## **Nursing Department**

## **Safety Rules**

The following safety rules are designed to protect the health, safety and welfare of you, your patients, and other members of the College community. Whole-hearted cooperation, common-sense, honesty and the willingness to communicate will assist each person in safeguarding the health and safety of themselves and other people.

- 1. Any accident or injury in the clinical area, and/or campus, regardless of severity, must be reported to your instructor and the Kapi'olani Community College Nursing Department immediately. This provides for the best follow-up for all involved parties.
- Follow guidelines, critical elements, and other written or verbal instructions for personal safety and client management, supplies or equipment given in the Safety Seminar and those provided by your instructors. Students agree to follow Universal Precautions for the prevention of exposure to blood and body substances.
- 3. Students are not permitted to proceed with their clinical experience without the presence of an instructor in the clinical facility.
- 4. Report all unsafe conditions to your instructor.
- 5. Smoking is not allowed in classrooms, labs, or patient care area or at any time while you are in your KCC Nursing uniform.
- 6. Eating and drinking are not allowed in classrooms or labs except for special occasions.
- 7. A student with a communicable illness or health problem that may interfere with their performance may not attend class or the clinical area. The student may return only after presenting written medical clearance from the PCP to the instructor. The PCP must specify whether the student can carry out assignments in the classroom and in the clinical area.
- 8. Pregnant students must notify the Nursing Department chairperson as soon as pregnancy is confirmed so arrangements can be made to facilitate the protection of themselves and the fetus. Pregnant students should be aware that there are many potential risks to the fetus in the hospitals such as radiation, anesthesia and communicable disease.
- 9. Pregnant students must provide written statement from a physician or primary care provider approving continuation in the program and verifying the duration of the pregnancy.
- 10. You will be exposed to a variety of illnesses including communicable diseases while you are enrolled in the program. You should be aware of this and are urged to maintain good health practices. It will be your responsibility to obtain medical care and treatment as needed.
- 11 You are not covered by worker's compensation as a student of Kapi'olani Community College. Therefore, you will be held responsible for any medical care costs for accidents, injury or illness.
- 12. Each student is required to have a TB clearance annually while enrolled in the program. The clearance must be current through the end of the semester.
- 13. CPR must be current for the duration of the semester while enrolled in the program.
- 14. Renew TB & CPR certification at least 4 weeks before the semester they expire & submit a copy to the Health Documents mailbox.
- 15. You are required to maintain all current health data and to submit a copy of the updated documents to the Health Documents mailbox located in Kopiko 201.