



Strategic Plan Comprehensive Scorecard

Performance Measure Data from UHCC | 2017-2018 | January 18, 2019
 Reporting from Student Success Pathways | 2017-2018

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Strategic Direction > Hawai'i Graduation Initiative: Focus on Student Success

Performance Funding Measures

Highlight: SSC (All Phases) – The Student Success Council LEARN Phase in collaboration with the other SS Pathways and the campus community held a two-day Find Your Passion event to support students in identifying and/or solidifying their career paths with the certificate/degree of their choice.





			Target	Actual	Difference
	1A	Increase annual CA and Degree completion from 1,347 to 1,805. <ul style="list-style-type: none"> 12 units/depts./programs (CELTT, LLR, MKC, BLT, Nursing (ADN), Practical Nursing, MICT, OTA, Health & Wellness, Marketing (MKT), HIC, Kūlia Ma Kapi'olani) focused on this strategic measure. Highlight: MICT - 83% of the O'ahu students and 71% of the Maui students successfully completing the program. Highlight: Practical Nursing - NCLEX passing rates from all PN cohorts AY 2017-2018 have been 100%. Highlight: Kulia Ma Kapi'olani – Kulia Ma Kapi'olani provided stipends for unpaid clinicals, practicums, and internships for 21 students to move toward their certificate/degree completion. 	1559	1276	-283
	1B	Increase annual Native Hawaiian CA and Degree completion by 5% growth per year from 191 to 257. <ul style="list-style-type: none"> 4 depts./programs/AGOs (Arts & Sciences (A&S), Kapo'oloku, Kulia Ma Kapi'olani, Aha Kalāualani/Title III) focused on this strategic measure. 	222	163	-59

	<ul style="list-style-type: none">• Highlight: Aha Kalāualani/Title III - 40% of NH students successfully completed their college-level courses moving them closer to CA/degree completion.				
			Target	Actual	Difference
1C	<p>Increase annual CA and Degree completion by Pell grant recipients by 5% growth per year from 556 to 746.</p> <ul style="list-style-type: none">• 3 units/council (SSC, Financial Aid (FA), Graduation (GRAD), MKC) focused on this strategic measure.• Highlight: FA, GRAD, MKC, SSC-Achieve (Collaborative Effort): Awarded 17 students who were 80% or more complete the Agree to Degree Achieve Scholarship for a total award of: \$21,374 for the Spring 2018 semester.		644	521	-123
1D	<p>Increase annual UH and non-UH 4-year transfer from 1327 to 1721 (UH System Measure).</p> <ul style="list-style-type: none">• 5 units/depts./programs (MKC, Soc Sci (SS), HOST, RESP, ADN) focused on this strategic measure.• Highlight: RESP – Ongoing data provided from the UHWO campus regarding BAS-RC articulation agreement indicates that an increase of approx. 10% enrollment for AY’s 2016, 2017 of ASRC students going into the program following graduation from KCC ASRC program.• Highlight: A&S/MKC - Liberal Arts transfers have gone from 498 in 2015-16 to 526 in 2016-17. Overall transfers from Kapi’olani CC to UH 4yr campuses have also increased from 708 in 2015-16 to 796 in 2016-17. Of the students transferring to UH 4-yr campuses, at least 23% or more of the students are Native Hawaiians.		1487	1304	-183
1E	<p>Increase annual STEM CA and Degree completers (including 4-year degrees) at KCC and UH 4 year by 5% growth per year from 196 to 262.</p> <ul style="list-style-type: none">• 4 units/depts./programs (A&S, FA, GRAD, MKT) focused on this strategic measure.		227	417	190

Gap Closing Measures--Selected groups, compared with their percent of enrollment

<div> <div></div> <div>1F</div> </div>	<p>Close Native Hawaiian success gaps in percent of all degrees and certificates, STEM degrees and certificates, and 4-year transfer.</p> <ul style="list-style-type: none"> 5 depts./programs/AGOs (A&S, Kapo`oloku, FA, GRAD, Aha Kalāualani/Title III) focused on this strategic measure. Highlight: Kapo`oloku - 100% of the peers persisted 13/13 and from Sp16 to F16 their cumulative GPA increased by 1.0 point. 	Enrollment	18.0%
		Degree/Certificate Completion	13.0%
		STEM Degree Completion	14.0%
		Transfer	18.0%
<div> <div></div> <div>1G</div> </div>	<p>Close Filipino success gaps in percent of all degrees and certificates, STEM degrees and certificates, and 4-year transfer.</p> <ul style="list-style-type: none"> No depts./units/programs/AGOs focused on this strategic measure. 	Enrollment	15.0%
		Degree/Certificate Completion	16.0%
		STEM Degree Completion	12.0%
		Transfer	10.0%
<div> <div></div> <div>1H</div> </div>	<p>Close Pacific Islander success gaps in percent of all degrees and certificates, STEM degrees and certificates, and 4-year transfer.</p> <ul style="list-style-type: none"> No depts./units/programs/AGOs focused on this strategic measure. 	Enrollment	2.0%
		Degree/Certificate Completion	1.0%
		STEM Degree Completion	1.0%
		Transfer	2.0%

1I	Close Pell Recipient success gaps in percent of all degrees and certificates, STEM degrees and certificates, and 4-year transfer. <ul style="list-style-type: none">No depts./units/programs/AGOs focused on this strategic measure.	Enrollment	37.0%		
		Degree/Certificate Completion	41.0%		
		STEM Degree Completion	49.0%		
		Transfer	42.0%		
		Target	Actual	Difference	
1J	Increase percent fall first-time, full-time, degree-seeking students completing a Degree or CA and/or transferring to an external institution within three years, from 38.5% to 50%.* <ul style="list-style-type: none">No depts./units/programs/AGOs focused on this strategic measure.	45.3%	41.7%	-3.6%	
1K	For students placing one level below college ready, 75% will complete a college level English and/or math course within one semester. <ul style="list-style-type: none">3 units/depts./AGOs/Council (LLR, Match/Sciences (MS), LLL, SSC - Prepare) focused on this strategic measure.Highlight: A&S/LLL/MS/SSC – Fall 2016 to Fall 2017 -ENG-62% completion (avg.); MATH-51% completion (avg.). (VPCC Report 2018).	75.0%	Awaiting 2018 actual numbers from VPCC Spring 2019 Visit		
1L	For students placing 2 or more levels below college ready, 70% will complete a college level English and/or math course within one year. <ul style="list-style-type: none">3 units/depts./AGOs (LLR, A&S, Aha Kalāualani) focused on this measure.Highlight: A&S/LLL/MS – Fall 2016 to Spring 2017 -ENG-57% completion (avg.); MATH-25% completion (avg.). (VPCC Report 2018).Highlight: LLR – The Learning Center Coordinator met with Math 75x instructors to design a semester exist survey for Spring 2017, which was administered and analyzed to improve tutoring. A feedback form for faculty was also devised to rate embedded tutors as they make visits to work with students. Data was shared with embedded tutors as part of their evaluation process.	70.0%	Awaiting 2018 actual numbers from VPCC Spring 2019 Visit		

Associate in Science/Natural Sciences Measures			Target	Actual	Difference
	1M	Increase the annual number of students participating in the ASNS degree by 6% from 356 to 535.*	449	567	118
	1N	Increase the annual number of ASNS students transferring to UH 4-year campuses by 6% from 42 to 64.*	53	80	27
	1O	Increase the annual number of students completing ASNS undergraduate research experiences and research internships by 10% from 70 to 136.* <ul style="list-style-type: none"> • Math/Sciences dept. focused on this strategic measure. • Highlight: 39 students in Fall 2017 and 43 students (82 total) in Spring 2018 enrolled in SCI 295 URE courses with a 100% course completion rate. 	102	82	-20
	1P	Increase the annual number of students completing ASNS degree by 10% from 30 to 60.*	44	64	20

Strategic Direction > Hawai'i Innovation Initiative: Productive Futures for Students, Faculty, and Staff

		Target	Actual	Difference
	<p>Increase annual CTE (non-CA) certificate completion by 3% annually from 551 to 667.*</p> <ul style="list-style-type: none"> 5 departments/programs (BLT, HOST, Nurse Aide, Surgical Tech, & GLAD) focused on this strategic item. Highlight: BLT – BLT is currently working on automatic awarding of credentials including CO, CA and AS degrees and certificates by continually communicating with the VCAA, KISC, and Gary Rodwell, (STAR); and is targeting AY2017-2018 to increase the number of certificates by 1.5% each year. The BLT counselors have had continual meetings with academic records personnel to identify ways to automatically award credentials to students as the certificates and degrees are earned. While some are recognized and done automatically, many are not being recognized. Thus, the BLT counselors have manually tracked students who should have been awarded certificates and have forwarded the information to academic records for acknowledgement and distribution of certificates. 	620	685	65
2A				
2B	<p>Improve workforce development tracking and employer satisfaction, graduate earnings, and improve integration of continuing education and credit programs.*</p> <ul style="list-style-type: none"> 8 departments/programs (HOST, DENT, OTA, PTA, NURS (ADN), GLAD, HENC, Non-Credit Registration) focused on this strategic item. Highlight: OTA – Based on the responses for the Occupational Therapy Assistant Program Employer Satisfaction Survey, over 80% of the employers were extremely or very satisfied with program graduates. Highlight: Non-Credit Registration - Successfully during the period of October 1 to December 31, 2017 able to track and verify with the registration system 1,092 Non-credit students. Successfully during the period of October 1 to December 31, 2017 able to track and verify with the registration system 93 courses and 141 sections. 			

- **Highlight:** MEDA - The MEDA Review Board (MAERB) reviewed the outcome results on the 2017 Annual Report Form (ARF) submitted on October 20th, 2017, and acknowledged data submitted demonstrated compliance with the retention, job placement, graduate survey, and employer survey outcome thresholds for the year prior to the most recently reported year for both the Certificate of Achievement and Associate in Science degree in Medical Assisting in correspondence dated December 27, 2017.
- **Highlight:** Nursing (ADN) – Fall 2017 ADN graduates was contacted for employment data.

2C

Establish hallmarks and assessment method for 'āina-based learning. Continue to implement and increase 'āina-based learning through teacher preparation and curriculum across the disciplines.*

- Aha Kalāualani focused on this strategic item.
- **Highlight:** Aha Kalāualani/Title III: Hallmarks, student learning outcomes, and assessment methods for āina-based learning has been created. 'Āina based Community Research training is offered and assessed based on actual curriculum development and high impact practices from Kalāhū professional development. Thus far, three Kalāhū training have been offered to 30 faculty from the following disciplines and courses:
ENG 100, ESOL 94*,100*,92, COM 201, JPNS 297F, 298F, Ethnic Studies 101, ECON 130*,
MATH 112, 205, BOT 130*, CHEM 161, CE 270, IS197. (*Faculty who transformed their entire course).

Develop local, national, and global community partnerships that advance the college's strategic outcomes.*

- 15 units/depts./programs (Arts & Humanities (A&H), DENT, Kupuna Education Center, MLT, OTA, PTA, ADN, MICT, Practical Nursing, GLAD, Community & College Relations (CCR), OCET, HIC, Student Parents Program, HENC) focused on this strategic item.
- **Highlight:** MICT – The MICT Program successfully increased clinical units at QMC from 4 to 9. New units include: Catheterization Lab, Cardiac Recovery Unit, Non-Invasive Services, Neuro Science Intensive Care Unit, and Cardiac Intensive Care Unit.
- **Highlight:** CCR - Community and College Relations has increased communication and developed new and strengthened existing outreach to stakeholders. Community Relations participated in monthly neighborhood board 3,4,& 5 meetings, bi-monthly Dept. of Land of Natural Resources meetings, Chamber of Commerce, legislative committee meeting, American Job Center, and Employment Training Provider meetings.
- **Highlight:** Health & Wellness – H&W continued to establish effective and collaborative on and off-campus partnerships / networks that has helped to promote wellness initiatives on our campus: Continuing Ed, Lama Ku Learning Center, faculty from various departments,(i.e. Health Education Department, Culinary, ESL, STEM; HMSA; etc.).
- **Highlight:** GLAD – GLAD is partnering with Hawaii Tourism Authority to offer Certificate for Customer Service in Hawaii training program in Fall 2017 and Spring 2018. Also working with Chamber of Commerce to offer global communication raining in Fall 2017. Currently finalizing public course offerings for Spring 2018.
- **Highlight:** MLT - The Medical Laboratory Tech Program is making trips to local laboratories for demonstrations of how different analyzers work to engage students in hands-on experiences and strengthen partnerships.
- **Highlight:** HENC – HENC partnered with the Hawaii Department of Labor as a subcontractor to the U.S. DOL Apprenticeship Grant. As a result, five new health apprenticeships were approved by the Hawaii State Apprenticeship Council (SAC) on 12/12/17, bringing the total approved between September and December 2017 to eleven.

	2E	<p>Increase annual number of students completing service learning assignments from 700 to 900.*</p> <ul style="list-style-type: none"> 3 depts. /programs (Soc Sci (SS), CULN, EMT) focused on this strategic direction. Highlight: EMT - During the Spring 2017 semester, our students participated in a total of 64 service learning projects. In addition to the current report totals, the EMT Program has contributed a total of 122 service learning projects to the College's overall goal of 900. 	811	898	87
	2F	<p>Increase the number of sustainability designated course sections from 27 to 60 and develop "Pathways to UH 4-year Campuses."*</p> <ul style="list-style-type: none"> A&H focused on this strategic item. Highlight: Arts & Humanities - PHIL 103 has gone through the process of obtaining the S-designation and will be offered as an "S" course effective Fall 2018. To date, there are 42 S-designated courses. 	45	42	-3
	2G	<p>Reduce the costs of textbooks and learning resources (OER).</p> <ul style="list-style-type: none"> 4 units/depts./programs (LLR, A&H, CULN, RAD Tech) focused on this strategic item. Highlight: LLR - In Fall 2017 151 \$0 courses were run (as opposed to offered). For Spring 2018, 151 classes were offered and 148 classes will be run. From Spring 2016 to Fall 2017 \$294,936 saved in textbook costs. Highlight: RAD TECH – The RAD TECH Director has been searching for OER options for their program students to replace or supplement RAD learning material. The open source software implementation plan for this program has already been drafted as an official report and can be reviewed by CELTT when needed. A consult with CELTT will be scheduled in Fall 2018 to discuss this plan. 			

2H

Develop Native Hawaiian(s) for leadership roles at the College and in the community.

- Kapo`oloku focused on this strategic item.
- **Highlight:** Kapo`oloku – In AY 2016-17, 100% of the Kapo`oloku peer mentors persisted 13/13 and from Sp16 to F16 their cumulative GPA increased by 1.0 point.
- Provided funding to support Native Hawaiian faculty and staff seeking advanced degrees and professional certifications through the Title III Consortium Fellowships. Created plan for ongoing mentorship and support for Title III Fellows in AY2018-19.

2I

Advance the use and understanding of Hawaiian language, history and culture.

- 7 units/depts./programs/AGOs (A&H, EMT, FYE, CCR, GLAD, OCET, Aha Kalāualani) focused on this strategic item.
- **Highlight:** Aha Kalāualani/Title III - Title III: Kauhale Ke Kuleana paid for the Hawaiian language class which offered for faculty, staff and administration in Fall 2017. Thirty- two participants were signed up for the course, Wednesdays from 4:30-6:00pm for 12 weeks. Kekeha Solis, Associate Professor at Kawaiheulani at University of Hawai'i at Mānoa taught the class and he will be teaching the course again in Spring 2018. Since Spring 2017, 33 faculty and staff are learning the Hawaiian language.

Strategic Direction > Grow Enrollment: Improve Re-enrollment and Outreach

Highlight: Marketing – MKT ran an Enrollment/Retention Campaign (Fall 2017 and Spring 2018) utilizing digital media/print: +13% from last year's to-date.

			Target	Actual	Difference
		Increase fall-to-spring re-enrollment to 75% by spring 2021.*			
		<ul style="list-style-type: none"> 7 depts. /programs (LLL, HOST, FYE, TYE, Veterans, Marketing (MKT), GLAD) focused on this strategic item. 			
	3A	<ul style="list-style-type: none"> Highlight: HOST-Goal: Increase fall to spring re-enrollment to 75%. Results: HOST has surpassed this goal as the 2016-17 ARPD reflects a Healthy 76.6%, already above what was targeted for 2019 and an 8.3% increase over 2015-16. 	75%	75%	0%
		Increase fall-to-fall re-enrollment to 65% by fall 2021.			
		<ul style="list-style-type: none"> 6 programs (FYE, TRIO, TYE, Veterans, GLAD, MKT) focused on this strategic item. 			
	3B	<ul style="list-style-type: none"> Highlight: TRIO – Summer Bridge Program implemented and as a result 90% of the summer bridge students were in good academic standing, one semester after the program. In addition, 95% of Summer Bridge students re-enrolled for Spring 2018. 	65%	57.3%	-7.7%
		Increase annual Native Hawaiian enrollment by 5% growth per year from 1318 to 1854*			
		<ul style="list-style-type: none"> 5 depts./programs (Surgical Tech, FYE, Kapo`loku, TYE, MKT) focused on this strategic item. 			
	3C	<ul style="list-style-type: none"> Highlight: Surgical Tech - 500 Surgical Technology Program brochures were delivered to the Native Hawaiian CTE Project for distribution on November 22, 2017. The Project is currently referring interested students and all inquiries are responded to by the Program Director. 	1602	1691	89

3D	<p>Increase annual dual enrollment (high school & KCC) by 5% growth per year from 141 to 200.*</p> <ul style="list-style-type: none"> 4 depts. /programs (A&H, SS, HOST, MKT) focused on this strategic item. Highlight: A&S/Social Sciences/Arts & Humanities – The Social Sciences dept. has continued to offer PSY 100 in the high schools. A&H continues to offer REL 151, HIST 151, PACS 108, & ART public and private high schools. 	171	295	124
3E	<p>Increase annual enrollment from feeder high schools from 601 to 633. <i>Baseline and goals based on updated definitions from OFIE after eliminated from VPCC Fall 2018 Visit .</i></p> <ul style="list-style-type: none"> 4 depts. /programs (HOST, FYE, Kuilei, MKT) focused on this strategic item. Highlight: Kuilei - The Kuilei Outreach Program has increased training opportunities with their high school partners, which serve as an additional communication arm as the program tries to create more informed and prepared students as they transition into KCC. Kuilei is currently in the process of designing a Professional Development course through the DOE as a way to create a formal training arena for middle and high school counselors to earn “credit,” as they learn how they can best support and transition interested students to KCC. 	545	543	-2
3F	<p>Increase annual enrollment of working age adults by 5% growth per year from 2293 to 3740.</p> <ul style="list-style-type: none"> 8 units/programs (Nurse Aide, Practical Nursing, FYE, Student Parents, TYE, GLAD, OCET, MKT, Kuilei) focused on this strategic item. Highlight: OCET – OCET met with Employment Training Provider (ETP) Office personnel to share program and course offerings and to plan for renewed contract. 	2911	1992	-919
3G	<p>Increase annual enrollment of GED completers by 2% growth per year from 309 to 355.*</p> <ul style="list-style-type: none"> 2 programs (FYE, MKT) focused on this strategic item. 	328	232	-96

	<ul style="list-style-type: none"> • Highlight: Kuilei – The Kuilei Outreach program conducted weekly visits to 13th McKinley Community School for Adults, made connections with GED, HiSET, and ESL instructors, and partnered with OCET and Title III to develop a writing/reading preparation course. 			
3H	<p>Increase annual enrollment of Pacific Islander students from 123 to 156.</p> <ul style="list-style-type: none"> • 3 programs (RESP, FYE, MKT) focused on this strategic item. • Highlight: RESP - At least 10% students enrolled in the Associate in Science Respiratory Program of Pacific Island nationality in both 1st and 2nd year cohorts. 	138	136	-2
3I	<p>Increase annual enrollment of international students (citizenship Non-US) by 3% growth per year from 751 to 897.</p> <ul style="list-style-type: none"> • 2 units/programs (HIC, MKT) focused on this strategic item. • Highlight: HIC – To increase enrollment, HIC is in the process of contracting for the development of new international program page that links to official Kapi`olani Community College website. To be completed before the start of Fall 2018. 	797	693	-104

4 Strategic Direction > Modern Teaching and Learning Environments

Updates Needed on Most Measures

4A

Adopt aggressive energy conservation and co-generation goals to have UH carbon neutral by 2050.

- No units/depts./programs focused on this strategic item.

4B

Establish a Hawaiian place of learning through the use and understanding of Hawaiian language, history, and culture.

- 3 depts./programs/AGOs (HOST, Kapo`oloku, Aha Kalāualani) focused on this strategic item.
- **Highlight:** Aha Kalāualani/Title III - Title III: Kauhale Ke Kuleana offered HAW 290: Ma Ka Hana Ka 'Ōlelo Me Ka 'Ike Hawai'i in Spring 2018 with 14 students from Ke Kula Kaiapuni o Ānuenue and 4 Kapi'olani Community College students. An Academic Subject Certificate in Hawaiian Language was developed and approved through a multi-layer review and approval process. The ASC in Hawaiian Language was in effect and offered to students in Fall 2017. 18 students took courses in the ASC in Hawaiian Language in Fall 2017. The College was awarded Title III funds on October 1, 2017 to begin planning for the redesign of the Manono building site. Preliminary discussions have taken place to draft classroom and learning spaces that promote community engagement activities by students, faculty, staff and community partners. The increase classroom and learning spaces will support the College as a model indigenous serving institution and a leader in lifelong learning and innovation. The renovation is scheduled from October 2017 - September 2019.

4C

Reach 30 percent reduction in energy usage per square foot compared to 2008 base and better incorporate sustainability practices into operations.

- No units/depts./programs focused on this strategic item.

4D

Assess campus sustainability plans, which include operations, curriculum, teaching and learning, Hawaiian culture, and community engagement by 2019.

- CULN focused on this strategic item.
- **Highlight:** CULN curriculum updates have been made to reflect changes to credit hours as agreed upon in PCC discussions. CULN 130 is currently undergoing a changes in menu to meet "Blue Zone" best practices criteria. The sustainability designation will be sought after implementation of Blue Zone best practices.
- **Sustainability and Climate Action Plan Approved by CAC May 2, 2017.**

4E

Develop the American College and University Presidents' Climate Action Plan in 2016. Assess progress on this plan in 2019.*

- No units/depts./programs focused on this strategic item.
- **Sustainability and Climate Action Plan Approved by CAC May 2, 2017.**

4F

Invest in staff and faculty development to improve impact practices and currency in their field.*

- 19 units/depts./programs/AGOs (LLR, LLL, SS, BLT, CLUN, HOST, OTA, PTA, DENT, MEDA, RAD TECH, RESP, Surgical Tech, CCR, GLAD, HIC, DSSO, Staff Council, Admin.) focused on this strategic item.
- **Highlight:** LLR - The Study Hub @ the Lama Library received Stage 1, Level 1 College Reading & Learning Association (CRLA) International Tutor Training Program Certification (ITTPC). In addition, LLR's Learning Center Coordinator and our campus Student Success Coordinator received funding from the VCAA to attend the National College Learning Center Association (NCLCA) 2017 Summer Institute in Milwaukee, WI from June 25-28. Applied for and received renewal of Level 1 CRLA ITTPS certification. Working towards Level 2 training. Working on online tutor training course for Fall 2018. Opened Tutor Training Lab in Feb. 2018 for all campus peer tutors to have opportunity to work with faculty mentors.
- **Highlight:** Staff Council - Staff Council is currently moving forward on hosting in partnership with the Title IX, BIT, and VAWA teams six one-hour on-going supportive, "user-friendly" "Coffee Hour" sessions to build awareness, knowledge and confidence for Staff to use, assist students and fellow colleagues, but more so the ability to report without not knowing what and who to report to on selected dates during the Spring, Summer, & Fall 2018 semesters.
- **Highlight:** PTA – The PTA program is working on training 10% of all its clinical instructors per AY to improve their CI skills in mentoring students on the clinical internship with goals and interactions. With the hiring of a new Clinical Education Coordinator this AY, two new Clinical instructors are now certified CPI instructors.
- The Chancellor's Office communicated professional development funding available for faculty and staff to support strategic planning and department goals. Invested RTRF funds to increase grants capacity through professional development and research and scholarship projects. Draft campus policy, Revitalization and Vitality Plan, pending Chancellor's Advisory Council review and approval in AY2018-19.

4G	<p>Complete the full construction of the Culinary Institute of the Pacific and develop credit, continuing education, and contract training opportunities, locally and globally, to maximize fiscal stability.*</p> <ul style="list-style-type: none"> • Non-Credit Registration (NCR) focused on this strategic item. • Highlight: NCR – NCR is currently working on articulating career pathways for CE Culinary and other CE Non-credit programs like DE, in order to enhance the student’s ability to secure employment and or continue in a “for credit” two-year degree program. • <u>First Phase of CIP Construction completed.</u>
4H	<p>Design and develop a model classroom and assess its effectiveness.*</p> <ul style="list-style-type: none"> • Two depts. (DENT, BLT) focused on this strategic item. • Highlight: BLT – BLT purchased computers through a Perkins grant for use in Kopiko 126 and other learning spaces. • Highlight: DENT - The Dental Assisting Program are in discussions for the expansion of the dental clinic area. Construction will be funded by Title III, and a grant from the Hawai’i Dental Service Foundation will be used to equip the operatory space.
4I	<p>Reduce deferred repairs and maintenance.*</p> <ul style="list-style-type: none"> • Aux Services focused on this strategic item. • Highlight: Auxiliary Services has engaged in roughly \$6,000 of contractor tree trimming and \$2,400 worth of contractor drainage cleaning from October to December 2017 in order to meet our SSP Goals of mitigating flood and water intrusion on the KCC Campus. Auxiliary Services estimate that work involved with these procurements is has attributed an additional 10% completion to what is needed in terms of meeting our SSP goals. Based on our internal measures, this brings Auxiliary Services to a total of 40% completion.
4J	<p>Upgrade outdated building systems and infrastructure.*</p> <ul style="list-style-type: none"> • 4 units/programs (CELTT, DENT, PTA, Aux Services) focused on this strategic item. • Highlight: CELTT - The College’s network is currently being mapped out, to include all network closets, fiber runs, copper runs, network switches and wireless access points. The estimated time for completion is in Fall 2017. Wiring in network closets are being redone and cleaned up as time permits. Currently four (4) of the 36 closets have been rewired.

Switches in network closets are being inspected. Switches have been purchased, 24 are in inventory. Switches are scheduled for replacement this summer through the Fall 2017 semester. Additional switches will be purchased as necessary. A mapping of the College's wireless access is currently being carried out, and will be completed in the Fall 2017 semester.

Support the development of (non-academic) spaces that are designed to holistically sustain students and employees.*

4K

- 6 units/depts./programs/AGOs (LLR, Kupuna Education Center, Student Parents, Health & Wellness, Staff Council, HIC) focused on this strategic item.
- **Highlight:** Health & Wellness - Implemented a variety of workshops that increased awareness for self-care for campus community: yoga, tai chi, relaxation with meditation, stress reduction, brain fitness, nutritional awareness, importance of sleep, relaxation of music, body awareness.
- **Highlight:** Kupuna Education Center – KEC offered a Tai Chi for Fall Prevention course. The third class ended November 17 with a cohort of 43 participants. The third cohort completed the class and met all SLO's including an improved balance assessment (see chart). Beginning in summer, I added 2 new measures to align with necessary measures for the DOH. Additionally, a senior fitness class was added to the schedule in fall 2017 and taught in Maile 101. This class met all SLO's including physiological assessment. This class is scheduled for spring 2018 as well.
- **Highlight:** Student Parents Program – The SPP counselors have been actively supporting students in the Confidential Advocate space with support, resources and referrals to community agencies to service their comprehensive needs. The team has taken steps to enhance the physical office space through furniture procurement, which is set to be installed by October. Educational and promotional items were also purchased to assist in prevention and education efforts on campus. With partnership of peer educators, Title IX team, and PAU Violence Coalition members, a number of violence prevention educational resources were created and disseminated over this period, including: (a) social media messages around healthy relationships; (b) prevention & education campaigns; and (c) presentations and student leader trainings (i.e. Title IX, Confidential resources, alcohol-related sexual assault & bystander intervention, etc.).
- **Highlight:** Student Life – Student Life held several Student Leadership Group Lessons on Leadership Workshops throughout Fall 2017 & Spring 2018. Workshops included Social Media, Customer Service & Professionalism, Title IX, True Colors, Violence Prevention, Interviewing, and Public Speaking.

4L	<p>Implement a long-range landscaping plan that will connect campus gardens through principles of our indigenous culture and consistent botanical signage.*</p> <ul style="list-style-type: none"> • HOST focused on this strategic item. • Highlight: HOST Department chair attended a recent hospitality industry trade show and selected to particular sign vendor to solicit proposals and signage plans. Before moving further, the HOST DC wants to secure a commitment from the college's administration that they would support a unique signage package for a specific portion of the 'Ōlapa building.
4M	<p>Create a culture of productivity and resourcefulness for operations staff by encouraging the best ideas and procedures to rise to the top.*</p> <ul style="list-style-type: none"> • 4 units/depts./programs (Business Office, HR, Admin., Budget & Finance) focused on this strategic item. • Highlight: Budget & Finance – B&F has revised the Internal Budget Process Timeline for AY 19-20 and presented to the Administrative Staff at their 11/6/17 meeting explaining the changes and reasons for them. • Highlight: HR - HR created a "New Faculty Hire Flow Chart" and "New Hire APT Flow Chart." Additionally, HR created a "Casual Hire Flow Chart," which although not part of the SSP plan, the HR Office felt it would be a valuable tool to the campus. The availability of these flow charts were announced to the CAC and CAC Support list between April and June. HR then created the "New Civil Service Hire Flow Chart" and the "New Student Employment Hire Flow Chart," which were announced to the CAC and CAC Support list on October 31st, also mentioned was the availability of all process flow charts. • Highlight: Business Office – The Business Office created the following training material and posted materials to the KCC Ohana website: ohana.kapiolani.hawaii.edu/docs/cashiers/ and ohana.kapiolani.hawaii.edu/docs/fiscal/.
4N	<p>Engage with all stakeholders and visitors and empower them with authoritative and relevant information and services.*</p> <ul style="list-style-type: none"> • 9 units/depts./programs/AGOs (LLR, Budget & Finance, Business Office, Campus Safety, HR, CCR, HENC, OCET, Admin.) focused on this strategic item.

- **Highlight:** Campus Safety - Security Officers have attended mandatory Admin Services workshops on July 11 and July 12 which focused on health, time management, and other self-improvement topics. More recently, it has been brought up in shift briefings that all should seriously consider taking advantage of flu and MMR vaccinations. For our department to improve our outcomes, they need to be well enough to come to work. This requires them to make a personal effort to recognize their vulnerabilities and take steps to mitigate them. On-going reminders will be made during shift briefings.
- **Highlight:** ADMIN – ADMIN has a new, comprehensive policy page which is live on the Kapi’olani CC’s main website and the Ohana website. Four new policies are being considered and reviewed for voting at CAC.

Invest in distance education and information technology to improve learning outcomes, student success, and support services.*

- 13 units/depts./programs (LLR, DENT, MEDA, PTA, OTA, ADN, Early Alert, Student Life, DSSO, GLAD, HENC, Admin., OLS, Employment Prep.) focused on this strategic item.
- **Highlight:** OLS - The Online Learner Success (OLS) Program created the Success for Online Learners (SÖL) Module I: Be Ready which has been completely built (integrated various rounds of feedback) and was widely shared with campus DE instructors (those teaching Fall 2017 as well as those scheduled to teach in Spring 2018) and campus partners (including Faculty Senate DE Committee, DE Coordinator, Instructional Designers, administration, student support personnel, and select learning support personnel and peer mentors/students) in Fall 2017. As of December 27, 2017, 19 online instructors teaching 25 courses (27 sections) have committed to being involved in the Spring 2018 pilot by requiring their online students to complete the online module as a class assignment/learning activity (i.e. for credit/ “points”) during the first week of instruction (January 8-12, 2018).
- **Highlight:** Early Alert - The website for MySuccess Early Alert has been established on Ohana and updated each semester with a summary of the early alert activities. The target audience is still faculty, both instructional and counseling, though a companion site for students on the KCC web is a planned next step.
- **Highlight:** DSSO - Kurzweil Text to Speech software is available for eligible students. The program allows for easier navigation for the student and it is also the software that is used across the UHCCs and UHM campus. Students can easily transition if/when they transfer to another campus.

- **Highlight:** Employment Prep. Center/Marketing (Collaborative Effort) – EPC met with Lisa Yamamoto from the College’s Marketing Program to discuss a social media plan. Lisa started Twitter, Facebook, and Instagram accounts with the moniker @kccepc. Once videos are made, she will create an EPC YouTube feed that links to the Kapi’olani CC channel.
- **Highlight:** CELTT – The number of Fall 2017 online sections is 171. This is an increase of 7.5% from Fall 2016 (159 online sections). It is unclear how many new sections are due to the TOPP program, which continues to grow, or other Instructional Development activities from CELTT. A survey to collect quantitative data is being considered. 11 of the 15 Summer 2017 TOPP participants have completed the program.
- **Distance Education Plan Approved by CAC May 2, 2017**

4P

Demonstrate improvement to programs and services through continuous, robust outcomes assessment.*

- 12 units/depts./programs (CELTT, LLR, BLT, RESP, Practical Nursing, ADN, Kupuna Center, Employment Preparation, Online Learner Support, GLAD, Non-Credit, HIC) focused on this strategic item.
- **Highlight:** FYE - The First-Year Counselors provided group advising workshops and walk-in advising to first-year liberal arts students in Fall 2017. 184 students attended. Of those, 30 students completed an evaluation. 90% found the workshop helpful or very helpful, although the response rate was very low.
- **Highlight:** LLR - VCAA granted LLR funds to purchase and install video equipment. Additional cameras were operational May 2017. Reports of suspicious activities increased 37% from 57 (AY 2016) to 78 (AY2017). Fall to fall comparisons, FA 2016: 37; FA 2017: 31.