

## University of Hawai'i Alert/Broadcast Notification System

If you are interested in receiving emergency/broadcast alert messages from the University of Hawai'i please go to [www.hawaii.edu/alert/](http://www.hawaii.edu/alert/). Please note, this link will provide you step by step instructions on how to sign up for both email and text emergency alerts affecting the various UH Campuses if you have UH username and password.

### **UH Alert Emergency Notification**

The UH Alert emergency notification system alerts the university community in the event of a natural, health or civil emergency. The information you provide will only be used in the event of an emergency that impacts the health and safety of the UH community or closures of whole campuses. It will not be shared with others or used for routine UH communications or announcements.

### **Information about UH Alert**

Automated emergency messaging options include:

- Email
- SMS/text message

### **UH Alert Sign Up Instructions**

1. Login with your UH username and password.
2. Tell us the campus(es) or geographic location(s) about which you want to be alerted.
3. Submit your cell phone number.
4. Click "Save Changes" at the end of the form.

### **UH Broadcast Sign Up Only**

UH Broadcast is used for announcements, traffic warnings, construction notices, power outages, burglaries, etc.

RCUH employees who are interested in receiving UH Broadcast email notifications can voluntarily subscribe/unsubscribe by:

- Sending an email to: [listserv@lists.hawaii.edu](mailto:listserv@lists.hawaii.edu) with the following text in the body of the email:
- Subscribe ANNOUNCE-campus-RCUH-STAFF yourFirstName yourLastName
  - Example email body with changes in **Red**: Subscribe ANNOUNCE-UHM-RCUH-STAFF **Jane Doe**
- Unsubscribe ANNOUNCE-campus-RCUH-STAFF
  - Example email body with changes in **Red**: Unsubscribe ANNOUNCE-UHM-RCUH-Jane Doe
- The various campuses available are:

UHM	Kapiolani	Maui
System	Leeward	Kauai
UHWO	Honolulu	Hawai'i
UHH	Windward	