

**KAPIOLANI COMMUNITY COLLEGE
STIPEND INFORMATION FORM**

Section 1: Student Information

Student's Name (Last, First, Middle)	UH Student? (Yes / No)	Student ID #	US citizen? (Yes / No)	Amount	Account Code

Section 2: Stipend Information

1. Please describe the type of payment that is being made to the student.

2. Is the stipend a Scholarship/Fellowship or a payment to an individual? (check one)
 - a. Scholarship or Fellowship – includes an amount paid to or for the benefit of an individual to aid him or her in the pursuit of study or research. Amounts are relatively disinterested “no-strings attached” education grants with no requirement of services from the recipient
 - b. Other payment – does not satisfy the criteria of a Scholarship or Fellowship. Work is involved to receive such payment.

Scholarship or Fellowship _____ **Other Payment _____ (KFS-DV)**

3. If the payment is a scholarship or fellowship, is the payment a qualified or non-qualified payment? (check one)
 - a. Qualified – generally includes any amount received that was used for qualified tuition and related expenses. (ie. tuition and fees required for enrollment or attendance; along with fees, books, supplies, and equipment required for courses)
 - b. Non-Qualified – room and board, travel, and equipment not required for enrollment.

Qualified _____ (Please fill out UHCO-2) **Non-Qualified _____**

4. If the payment is a non-qualified scholarship or fellowship, does it include the cost of attendance? (check one)
 - a. Cost of Attendance – student housing and/or meal plans
 - b. Non-Cost of Attendance – fellowship and/or travel

Cost of Attendance _____ (Please fill out UHCO-2) **Non-Cost of Attendance _____ (KFS-DV)**

5. Is the stipend allowable in the contract or grant? If no, please explain.

Section 3: Approval

I certify that the stipend payments are in compliance with the contract or grant.

Principal Investigator Signature: _____ Date: _____