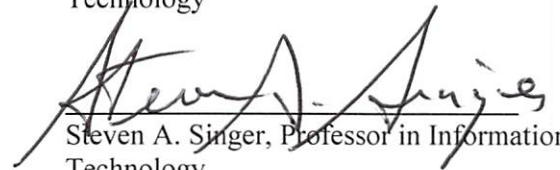John Richards, Dean, Career & Technical Education: Culinary, Hospitality, Business, Legal & Technology
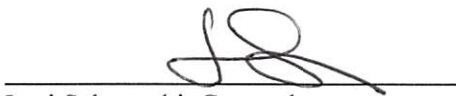
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Laure Burke, Chair of BLT

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Dave Stevens, Program Coordinator for Information Technology

(signature)

Hal Corcoran, Assistant Professor in Information Technology

(signature)

Steven A. Singer, Professor in Information Technology

(signature)

Lori Sakaguchi, Counselor

Effective Date: <u>Fall 2019</u>
Revised 1/11/19

Attachment I: Recommended Pathway:

Based on AS-IT curriculum that is going through approval process 11/2018	
General Education for KapCC AS-IT (15 credits)	
ENG 100 or ESL 100	3
BUS 100 or BUS 250 or MATH 103 or higher	3
AS Arts & Humanities (recommend HWST 107 for HAP)	3
AS Natural Science (DB or DP)	3
AS Social Science (ECON 130 or ECON 131-must complete both)	3
General Support Courses for KapCC AS-IT (9 credits)	
ACC 201 or ACC 202 (must complete both)	3
ICS 101 or ICS 100	3
SP 151 or SP 251	3
Information Technology Courses for KapCC AS-IT (30 credits)	
ITS 122	3
ITS 124	3
ITS 128	3
ITS 129	3
ITS 142	3
ITS 144	3
ITS 148	3
ITS 149 (Alpha)	3
ITS 227	3
ITS 293	3

Information Technology Electives for KapCC AS-IT (6 credits)	
BUS 195 (Alpha)	1
ITS 222	3
ITS 224	3
ITS 228	3
ITS 229 (Alpha)	3
Advance Professional Certificate from KapCC (18 credits) Take courses from 5 different groups below (1 course min per group)	
ITS 381 (Alpha)	3
ITS 382 (Alpha)	3
ITS 387 (Alpha)	3
ITS 388 (Alpha)	3
ITS 389 (Alpha)	3
Take a minimum of 1 Course (3 credits min) from the following group (ITS 38x (Alpha)).	3
ABIT Courses from UH Maui College (42 credits)	
ACC 300	3
MGT 310	3
MKT 300	3
BUS 320	3
ENG 316-WI	3
BUS 310	3
BUS 495-WI	3
HUM 400-WI	3
BUS 496	3

COM 459-WI	3
PHIL 323-WI	3
Three (3) 100-400 level courses as electives in ABIT program (credits included in ABIT Courses)	
ACC 202 or ACC 201 (must complete both)	3
ECON 131 or ECON 130 (must complete both)	3
ENG 209 or ENG 210 or ENG 225	3

University of Hawai'i – Maui College
Bachelor of Applied Science with a Concentration in
Information Security and Assurance (IT)

Attachment II

Graduation Requirements for KapCC students with AS in ITS to Upper Division BAS in ABIT

Bachelor of Applied Science (BAS) ABIT Transfer Requirements (24 credits – must be done before joining upper division ABIT):

3	ENG 209 or 210 or 225	English Requirement
3	ICS 101	Digital Tools for the Information World
3	ACC 201	Introduction to Financial Accounting
3	ACC 202	Introduction to Managerial Accounting
3	ECON 130	Principles of Microeconomics
3	ECON 131	Principles of Macroeconomics
3	MATH 115 or BUS 100	Introduction to Statistics and Probability or Business Statistics
3	SP 151/SP 251	Personal and Public Speech/Principles of Effective Public Speaking

Upper-Division IT Core Requirements (18 credits – KapCC students will substitute 18 upper division credits in ABIT):

18 Credits in KapCC ITS from the list below:

3	ITS 381 (Alpha)	Topics in Information Technology
3	ITS 382 (Alpha)	Topics in Information Technology: Cyber Security
3	ITS 387 (Alpha)	Topics in Information Technology: Web Applications
3	ITS 388 (Alpha)	Topics in Information Technology: Programming
3	ITS 389 (Alpha)	Topics in Information Technology: Databases
3	*Any other ITS 300 or 400 level ITS class not used to meet other requirements	

ABIT Courses (42 credits – KapCC students must complete all 14 online ABIT courses as UHMC students. Note that online course may be in hybrid modality, with live distance sessions with mandatory student participation.)

3	ACC 300	Intermediate Financial Accounting I
3	MGT 310	Principles of Management
3	MKT 300	Principles of Marketing
3	BUS 320	Entrepreneurship
3	ENG 316 - WI	Advanced Research Writing
3	BUS 310	Statistical Analysis for Business Decisions
3	BUS 495 - WI	ABIT Capstone I
3	HUM 400 - WI	Changes and Choices
3	BUS 496	ABIT Capstone II
3	COM 459 - WI	Intercultural Communication II
3	PHIL 323 - WI	Professional Ethics
9	** Three (3) 100-400 level courses as Electives in the ABIT program	

Residency Requirement for BAS in ABIT – 30 credits

Capstone Course Requirement – 6 credits

Writing Intensive Requirement (12 Credits)

Lower Division	3
Upper Division	6
Lower or Upper Division	3

TOTAL UPPER DIVISION for KapCC students to complete their ABIT BAS - 60 credits