

TRANSFER CHECKLIST FORM for
Kapi'olani CC Associate Degree in Nursing (ADN) Program
to UH-Hilo Bachelor of Science in Nursing (BSN) Program

Name: _____

ADN Grad Term/Year: _____

This Transfer Checklist Form is intended to assist Associate Degree in Nursing (ADN) students at Kapi'olani Community College with transferring to the Bachelor of Science in Nursing (BSN) Program at the University of Hawai'i at Hilo **in Fall 2021 and thereafter.**

Step	Item	Target Completion Date
<input type="checkbox"/> 1	<p>Complete Pre-BSN coursework:</p> <p>A. Expository Writing (3 credits): <u>ENG 100 (or equivalent course)</u> _____</p> <p>B. Quantitative Reasoning 1 (3 credits): <u>MATH 100</u> _____</p> <p>C. Global & Multicultural Persp. (6 credits): <u>ANTH 200 and</u> _____</p> <p>D. Arts, Hum & Lit (6 credits): <u>SP 151</u> _____</p> <p>E. Natural Sciences: Biological (3 credits): <u>MICR 130</u> _____</p> <p>F. Natural Sciences: Physical (3 credits): <u>BIOC 141</u> _____</p> <p>G. Natural Sciences: Lab (3 credits): <u>MICR 140 (Lab)</u> _____</p> <p>H. Social Sciences (6 crs): <u>PSY 100 and</u> _____</p> <p>I. Language Arts: _____</p> <p>J. Quantitative Reasoning 2 (3 credits): <u>MATH 115(*)</u> _____</p> <p>K. Hawaii Pan Pacific (3 credits): <u>NURS 350 (in BSN Program)</u> _____</p> <p>L. Global & Community Citizenship (3 crs): <u>NURS 457 (in BSN Program)</u> _____</p> <p>M. Natural Sciences: <u>PHYL 141-141L, PHYL 142-142L, PHRM 203 & NURS 348(**)</u> _____</p> <p>N. Statistics (3 credits): <u>MATH 115(*)</u> _____</p> <p>O. BSN Bridge Course: <u>NURS 375</u> _____</p> <p>P. PSY 320 Course: <u>FAMR 230</u> _____</p> <p>Q. Nursing Electives: <u>NURS 359, 360, 370, 371, 372D/L, 373, 374D/L, 394, 399, 471, 494, 499.</u> _____</p> <p>(*) MATH 115 or SOCS 225 (or BIO 280 at UH-Hilo) may be used to fulfill the Quantitative Reasoning (Statistics) requirements. (**) NURS 212 (at KCC) may be used to fulfill the NURS 348 requirement.</p> <p>Academic Advisory: Students should use the <u>UH-Hilo Baccalaureate Nursing Admissions & Advising Checklist Form for Exploratory Health Majors</u>. See URL link: http://bit.ly/AdvisingChecklist.</p>	<ul style="list-style-type: none"> •Before the start of the ADN program (as a pre-nursing student). •Before the end of the ADN program (as a nursing student).
<input type="checkbox"/> 2	<p>Complete ADN/LPN-RN TRANSITION Program</p>	<ul style="list-style-type: none"> •End of Fall/Spring term
<input type="checkbox"/> 3	<p>Complete <u>University of Hawaii System Application Form</u> (UHSAF) for Summer term enrollment with no application fee—in preparation for enrollment in NURS 375 course (as referenced in Step #4). You must select "Unclassified" as your intended major.</p>	<p>By April 1 (suggested deadline for enrollment in UH-Hilo in Summer term)</p>
<input type="checkbox"/> 4	<p>Enroll in NURS 375 – Applied Human Nutrition (3 credits) Academic Advisory: <i>FSHN 475 – Human Nutrition for Health Professionals</i> (at UH-Mānoa) may be used to fulfill the NURS 375 course requirement. For students entering the UHH RN-BSN Program in Fall 2019, a one-time exception was made to use FSHE/FSHN 185 (at Kapi'olani CC and Leeward CC) to fulfill the NURS 375 requirement.</p>	<ul style="list-style-type: none"> •During Summer term (if planning to enter UHH BSN in Fall/Spring term)
<input type="checkbox"/> 5	<p>Complete <u>University of Hawai'i System Application Form</u> (UHSAF) for Fall term enrollment with (\$50) application fee. https://hilo.hawaii.edu/admissions/adm_reqts_transfer.php</p> <p>Application Advisory: When completing (online) UHSAF, indicate your major as nursing. You must be accepted to UH-Hilo in order for the UH-Hilo School of Nursing to consider your nursing application.</p>	<ul style="list-style-type: none"> •By March 1 (for enrollment in UH-Hilo in Fall term) •By October 1 (for enrollment in UH-Hilo in Spring term)

<input type="checkbox"/> 6	<p>Complete <u>UH-Hilo BSN Supplemental BSN Admissions Application for Licensed RNs Form</u> RN-BSN Application Forms: http://hilo.hawaii.edu/depts/nursing/bsn/forms.php RN-BSN Academic Planning: http://hilo.hawaii.edu/depts/nursing/bsn/rntobsn_planning.php RN-BSN Frequently Asked Questions: http://hilo.hawaii.edu/depts/nursing/bsn/rn-to-bsn-faq.php</p> <p>Application Advisory: Must have "C" or higher for all prerequisite courses and a minimum cumulative grade point average of 2.7 or higher. Application must include two letters of reference and a copy of RN license. If RN license will be obtained after the application deadline, you must submit RN license copy to the UH-Hilo School of Nursing by Aug. 1 (for Fall entry) and Jan.1 (for Spring entry).</p>	<ul style="list-style-type: none"> •By March 1 (for enrollment in UHH Nursing in Fall term) •By October 1 (for enrollment in UHH Nursing in Spring term)
<input type="checkbox"/> 7	<p>Send official academic transcripts from non-UH System institution(s) to UH-Hilo Admissions Office</p> <p>Have official transcripts sent from each post-secondary institution attended excluding any University of Hawai'i System institution(s). Unofficial, faxed, hand-carried, or student copies of academic documents will not be accepted.</p> <p>Transcripts sent to: University of Hawai'i at Hilo Admissions Office 200 W. Kawili Street Hilo, HI 96720-4091</p>	<ul style="list-style-type: none"> •By March 1 (for enrollment in UH-Hilo in Fall term) •By October 1 (for enrollment in UH-Hilo in Spring term)
<input type="checkbox"/> 8	<p>Receive Acceptance Notification Letter from UH-Hilo Office of Admissions Submit <i>Intent to Enroll Form</i> and (\$60) tuition deposit by deadline (as identified within the acceptance notification letter). Intent to Enroll Form referenced within URL link below: http://hilo.hawaii.edu/studentaffairs/admissions/intenttoenroll.php</p> <p>Acceptance Advisory: You must be accepted to UH-Hilo in order for the UH-Hilo School of Nursing to consider your nursing application.</p>	<p>Per UH-Hilo Admissions Office 200 W. Kawili Street Hilo, HI 96720-4091</p> <p>Tel: 808-932-7446 Toll-Free: 1-800-897-4456 Fax: 808-932-7459 Email: uhhadm@hawaii.edu</p>
<input type="checkbox"/> 9	<p>Receive Acceptance Notification Letter from UH-Hilo School of Nursing</p>	<p>Per UH-Hilo School of Nursing 200 W. Kawili Street Hilo, HI 96720-4091</p>
<input type="checkbox"/> 10	<p>Complete <u>UH-Hilo Request for Modification of Academic Requirements Form</u> https://hilo.hawaii.edu/registrar/documents/CourseModificationFormSep2016.pdf</p> <p>Academic Advisory: The UHH Request for Modification of Academic Requirements Form confirms course substitutions for NURS 348 (using NURS 212), NURS 375 (using FSHE/FSHN 185), CHEM 141 (using BIOC 141/241) and PSY 230 (using FAMR 230). Please see an advisor to ensure completion of required number of credits.</p>	<p>RN-BSN Coordinator/Advisor: Dr. Patricia Hensley Tel: 808-932-7054 Fax: 808-932-7066 Email: hensleyp@hawaii.edu</p>
<input type="checkbox"/> 11	<p>Enroll in BSN courses in first semester: NURS 350 – Transcultural Care & Health Promotion (3 crs) NURS 358 – Nursing Research (3 crs) NURS 347 – Health Assessment (3 crs) NURS 347L – Health Assessment Practicum (1 cr) NURS 362 – Nursing Professional Writing (1 cr)</p>	<p>During Fall/Spring term (depending on term of entry)</p>
<input type="checkbox"/> 12	<p>Enroll in BSN courses in second semester: NURS 411 – Community Health Care (2 crs) NURS 411L – Community Health Care Practicum (3 crs) NURS 457 – Collaborative Health Care, Leadership (3 crs) NURS 457L – Collaborative Health Care Practicum (2 crs) NURS 361 – BSN Nursing Review (3 crs) NURS Elective (3 crs)</p>	<p>During Spring/Fall term (depending on term of entry)</p>