

Student Assistant FICA Exemption Questionnaire

Name _____ UH ID _____

Please answer the following questions for the next academic term until instructed to stop. Turn in this form to your supervisor.

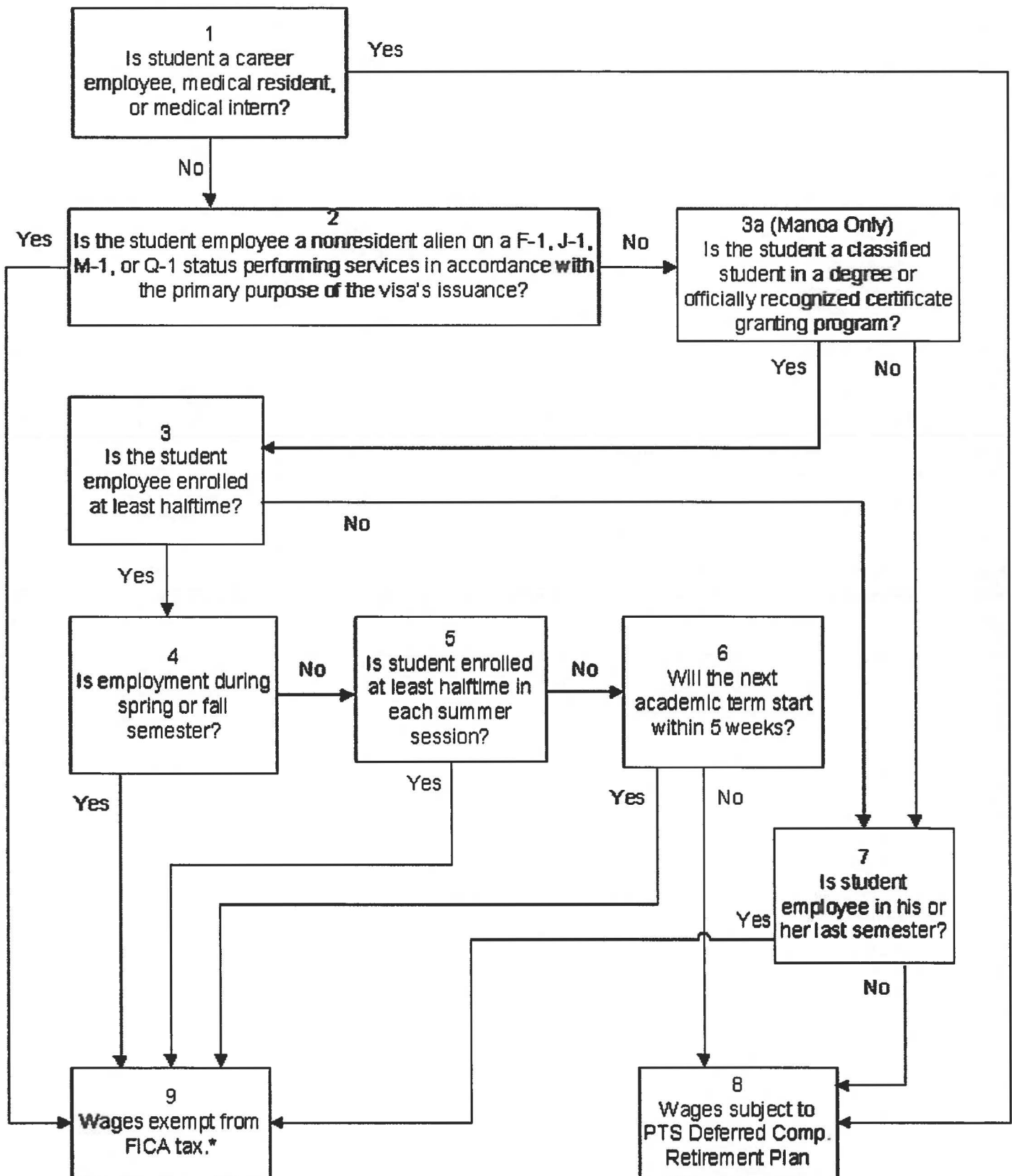
1. Academic Term: Summer 2021
2. Please indicate which session(s) you will be attending (check all that apply)
Both _____ Neither _____ Summer I _____ Summer II _____
3. Cross term _____, indicate dates _____ to _____
4. Will you be a non-resident alien attending the University of Hawaii on an F-1, J-1, M-1 or Q-1 visa performing services in accordance with the primary purpose of the visa's issuance?
Yes _____ [stop] ("N") No _____ [Continue]
5. Will you be a classified student in a University of Hawaii degree or officially recognized certificate granting program?
Yes _____ [Continue] No _____ [Stop] ("K")
6. Will you be enrolled for at least a half time course load?
Yes _____ [Stop] ("N") No _____ [Continue]
5. If not, are you graduating?
Yes _____ [Stop] ("N") No _____ [Stop] ("K")

I certify the above answers are correct and that I will notify my supervisor immediately if my status should change in any way.

Student's Signature

Date

FICA Flowchart

FICA Tax Assessment on
Student Assistants / Graduate Assistants

***NOTE:** If a student employee qualifies for FICA exemption and his or her academic term falls within a payroll period, the remainder in the payroll period is exempt from FICA tax also